

MM/NS/CME/2021/

26.04.2021

To,

Dear Sir,

**Sub:-Enquiry.**

You are requested to kindly furnish your best offer for the subject item in the following format:-

Code No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	HSN/ SAC No.	Others (Rs.)	GST (Rs.)	FOR Destination Amount (Rs.)
N.S.1	3 core X 2.5 sq. mm Copper flexible cable	Mtrs.	300						
N.S.2	Alkathenne PVC Electrical black pipes 1 inch dia.	Mtrs.	300						
N.S.3	LED 200W floodlight fixture, COB type, 240V, inbuilt LED driver, CCT>5700K, Efficacy>110Lm/W, die cast Aluminium body, IP65.	Nos	15						

Enquiry No. MM/NS/CME/0020 due on 30.04.2021

**TERMS & CONDITIONS**

- PAYMENT:** Kindly note that we are a Govt. of India organization, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number. **Confirm acceptance.**
- DELIVERY:** The material should be supplied to our stores at Baina, within 6 weeks from the date of receipt of order. Batch Test Certificate should be submitted along with supplies. **Confirm acceptance.**
- VALIDITY:** Your quotation should be valid for 90 days from the date of opening. **Confirm acceptance.**
- LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, liquidated damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof delay. The total liquidated damages shall however not 10% of the total basic value of the order exceed. The total basic value here means the total value of the order exclusive of excise duty, taxes etc. The date of receipt of materials at our MM Stores, Baina, will be considered as date of delivery for the purpose of Liquidated Damages. **Confirm acceptance.**
- FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time, which shall have arisen due to war, Insurrection, restraint Imposed by the Govt. Act. Of legislation or other Authority, accident, strike, riot, lockout or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of times, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Request for extension received after expiry of the delivery schedule will not be entertained. **Confirm acceptance.**
- PERFORMANCE SECURITY:** Within 21 days of acceptance of the tender, the successful tenderer will have to effect a Performance Security Deposit amount equal to 3 % of the basic value of the order, exclusive of GST, by Demand Draft/Bankers Cheque. The Demand Draft/ Bankers Cheque should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. The security deposit amount will be retained for a period of two years.
- Test Certificate:** Relevant Test Certificates to be submitted alongwith the supplies.

Kindly furnish your typed offer in sealed cover marked "**MM/NS/CME/0020 due on 30.04.2021**", which shall be opened on **30.04.2021 at 15.30 hrs.** The cover should reach this office latest by 15.00 hrs. on the due date.

Offer may also be sent by e-mail, before the due date and time, if you wish so.

Thanking you,

Yours faithfully,

**DY. MATERIALS MANAGER**

c.c.: MPT Website

## **GENERAL TERMS AND CONDITIONS**

1. Incidence of Sales Tax or Central Tax is to be clearly indicated in the quotation failing this it will be presumed that the offer is inclusive of the Taxes. Firms ST/CST registration number is to be furnished in the quotation. We are not entitled to 'C' or 'D' for tax concession. Hence full rate of tax will be applicable.
2. Brand against each item offered is to be indicated/samples are to accompany the quotation.
3. Rates in units specified must be quoted. Alternatively, conversion factor to the unit specified must to be given.
4. Tenderer should preferably quote his prices on FOR destination basis inclusive of taxes/duties etc.
5. The Administration reserves the right to accept plus or minus approximately 10% of the quantities ordered Bill to be submitted for actual quantity supplied.
6. Offer should be valid for a minimum period of 90 days.
7. The Administration reserves the right to reject any tender in whole or in part without assigning any reason.