To,
1. House of Tyres, Margao.
2. Arvind Tyres, Vasco.
4. Sonam Traders, Ponda.
5. Tyre Planet, Curchorem.
7. Sonam Traders, Ponda.

Dear Sir,

Sub:-Enquiry No. MM/NS/CME/0279 due on 01.03.2019.

You are requested to kindly furnish your best offer for the subject item in the following format:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Qty.</th>
<th>U/Rate (Rs.)</th>
<th>Freight (Rs.)</th>
<th>Insurance (Rs.)</th>
<th>GST (Rs.)</th>
<th>FOR Destination Total Amount (Rs.)</th>
<th>HSN Code &amp; Brand Offered</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Supply of Rubber Tyre of size 4.00x8.</td>
<td>2 Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Terms & Conditions**

1. **Payment:** Kindly note that we are a Govt. of India organization, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT’s GST numbers, and the HSN number. Confirm acceptance.

2. **Delivery:** The delivery period is within 1 week. You will have to dispatch the material, duly insured at your cost on FOR Destination basis, upon receipt of our firm order. Confirm acceptance.

3. **Validity:** Your quotation should be valid for 60 days from the date of opening.

4. **Brand:** Brands other than those indicated will not be accepted. Kindly indicate the brand offered.

Offer may also be sent by e-mail, before the due date and time, if you wish so.

Kindly furnish your typed offer in sealed cover marked “MM/NS/CME/0279 due on 01.03.2019”, which shall be opened on 01.03.2019 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date.

Thanking you,

Yours faithfully,

**Materials Manager**