

MM/NS/CME/0214/2021/

23/12/2021

To,

Dear Sir,

**Sub:-Enquiry No. MM/NS/CME/0214.**

You are requested to kindly furnish your best offer for the subject item in the following format:-

Code No.	Description	Agency charges (CIF)	Labour Charges	Transportation Charges per cubic meter	Statutory charges	Custom stationary stamps, custom examination, delivery charges, warehouse charges as applicable	Others charges if any for NOC and other certificate (Rs.)	GST (Rs.)	Rate for Goa upto MPT Store Baina
N.S. 01	Appointment of Custom House Clearing Agents for importing and delivering items at Mormugao Port Trust, Goa from M/s Italgru, Italy by AIR for items mentioned below 1) Angle Sensor. 2) Angle Sensor cable. Approx.. weight 1Kg.								

**TERMS & CONDITIONS**

- Items to be delivered up to our stores, Baina, Vasco Da Gama, Goa-403802.
- The transportation charges (By Air) inclusive of Insurance from Italy to destination to be indicated for per cubic meter as the actual dimensions and weight of the package is not available as of now. Both items will be packed in one Box.
- The administration reserves the right to reject any tender in part or in whole without assigning any reason.
- PAYMENT:** Kindly note that we are an autonomous body under the Ministry of Ports, Shipping & Waterways, and as such our payment shall be 100% payment within 30 days of receipt of material by ECS/EFT/RTGS.

**NOTE:** Bidders have to accept all the clauses at Sr. Nos. 1 to 4 failing which the offers will be summarily rejected.

Kindly furnish your typed offer in cover marked **“MM/NS/CME/0214 due on 30.12.2021”**, which shall be opened on **30.12.2021 at 15.30 hrs.** The cover should reach this office latest by 15.00 hrs on the due date.

**INSTRUCTIONS TO BIDDERS:-**

- Offers may be sent by e-mail with protected password.** The protected password of the e-mail shall be sent between 15.00 hrs. to 15.30 hrs. on **30.12.2021**, before the tender opening time on the official e-mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in). Offers by e-mail without protected password will be summarily rejected.
- Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **30.12.2021** and time i.e. **15.00 hrs.**
- Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPT Administrative Office Building, 2<sup>nd</sup> Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **30.12.2021 at 15.30 hrs.** The offers, if dropped in the tender box not earmarked for the same i.e a different tender box, the offer will not be considered.
- Offers received after the due date and time will not be considered.
- The bidder shall submit only one bid for this tender. In case the bidder submits more than one Bid for this tender, all his bids will be summarily rejected.
- The bidders, if desire, may witness the bids opening at our premises on the due date **30.12.2021** at 15.30 hrs.

Thanking you,

Yours faithfully,

**SR. DY. MATERIALS MANAGER**

## **GENERAL TERMS AND CONDITIONS**

1. Incidence of Sales Tax or Central Tax is to be clearly indicated in the quotation failing this it will be presumed that the offer is inclusive of the Taxes. Firms ST/CST registration number is to be furnished in the quotation. We are not entitled to 'C' or 'D' for tax concession. Hence full rate of tax will be applicable.
2. Brand against each item offered is to be indicated/samples are to accompany the quotation.
3. Rates in units specified must be quoted. Alternatively, conversion factor to the unit specified must to be given.
4. Tenderer should preferably quote his prices on FOR destination basis inclusive of taxes/duties etc.
5. Offer should be valid for a minimum period of 90 days.
6. The Administration reserves the right to reject any tender in whole or in part without assigning any reason.