To,
1. Aadi Engineers, Panaji.
5. Govind Poy & Sons, Margao.

Dear Sir,


You are requested to kindly furnish your best offer for the subject item in the following format:-

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Qty.</th>
<th>U/Rate (Rs.)</th>
<th>Freight (Rs.)</th>
<th>Others (Rs.)</th>
<th>GST (Rs.)</th>
<th>FOR Destination Amount (Rs.)</th>
<th>HSN Code &amp; Brand</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supply of plier, 9&quot;, for electricians use.</td>
<td>8 Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Jhalani/Taparia/Gedore</td>
</tr>
<tr>
<td>2</td>
<td>Supply of Screwdriver, 12&quot; long, for electricians use.</td>
<td>8 Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Jhalani/Taparia/Gedore</td>
</tr>
<tr>
<td>3</td>
<td>Supply of tester, neon, for electricians use, of good quality.</td>
<td>8 Nos.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TERMS & CONDITIONS**

1. **PAYMENT:** Kindly note that we are a Govt. of India organization, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number. Confirm acceptance.

2. **DELIVERY:** The delivery period is within 2 weeks. You will have to dispatch the material, duly insured at your cost on FOR Destination basis, upon receipt of our firm order. Confirm acceptance.

3. **VALIDITY:** Your quotation should be valid for 60 days from the date of opening.

4. **BRAND:** Besides the brands mentioned, other reputed brands may be considered. Kindly indicate the brands offered.

Kindly furnish your typed offer in sealed cover marked “MM/NS/CME/0142 due on 31.10.2018”, which shall be opened on 31.10.2018 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date.

Thanking you,

Yours faithfully,

MATERIALS MANAGER