To,
1. Rahul Trading Co., Vasco.
4. Anil Brothers, Vasco.
7. Popular Furnishings, Vasco.
8. CMM Ltd., Vasco.

Dear Sir,

Sub:- Enquiry No. MM/NS/CE/0076 due on 08.08.2018.

You are requested to kindly furnish your quotation for the subject item in the following format:-

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description</th>
<th>Qty.</th>
<th>U/Rate (Rs.)</th>
<th>Freight (Rs.)</th>
<th>Insurance (Rs.)</th>
<th>Others (Rs.)</th>
<th>GST (Rs.)</th>
<th>FOR Destination Amount (Rs.)</th>
<th>HSN Code &amp; Brand Offered</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Supply of Mattresses, fibre foam, rubberised coir box type of size 72&quot; x 36&quot; x 4&quot; thick (6 ft x 3 ft) (i.e. 1&quot; foam &amp; 3&quot; coir) with edge/edge tape stitching &amp; cotton pasted floral cloth. <strong>Brands:</strong> Restolex/ Kurlon /Sleepwell/ Godrej/Century /Duroflex</td>
<td>10 nos.</td>
<td></td>
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<tr>
<td>2</td>
<td>Supply of covers for mattresses, cotton, floral cloth material.</td>
<td>10 nos.</td>
<td></td>
<td></td>
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</tbody>
</table>

Kindly note that we are a Govt. of India organization, and as such:-

1. **PAYMENT:** Our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT. Suppliers Invoice should indicate the suppliers and MPT’s GST numbers and suppliers HSN number. Confirm acceptance.

2. **DELIVERY:** The delivery period is within 4 weeks. Confirm acceptance.

3. You will have to dispatch the material, duly insured, on FOR Destination basis. Kindly quote accordingly.
Kindly furnish your offer in sealed cover marked “MM/NS/CE/0076 due on 08.08.2018”, which shall be opened on **08.08.2018 at 15.30 hrs**. The cover (offer) should reach this office latest by 15.00 hrs on the due date.

Thanking you,

Yours faithfully,

MATERIALS MANAGER