**NOTICE INVITING ONLINE TENDERS (NIOT)**

**Details about tender:**

<table>
<thead>
<tr>
<th>Tender inviting</th>
<th>GENERAL ADMINISTRATION DEPARTMENT, MORMUGAO PORT TRUST</th>
</tr>
</thead>
<tbody>
<tr>
<td>e - Tender No.</td>
<td>GAD/02 /2019</td>
</tr>
<tr>
<td>Name of Work</td>
<td>e – tender for “ CONTRACT FOR RUNNING OF INDUSTRIAL AXEN CIVIL SITE OFFICE CANTEEN AT HEADLAND SADA ”</td>
</tr>
<tr>
<td>Estimated Cost</td>
<td>Rs. 12,04,000/-</td>
</tr>
<tr>
<td>Bidding Type</td>
<td>Open (e-tender mode only)</td>
</tr>
<tr>
<td>Bid Call (Nos.)</td>
<td>One</td>
</tr>
<tr>
<td>Tender Currency Type</td>
<td>Single</td>
</tr>
<tr>
<td>Tender Currency Settings</td>
<td>Indian Rupee (INR)</td>
</tr>
<tr>
<td>Joint Venture</td>
<td>Not Allowed</td>
</tr>
<tr>
<td>Tender Cost</td>
<td>Rs.2,000/-</td>
</tr>
<tr>
<td>EMD Cost</td>
<td>Rs. 20,000/-</td>
</tr>
</tbody>
</table>

**Mode Of Payment:**

The Tender fee and EMD shall be paid in the form of DD/NEFT/RTGS before the due date and time of the tender. Mode of Payment towards Tender Cost, & Earnest Money Deposit (EMD) to be paid online through as mentioned above.

i. National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement RTGS. Tenderer requires download pre-printed Challan towards credit of MPT and make its payment through any of their Bank. UTR no. to be made available along with the tender documents for the proof of submission of tender cost and EMD failing which their tender will not considered for evaluation.

ii. Bank details are given in the next page and NEFT/RTGS to be used for that account only.

iii. Proof of payment made has to be uploaded enclosed with the tender such as UTR details, Demand Draft details, Uploaded with e-tender.

iv. Note: Any Payments made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in the e-Tender website as a token of payment.
Security Deposit: 10% of the contract value refundable after satisfactory completion of Contract plus six months.

Contract Period: Thirty six months.

Qualifying Criteria:

**PRE-QUALIFICATION CRITERIA / BIDDING CONDITION**

i) The Average Annual Financial Turnover during the last Three (3) years ending 31st March 2018 should be at least INR **Rs. 3,61,200/-**. Auditors report in original certified by CA, for the years 2015-16, 2016-17 and 2017-18 including relevant P/L a/c and Balance Sheet.

ii) The Tenderer should have experience in ‘Similar Works i.e. in running the industrial canteen or private Restaurant/hotels or catering experience during last 7 years ending last day of month previous to the one in which tenders invited should be either of the following:-

   a) The contractor SHALL have completed the one work order of **Rs. 9,63,200/-** OR

   b) The contractor SHALL have completed the two work orders of **Rs. 7,22,400/-** each OR

   c) The contractor SHALL have completed the three work orders of **Rs. 4,81,600/-** each

   This experience should also include the preparation of Indian dishes/food. For the private hotel/restaurant owners and caterers for experience purpose, registration licence of minimum two years issued by the Competent Authority is required to be submitted. The bidders having experience of industrial canteen shall produce the required experience certificate from the Authority of concerned establishment.

iii) The Tenderers shall enclose the copy of Annual Financial Turnover for the year 2015-16, 2016-17 and 2017-18 (original copy certified by CA with P/L a/c and balance sheet), work order copies for similar works, successful completion certificates with performance from clients indicating the date of completion, value of work done, etc.

| Last Date & Time for Receipt of Bids | **24.04.2019** uploading up to 10.30 Hrs |
| Bid Opening Date | Techno-commercial Bid (Cover-I) will be opened on **25.04.2019** at 10.30 Hrs. Date of opening of price bid shall be notified after scrutiny and evaluation of Techno-commercial Bid. |
| Bid Validity | 180 days from the last date fixed for receiving the tender. |
Online Documents required to be submitted by scanning

A) Uploading Documents for Cover – I.
1. Documents of tender to be filled, signed, stamped and uploaded by scanning are Form of Tender, technical bid particulars, Appendix-I, Appendix -II, Appendix -III, Appendix -IV, Appendix -V, Appendix -VI.
2. All copies or documents to be attached should be signed, stamped, scanned and uploaded.
3. Copy of documents viz. Work Order, Completion certificate with performance, Financial Turnover, Auditor’s report, Balance sheet, P/L account statement etc. Financial Turnover Certificate and all other required details to be signed stamped and uploaded.
4. Each page of entire tender documents including Volume – I to be signed, stamped and uploaded by scanning online along with e-tender.
5. Scan copy of any other document.

B). Uploading Documents for Cover- II
1. Schedule of Quantities of Rates filled in PDF/ Excel format duly signed and stamped scanned.

Address for communication:
Secretary
Office of General Administration Department,
Mormugao Port Trust,
A.O. Bldg, Headland Sada,
Mormugao, Goa – 403804.

Contact Details
For Tender related queries --- Phone :0832 – 2594128 / 2594129
For e-Tendering help contact:
The Help Desk will be your first point of contact at NIC.
Telephone: For any queries, please call 24 x 7 Helpdesk No.: 0120-4001062, 0120-4001002, 0120-4001005, 0120-6277787
Email: Kindly send your Technical queries to cpps-nic@nic.in
Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue with the Contact details.
For any issues/ clarifications relating to the tender kindly contact Email: etenders@mptgoa.gov.in

Website https://eprocure.gov.in/eprocure/app

**Format and Signing of Bid**

The Price Bid to be submitted on-line shall be signed digitally by a person or persons duly authorized to sign on behalf of the Bidders.

The Bid shall contain no alternations, additions, except those to comply with instructions issued by the Employer.