

From : _____

Address: _____

Pension No. : _____

Mobile No. _____

Date :

To,
The FA & CAO,
Mormugao Port Trust,
Headland Sada,
Goa - 403 804

Sub:- Change of Bank/Account No.

Sir,

I, the undersigned, _____,
Pension No. _____ desire to draw my monthly pension through below
mentioned bank with immediate effect. Details are as under:-

1. Name of Bank : _____
2. Branch / IFSC No. : _____
3. Complete postal address of the Bank: _____

4. My S. B. A/C No. : _____

The above account is in single name.

I am aware that I have to appear before the Dy. CAO/Accounts Officer, MPT, in person, alongwith the Pension Booklet OR submit Life Certificate duly signed by the officer of the concerned Bank or by Gazetted Officer, latest by 30th March every year, to the Final Settlement Section, Accounts Department, MPT, Headland Sada, failing which my pension will not be remitted to my bank w.e.f. April, onwards. I am also aware that I am required to furnish declaration/particulars wherever applicable in respect of (a) Non-marriage/Re-marriage (b) Non-Employment/Re-employment.

Thanking you,

Yours faithfully,

(_____)