

MORMUGAO PORT AUTHORITY
GENERAL ADMINISTRATION DEPARTMENT
HEADLAND SADA

RECRUITMENT NOTICE

Applications are invited from eligible candidates for recruitment on regular basis to the below mentioned posts in the Mormugao Port Authority, Headland, Sada, Goa.

Sr. No. I

1.	Name of the post	:	EXECUTIVE ENGINEER (CIVIL)
2.	No. of posts & reservations	:	01 (One) – UR
3.	Scale of pay	:	Rs. 50000-160000/- (Pre-revised Rs. 20600-46500/- Rs.10750-16750)
4.	Age Limit	:	35 years
5.	Educational Qualification & other criteria	:	(i) Degree or equivalent in Civil Engineering from a recognised University/ Institution. (ii) Five years experience in executive cadre in Planning/ Construction/ Design/ Maintenance preferably of Port and Marine Structures in an Industrial/ Commercial / Government Undertaking

Sr. No. II

1.	Name of the post	:	TRAINEE PILOT (on authorization of Central Government to Pilot vessels, the designation of Pilot shall be awarded)
2.	No. of posts & reservations	:	05 (Five) (1- SC, 1- ST & 3-OBC – NCL)
3.	Scale of pay	:	Rs. 70000-200000/-
4.	Age Limit	:	40 years
5.	Educational Qualification & other criteria	:	<u>Essential</u> :-Must hold a Certificate of Competency as Master of foreign going ship issued by the Ministry of Ports, Shipping & Waterways, Govt. of India or an equivalent qualification recognized by the Ministry of Ports, Shipping & Waterways, Govt. of India. <u>Experience</u> : One year post qualification experience as Master/Chief Officer of Foreign going ship.

Note: Indian citizens with foreign Certificate of Competency and recognized by India, must acquire relevant endorsement from the DG Shipping.

Sr. No. III

1.	Name of the post	:	DY. CHIEF ENGINEER
2.	No. of posts & reservations	:	01 (One) UR
3.	Scale of pay	:	Rs. 80000-220000/-
4.	Age Limit	:	42 years
5.	Educational Qualification & other criteria		(i) Degree or equivalent in Civil Engineering from a recognised University/ Institution. (ii) Twelve years experience in executive cadre in Planning/ Construction/ Design Maintenance preferably of Port and Marine Structures in an Industrial/Commercial/ Government Undertaking

Sr. No. IV

1.	Name of the post	:	SR. DY. SECRETARY
2.	No. of posts & reservations	:	01 (One) - UR
3.	Scale of pay	:	Rs. 80000-220000/-
4.	Age Limit	:	42 years
5.	Educational Qualification & other criteria		<u>Essential:-</u> (I) A degree from a recognized University. (ii) Twelve years experience in executive cadre in the field of General Administration, personnel, Industrial Relations etc. in an Industrial/ Commercial/Govt. Undertaking. <u>Desirable:</u> Post Graduate degree/diploma in Personnel Management/Industrial Relations/ Social Work /Labour Welfare or allied subjects or degree in Law from a recognised University/Institution.

GENERAL CONDITIONS:**1. Age Limits**

- i) Age relaxation for different categories will be applicable as per Government of India guidelines.
- ii) Candidates applying under age relaxation categories must:
 - a) Submit copies of relevant certificates with their application
 - b) Present original certificates for verification during document scrutiny or at any stage of recruitment as required by Mormugao Port Authority.
- iii) Regular employees of Board of Major Port Authorities of India may apply if they possess the required qualification and experience, with an upper age limit of 55 years.

2. **Special instructions for SC/ST/OBC:**

- i) For SC/ST/OBC candidates, only certificates issued by the following authorities in the prescribed form will be accepted as proof of caste/tribe/community:
 - a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner / Deputy Collector /First Class Stipendiary Magistrate /Sub-Divisional Magistrate /Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate)
 - b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate
 - c) Revenue Officer (not below the rank of Tehsildar)
 - d) Sub-Divisional Officer of the area where the candidate and/or their family normally reside
- ii) **Important Note for OBC candidates:**
 - The certificate should specifically state that the candidate does not belong to the creamy layer section excluded from reservation benefits in Civil posts & services under the Government of India.
 - The OBC certificate containing the Non-creamy layer clause should be valid as of crucial date of eligibility and on the date of appointment at the Mormugao Port Authority.
 - The caste name in the certificate must match letter-for-letter with the Central Government list/notification.
 - OBC candidates falling under the creamy layer or whose caste is not in the Central List are not entitled to OBC reservation. They should indicate their category as General (UR) in the application form
- iii) All Government of India directives regarding caste status shall apply.

3. **Nationality:**

A candidate applying for recruitment under this process must be either be:

- (a) Citizen of India, or
- (b) A subject of Nepal, or
- (c) A subject of Bhutan, or

(d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or (e) a person of Indian origin who has migrated from Pakistan, Bangladesh, Burma, Sri Lanka or the East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to category (a) shall produce such proof of his nationality as the Competent Authority may, from time to time require. Provided further that a candidate belonging to categories (b), (c), (d) and (e) shall be a person in whose favor a certificate of eligibility has been issued by the Government of India.

Provided also that a candidate in whose case the proof of nationality or a certificate of eligibility is necessary may be provisionally appointed, pending the production by him of the necessary certificate in his favour from the Central Government, as the case may be. In such cases, the provisional appointment shall not exceed a period of one year.

4. **Emoluments & Benefits:**

The Pay Package will include Basic Pay, DA based on IDA pattern and Cafeteria allowances @ 35% of Basic Pay. In addition to the above, Gratuity, HRA or quarters Medical benefits, leave encashment, etc. are also admissible as per Rules of Mormugao Port Authority, Goa / Government of India guidelines.

5. The crucial date for determining eligibility criteria viz. educational qualification, experience, age etc. shall be as on the first day of the month in which the vacancies are notified/advertised, i.e. 01.01.2026.

Mere fulfillment of eligibility criteria will not confer any right upon the candidate for selection. Management reserves the right to cancel the selection process without any reference to the candidate. Late or incomplete applications will be summarily rejected. Applications not supported with any of the requisite certificates shall be liable for rejection.

6. Applicants working in Central Government, State Government, Public Sector Undertakings, Autonomous Bodies, or Statutory Bodies should apply through proper channel. A "No Objection Certificate" from the present employer and vigilance clearance should be submitted along with the application or at the time of interview, as applicable.
7. The selection will be through written examination or/and interview, on the basis of number of applications received. In case of written examination and interview, the weightage of marks will be 85% for written examination and 15% for interview.
8. The applications received after the due date, incomplete applications, or applications not accompanied by the required documents/certificates will be summarily rejected. Mere fulfillment of eligibility criteria shall not confer any right on the candidate to be called for interview.

9. (a) **Instructions to the candidates applying to the post of Executive Engineer (Civil) and Trainee Pilot.**

Candidates fulfilling the above mentioned eligibility criteria may send their application giving complete details in the prescribed format along with self attested copies of all relevant Certificates with 02 recent color passport size photographs pasted on the top right corner of the application, and by superscribing "Application for the post of" on the envelope as well on the application so as to reach to this office on the below mentioned address on or before **17.02.2026.** Candidates applying for multiple posts must submit separate application for each posts.

**Office of the Secretary,
General Administration Department,
Mormugao Port Authority,
"SAARASI", 3rd Floor, Administrative Office Building,
Headland Sada, Goa – 403 804.**

(b) Instructions to the candidates applying to the post of Dy. Chief Engineer and Sr. Deputy Secretary.

Candidates fulfilling the above mentioned eligibility criteria may submit their application through “Online Application Portal” (OAP) of the Ministry of Ports, Shipping & Waterways (<https://onlinevacancy.shipmin.nic.in>) from **17.01.2026 to 17.02.2026**. The print-out of the application submitted online has to be sent, along with all the proper documents/certificates etc. superscribing the envelope “Application for the post of in Mormugao Port Authority” so as to reach this office on or before **17.02.2026**. **No application other than the application uploaded in OAP will be accepted.** Candidates applying for multiple posts must submit separate application for each posts.

**Sd/-
(M. SANKAR BABU)
SECRETARY**

Enclosures: Prescribed Formats

FORMAT OF APPLICATION

Affix recent colour
Passport size
Photograph

Name of the post : **TRAINEE PILOT**

BIO-DATA

1. Full Name : _____

2. Mailing address : _____

_____ Pin _____

3. Contact Numbers : Landline: _____ Mobile : _____

: email: _____

4. Date of Birth : _____

5. Gender : _____

6. Religion : _____ 7. Nationality: _____

(a) Category (Gen/SC/ST/OBC/PwBDS-category): _____

9. ACADEMIC & PROFESSIONAL QUALIFICATIONS

Exam/Degree	Year of passing	Name of Instt./Board/ University	Class obtained	Percentage

(Attach separate sheet, if required)

10. DETAILS OF MASTER FOREIGN GOING QUALIFICATION:

Master (FG)	Date of issue of Certificate	Valid upto	Issued by

11. Sea service/Post qualification Experience after obtaining Master Mariner (FG) Certificate

Name of the Company	Vessel Name	Rank	GRT	Period	
				From	To

: 2 :

12. **Port Employment History and Experience, if any :**

Name of the Organization	Designation	Pay Scale	Whether regular/ ad-hoc /contract	Period		Nature of work in brief
				From	To	

(Attach separate sheet, if required)

(No objection certificate obtained from the organization to be enclosed)

13. **Enclose self attested copies of Passport,
CoC and CDC**

:

Declaration

I, Shri/Smt. (Name of the applicant) hereby declare that, the information furnished above are true and correct. In case, any information is found incorrect/false, I myself render liable for disqualification for the post applied for, apart from the necessary action as deemed fit.

Date:_____

Signature of the Applicant

APPLICATION FORMAT

Affix recent colour
Passport size
Photograph

POST APPLIED FOR: _____

BIO-DATA

1. Full Name : _____
2. Mailing address : _____

_____ Pin _____
3. Contact Numbers : Landline: _____ Mobile : _____
: email: _____
4. Date of Birth : _____
5. Gender : _____
6. Religion : _____ 7. Nationality: _____
8. Category (Gen/SC/ST/OBC/PwBDS-category): _____

9. ACADEMIC & PROFESSIONAL QUALIFICATIONS:

Sr. No.	Qualifications	University / Institution	Year of passing

10. WORKING EXPERIENCE:

Sr. No.	Name of the Organisation	Post Held	Period of service		Years of service		Nature of duties performed
			From	To	Yrs	Mths	

Declaration

I, Shri/Smt. (Name of the applicant) hereby declare that, the information furnished above are true and correct. In case, any information is found incorrect/false, I myself render liable for disqualification for the post applied for, apart from the necessary action as deemed fit.

Signature of Candidate

Place:

Date:

Note: 1. Additional information, if any, may be provided in the additional sheets.
2. Self attested copies of all the testimonials/documents should be enclosed to the application.