



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

MM/38/0094

29.06.2020

To,

1. A-1 Electrical, Mapusa
2. Jaylaxmi Electricals, Mapusa.
3. Rao Engineers, Panaji
4. Eclectic Point, Ponda
5. Prabhu Electricals, Panaji.
6. Darshana Entreprises, Vasco.
7. Ellora Enterprises, Vasco.
8. Raj Electricals, Vasco.
9. Ambe Eletricals, Vasco
10. Stephen & Co, Margao
11. KEI Industries, Margao
12. B.M.I Cables, New Delhi.

Dear Sir,

**Last date and time of submission of tender: 10 /07/2020 before 15.00 hrs.**

**Date and time for opening of Cover-I: on 10/07/2020 at 15.30 hrs.**

**Sub: Supply of 1.1 KV, 3.5C x 240 Sq.mm, XLPE armored LT cable – 600 mtrs.**

**Ref: Tender No. MM/38/0094 due on 10/07/2020 at 1530 hrs.**

**EMD: Rs. 9000.00 (Rupees Nine Thousand Only).**

**TENDER FEE: Rs. 500.00 (Rupees Five Hundred Only)**

You are requested to **furnish** your offer in the **two bid system** against our tender.

"Techno Commercial Offer" or Cover-I shall contain complete & detailed conditions towards technical specifications and commercial terms and conditions such as packing & forwarding, freight, insurance, discount, taxes, price variation clause and any other conditions but excluding the price and should be submitted along with Earnest Money Deposit. Commercial and technical deviations if any should be clearly spelt out. The Cover-II or "Price offer" should contain **only the prices** without any conditions.

Cover marked - I "Techno Commercial offer" shall be opened on **10/07/2020 at 15.30 hrs.** The "Price Offer" or Cover-II will be opened only of those firm's that qualify for the Techno-Commercial (Cover-I) conditions.

Tenders shall be accompanied by EMD of Rs. 9000.00 (Rupees Nine Thousand Only). The EMD shall be paid in e-payment mode by RTGS/NEFT in our Bank/ Demand Draft/ Bankers Cheque / by drawing a receipt in our Cash Section by way of payment by Cash before submission of bids. Our Bank details are attached to this tender. For exemption of EMD, the certificate from MSME / SSI for the concerned supplies shall be submitted in electronic format (by scanning) while uploading the bid. Incomplete tenders or tenders without EMD will not be accepted. Tenders should be kept valid for a minimum period of 120 days from the date of opening and shall conform to the general terms and conditions of contract attached.

Tenders shall be accompanied by TENDER FEE of Rs.500 (Rupees Five Hundred Only). The TENDER FEE is payable by all the Bidders including those registered with SSI and MSME. The TENDER FEE shall be paid in e-payment mode by RTGS/NEFT in our Bank/ Demand Draft/ Bankers Cheque / by drawing a receipt in our Cash Section by way of payment by Cash before submission of bids. Our Bank details are attached to this tender. Incomplete tenders or tenders without TENDER FEE will not be accepted. The TENDER FEE is not refundable

The administration reserves the right to reject, discharge, any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever

Yours faithfully,

**MATERIALS MANAGER**

**Correspondence Address: 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**

**Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802**

**Phone: 0832-2520222/2520220**

**Web Site: <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)**



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**INSTRUCTIONS TO TENDERERS**

1. **Only reputed tenderers having experience in supplying of such material are eligible to apply for this Tender.** Tenders without proof of supply of the subject material will not be considered for further evaluation.
2. **Tenders received before the last date and time for submission of tender will be opened on due date at 15.30 hrs.** The bidders can witness the Tender opening if required.
3. **Tenders shall be accompanied by EMD of Rs. 9000.00 (Rupees Nine Thousand Only).** The EMD shall be paid in e-payment mode by RTGS/NEFT in our Bank/ Demand Draft/ Bankers Cheque / by drawing a receipt in our Cash Section by way of payment by Cash before submission of bids. Our Bank details are attached to this tender. For exemption of EMD, the certificate from MSME / SSI for the concerned works/supplies shall be submitted in electronic format (by scanning) while uploading the bid. Incomplete tenders or tenders without EMD will not be accepted. Tenders should be kept valid for a minimum period of 120 days from the date of opening and shall conform to the general terms and conditions of contract attached.

**Tenders shall be accompanied by TENDER FEE of Rs.500 (Rupees Five Hundred Only).** The TENDER FEE is payable by all the Bidders including those registered with SSI and MSME. The TENDER FEE shall be paid in e-payment mode by RTGS/NEFT in our Bank/ Demand Draft/ Bankers Cheque / by drawing a receipt in our Cash Section by way of payment by Cash before submission of bids. Our Bank details are attached to this tender. Incomplete tenders or tenders without TENDER FEE will not be accepted. The TENDER FEE is not refundable

4. The tender Earnest Money deposits of unsuccessful tenderers will be refunded by NEFT, after a decision has been reached as regards to the acceptance of the tender. Kindly furnish your full Bank details in the formats attached along with your offer.
5. Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
6. Full GST will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period.
7. The Tender Conditions, Conditions of Contract and the Tender Form attached should be signed and uploaded along with "Techno Commercial Offer" - Cover I in acceptance of all the terms and conditions mentioned therein. In case this is not done, the tender is liable to be rejected.
8. The offer submitted should satisfy all technical specifications as per Tender and our Prequalification Criteria as attached in Annexure-B, else the offer is liable to be rejected.
9. If the offers are found to deviate from our commercial terms & conditions and technical specifications they are liable to be rejected.
10. All documentary evidence and information requested should be submitted along with Cover-I.
11. Please note that the Port extends concession such as exemption in payment of EMD to Micro, Small & Medium Enterprises (MSME) registered with the NSIC, provided proper proof is furnished. Relaxation for Schedule Castes & Schedule Tribes, upon furnishing of Certificates will be given based on the Ministry of MSME, Govt. of India for Procurement and Works Contracts, under procurement policy order 2017.
12. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.

**MATERIALS MANAGER**

**NOTE: The above format should be furnished with your offer duly signed and stamped along with Cover-I failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.**

**Correspondence Address: 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**

**Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802**

**Phone: 0832-2520222/2520220**

**Web Site: <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)**

**TERMS AND CONDITIONS**

1. **PRICES:** Prices quoted should be on F.O.R. destination basis inclusive of freight & transit insurance indicating clearly the quantum of taxes and other charges whatsoever applicable. The prices should be firm. However, in case of any statutory revision in taxes within the delivery period of supply order, the same will be considered provided you furnish documentary evidence such as copy of Govt. notification.
2. **TAXES:** Full GST as applicable at the time of delivery during the contractual period.
3. **DELIVERY:** The material is to be supplied within 4 weeks of receipt of order. The material will have to be supplied on 'door delivery' basis to our store at Baina, Vasco-da-Gama, Goa, duly insured at your cost.
4. **PACKING:** The materials shall be duly packed in a way as to withstand the hazards of transportation.
5. **INSPECTION:** The material will be inspected by our Quality Control Officer on receipt at our Stores. Any damage to the items during transportation shall be to Supplier's account. If the supplied items are rejected due to any defects/quality, the supplier has to make his own arrangements at his cost to lift the rejected materials and to replace the same immediately. Relevant test certificates are to be submitted along with the supplies.
6. **PAYMENT:** Our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT. Suppliers numbered invoice should indicate the suppliers and MPT's GST numbers and the material HSN number.
7. **VALIDITY:** The offer should be valid for a period of 120 days from the date of opening of Tender.
8. **SECURITY DEPOSIT:** Within 21 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 10% of the basic value of the order, exclusive of GST, by Demand Draft/Bankers Cheque. The Demand Draft/ Bankers Cheque should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa.
9. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 1 % of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not 6 % of the total basic value of the order exceed. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.**
10. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.
11. The full details as regards GST Registration Number, Permanent Account Number (PAN) (Income Tax) Bank A/C No. and type of A/C, Name, Address, MICR Code and IFSC Code of Bank, etc. should be furnished as per our format attached.
12. **CONCILIATION**
  - i. Disputes, if any, between MPT and the Contractor before, during or after the arbitration proceedings may be referred to a conciliation committee for resolving the dispute as defined in the Arbitration and Conciliation (Amendment) Act 2015 (3 of 2016).
  - ii. The conciliation proceedings shall commence only when the other party accepts in writing to conciliate within 30 days from the date on which the invitation is sent or within such period of time as

**Correspondence Address: 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**

**Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802**

**Phone: 0832-2520222/2520220**

**Web Site: <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)**

**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

specified in the invitation. If the other party rejects the invitation, there will be no conciliation proceedings and the dispute shall be resolved as per Arbitration Act specified in the tender document.

- iii. Appointment of conciliators
  - a. The Port will constitute a conciliation committee of 2 persons for resolving the disputes.
  - b. One of the member shall be from the legal side.
  - c. The other member will be Technical expert who will be appointed from time to time as and when required, having experience in the relevant field from the panel of the list prepared by IPA, New Delhi or alternatively a retired Sr. Officer preferably head of the department of relevant field from the Port sector or from any State Govt. service.
- iv. The conciliation proceedings shall take place in Goa preferably at Administration Building MPT and the cost towards conciliation shall be equally shared by both parties.
13. **JURISDICTION:** In case of any dispute the jurisdiction will be GOA only.
14. The Declaration Form (Annexure I) enclosed and Undertaking (Annexure II) enclosed to be submitted by MSME bidders along with the technical bid of tender offers.
15. Further, 'Affidavit for payment of Minimum Wages' as enclosed at (Annexure III) enclosed and GST undertaking at (Annexure IV) enclosed also shall be submitted on a non-judicial stamp paper duly notarised along with the tender offer by all the bidders including MSME's.

**MATERIALS MANAGER**

We hereby agree to all the above terms and conditions

---

**Signature and Seal of Tenderer**

**NOTE:** This above format should be furnished in Cover-I of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**CONDITIONS OF CONTRACT**

**1. DEFINITIONS:-**

PURCHASER means\* MATERIALS MANAGER\* on behalf of the Chairman of the Board of Trustees of Mormugao Port Trust.

\* INSPECTION OFFICER\* means the person, firm or department nominated by the purchaser to inspect stores on his behalf.

\*CONTRACTOR \* means the person, firm or company whose tender is accepted.

2. **CONTRACT:** - This contract is for the supply of stores of the description at the rate in the quotations as and at the time and place detailed in the Schedule Order.

3. **DELIVERY:** - The contractor shall arrange deliveries of stores as detailed in supply order the time and place and the manner specified therein.

5. **INSPECTION NOTICE:** - When inspection during manufacture or before delivery is required, notice in writing shall be sent by the Contractor to the Inspection Officer, when stores are ready for inspection and no stores shall be delivered until the inspection officer has certified that the stores have been approved by him.

6. **REMOVAL OF REJECTION:** - When any stores delivered to the consignee are rejected at the consignee's depot on account of default on the part of the Contractor, they shall be removed by the Contractor within 14 days from the date of intimation of rejection to the Contractor. In case in which a contract is placed for delivery F.O.R. station of dispatch, the rejected stores may be taken back by the supplier either at the consignee depot or at the station from which they were sent. In either of these cases, the Contractor elects to take back the stores at the station of dispatch, the goods shall be booked on account and risk of the Contractor.

7. **PAYMENT:** - Unless otherwise agreed between the purchaser and the contractor, the payment of materials will be made as detailed in the order.

8. The Administration reserves the right to accept/reject in part or in whole the tender without assigning any reason whatsoever.

**SIGNATURE OF THE CONTRACTOR**

**MATERIALS MANAGER**

**NOTE:** The above format should be furnished with your offer duly signed and stamped in Cover-I failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.

**Correspondence Address: 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**

**Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802**

**Phone: 0832-2520222/2520220**

**Web Site: <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)**



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**TENDER FORM**

To,  
**The Materials Manager**  
**Mormugao Port Trust,**  
**2nd floor, AO Bldg.,**  
**Headland, Sada, Mormugao,**  
**Goa-403 804.**

I/we \_\_\_\_\_ do hereby tender to supply and deliver to the Materials Manager \_\_\_\_\_ of the description and quantity at the prices and in the manner detailed in the conditions of contract..

I/We agree if my /our tender if accepted in whole or in part to execute within 14 days of communication to me /us of such acceptance and agreement for the supply of such quantity as the Materials Manager may accept. I/we agree that our stamps, court fees and legal costs for the execution of the Agreement shall be borne by me/us.

I/We further agree, that if my/our tender is accepted to effect within 14 days of such acceptance a deposit with the Financial Advisor and Chief Account Officer, Mormugao Port Trust, Headland Sada, Mormugao, Goa (in cash, by Demand Draft or in the form of Bank Guarantee from any scheduled Bank) equal to 5% of the Materials for which the tender has been accepted.

I/We further agree if I/We shall decline to execute an agreement within 14 days of intimation to that effect, my/our tender may not be accepted and my/our tender deposit may be forfeited to the administration

**Signature of the Contractor**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Witness:** 1. \_\_\_\_\_

2. \_\_\_\_\_

**REMARKS:** Kindly furnish this form duly signed and stamped in Cover-I else your offer is liable to be rejected.

**Correspondence Address:** 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804

**Material Supply Address:** Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802

Phone: 0832-2520222/2520220

Web Site: <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)

**TENDER NO MM/38 /0094 due on 09/07/2020**

**LIST OF ITEM**

Sr. No.	PL Code No.	Description of the item	Qty. Required
1	M38112410	Supply of Cable 1.1 KV, 3.5 Core X 240 Sq.mm, XLPE armoured, and LT, aluminium cable conforming to IS 7098 PART I & latest amendments, with ISI mark. Brand: Finolex/NICCO/RPG/Havells/Uniflex/KEI/ /Unistar.  Relevant Test Certificates of Manufacturer to be submitted along with the Supplies.	600 MTRS.

**MATERIALS MANAGER**

\_\_\_\_\_  
Signature of Tenderer with company seal

**NB:** Kindly furnish this ANNEXURE duly signed and stamped in Cover-I in acceptance of the terms & conditions given therein.



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**ANNEXURE – B**

**TENDER NO. MM/38/0094 DUE ON 09/07/2020**

**PREQUALIFICATION CRITERIA**

The Tenderer should have experience in supplying 'Similar LT or HT Cables' during last 7 years ending last day of month previous to the one in which tenders invited should be either of the following:-

a) **One** similar completed work of supply value not less than **Rs. 3.60 Lakhs.**

(Or)

b) **Two** similar completed works of supply value not less than **Rs. 2.70 Lakhs.**

(Or)

c) **Three** similar completed works of supply value not less than **Rs. 1.80 lakhs.**

'Similar LT Cables' – means supply of "**Supply of LT or HT Cables**"

**Please Note:** The Tenderers shall enclose supply order copies for similar works and value of supplies executed.

**MATERIALS MANAGER**

---

**Name, company seal & signature of the tenderer**

**NOTE:** Kindly furnish the above format duly signed over your office seal along with your offer in Cover-I, else your offer will not be considered.

**Correspondence Address: 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**

**Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802**

**Phone: 0832-2520222/2520220**

**Web Site: <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)**



**PRICE SCHEDULE – COVER II**

OFFER NO. \_\_\_\_\_ DATE: \_\_\_\_\_

**TENDER NO. MM/38/0094 DUE ON 09/07/2020**

Sr No	Description of Material	Qty.	Rate /Unit (Rs.)	P&F/ Unit	Freight/ Unit (Rs.)	Insurance /Unit (Rs.)	Others /Unit (Rs.)	GST/ Unit (Rs.)	FOR Destination U/Rate (Rs.)	HSN Code & Brand
1.	Supply of Cable 1.1 KV, 3.5 Core X 240 Sq.mm, XLPE armoured, LT, aluminium cable confirming to IS 7098 PART I & latest amendments, with ISI mark.  Brand: Finolex/NICCO/RPG/Havells/ Uniflex/KEI/ /Unistar.  Relevant Test Certificates of the Manufacturer to be submitted along with the Supplies.	600 MTS.								

1. The tenderers are requested to fill up the above details and furnish the same in the Cover-II
2. Offers not given in above format are liable to be rejected.
3. P/F- Packing & Forwarding GST – Goods & Service Tax
4. Mention 'NA' wherever not applicable.

Date: \_\_\_\_\_

\_\_\_\_\_  
Name, Signature & Seal of the Tenderer

**NOTE:** Kindly fill this Price Schedule (Annexure-II) format and furnish in Cover-II else your offer is liable to be rejected.



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**DETAILS FOR SUBMISSION BY VENDORS ALONG WITH TENDER.**

**A. VENDOR DETAILS OF VENDOR.**

1.	Name of the Organisation	
2.	Address (in detail)	
3.	Telephone no.	
4.	E-mail ID	
5.	PAN No.	
6.	Tax Identification No. (TIN)	
7.	Service Tax Registration No.	
8.	Service Tax Registration Code	
9.	CST Registration No.	
10.	Employee Provident Fund (PPF)	
11.	Employee State Insurance Scheme (ESIC) Registration No.	

**B. BANK DETAILS OF VENDORS.**

1.	Bank Name	
2.	Bank Branch Address (in detail)	
3.	Bank Branch Code	
4.	Bank Account No.	
5.	Bank Account Type	
6.	Magnetic Ink Character Recognizer (MICR)	
7.	IFSC Code.	

**ELECTRONIC PAYMENT SYSTEM MANDATE FORM**

**Correspondence Address:** 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804

**Material Supply Address:** Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802

**Phone:** 0832-2520222/2520220

**Web Site:** <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**Sub:- Electronic Payment System Mandate Form.**

The details for processing the payment through RTGS as below:-

Name of the Beneficiary.	MORMUGAO PORT TRUST
Address of Beneficiary with PIN Code	Administrative Office Building, Headland Sada, GOA - 403804
PAN Number.	AAALMO293P
Name & Mobile Number of responsible person	MILIND DESSAI / 9823082682 <a href="mailto:milind.desai@mptgoa.gov.in">milind.desai@mptgoa.gov.in</a>
Name of the Bank and Branch	STATE BANK OF INDIA, Harbour Branch
Bank Telephone No.	0832-2520212
Address of the Bank	STATE BANK OF INDIA MORMUGAO HARBOUR, GOA – 403803
MICR Code of the Bank	403002024
IFSC Code No.	SBIN0002164
Type of Account and Branch Code	Current Account / Branch Code:- 002164
Account number of the Bank	10438017048
Beneficiary E-mail ID	<a href="mailto:cashmpt@mptgoa.gov.in">cashmpt@mptgoa.gov.in</a>
<b>(MILIND DESSAI)</b> <b>SR. ACCOUNTS OFFICER</b>	

**MPT GST Details & Party's GST Details Form**

**Correspondence Address: 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**

**Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802**

**Phone: 0832-2520222/2520220**

**Web Site: <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)**

**MORMUGAO PORT TRUST  
MATERIALS MANAGEMENT DIVISION  
ENGINEERING (MECHANICAL) DEPARTMENT**

Sr No	Particular	Mormugao Port Trust	Data Required from the Party
1	Customer Name as per GST Registration Certificate	Mormugao Port Trust	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/ Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	GST No.	30AAALM0293P1ZY	
10	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
11	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
12	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor / Principal /Consumer	Service Provider	
13	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
14	Whether B2B or B2c (B= Business & C= Customer)	B2B	
15	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
16	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
17	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act, 2017 ? (Yes or No)	No.	
18	Central Excise Registration No.	--	
19	Service Tax Registration No.	AAALM0293PST001	
20	VAT - TIN	30181201096	
21	CST - TIN	V/CST/1683	
22	IEC	1706000073	
23	Contact Details :		
	Name:	Shri.Anant Chodnekar	
	Designation:	Sr. Dy.CAO	
	Phone No.	0832-2521132	
	E-mail:	<a href="mailto:facao@mptgoa.gov.in">facao@mptgoa.gov.in</a> anant.chodnekar@mptgoa.gov.in	

I, Mr./Mrs. \_\_\_\_\_ (Proprietor/Partner/Director) of M/s

\_\_\_\_\_ do certify that the information given above is complete and correct.

Place: \_\_\_\_\_

Signature

Date: \_\_\_\_\_

(Name: \_\_\_\_\_)

**Correspondence Address: 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**

**Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802**

**Phone: 0832-2520222/2520220**

**Web Site: <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)**



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**ANNEXURE I**

(To be submitted in Non-Judicial Stamp Paper value of Rs. 50/- and to be uploaded along with Technical Bid)

**DECLARATION** (For MSE Units only)

I, \_\_\_\_\_ on behalf of M/s. \_\_\_\_\_ in the capacity of \_\_\_\_\_ (position) hereby declare that –

1. Our MSE Unit(s) is/are availing benefits extended by MSME, Government of India to Micro and Small Enterprises (MSEs) .... for the work of “ \_\_\_\_\_ ” invited vide E- Tender Ref. No.: \_\_\_\_\_.

2. Our MSE Unit(s) has/have not been awarded any Work/Supply under MSME benefit during the current financial year.

**OR**

Our MSE Unit(s) has/have been awarded Work/Supply for a total value of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) under MSME benefits as on date and same Work(s) / Supply is/are “in hand (progress)/ Incomplete” during the current financial year. Further we confirm that the value of Work(s)/Supply is/are in hand (awarded under MSME benefits) during the financial year plus estimated cost of this tender has not crossed the “Monetary Limit” mentioned in NSIC Certificate.

3. Our firm is participating in this tender under “MSE Unit”.

NOTE: Strike out the conditions in (2) whichever is not applicable. Decision on any discrepancy in this “DECLARATION” shall be at the discretion of MPT and shall be final and binding.

..... Date: \_\_\_\_\_ Signature of Bidder/  
Authorized Signatory (With Company Seal)

ATTESTED BY NOTARY PUBLIC

(TO BE UPLOADED ALONG WITH TECHNICAL BID)

(To be in the Company letter head)

**DECLARATION & UNDERTAKING BY MICRO & SMALL SCALE ENTERPRISES**

Sl. No.	Particulars	Details
1	Is your organization Proprietary/ Partnership/ Private Limited Companies/Public Limited Company/Others	.....
2	Does your organization belongs to Micro/Small/Medium scale Industry/ other?  (Please tick mark appropriate box. If bidder is Start-up & MSE, then please tick mark both)	Micro Small Scale Medium  Others
3	Whether Manufacturer for the tendered items (Supply)/ Service Provider for the tendered services as per MSE certification. (Please tick mark the appropriate)	Manufacturer for supply items Service Provider for services Trader/Reseller/Authorized agent/distributor Non MSE Bidder
4	In case you belong to Micro/Small/Medium Scale Enterprises whether you are registered under SC/ST Category. (Please tick mark the appropriate).	Yes/No  If Yes  SC/ST
5	In case you belong to Micro/Small/Medium Scale Enterprises whether special provision for MSEs owned by Women claimed.	Yes/No

**A) CATEGORISATION OF MSE/SC-ST/WOMEN VENDORS**

1. In case of Micro/Small/Medium scale Enterprises, kindly attach Registration Certificate issued by DIC/KVIC/KVIB/Coir Board/NSIC/Directorate of Handicrafts and Handlooms, or any other body specified by MSME for authentication such as Udyog Aadhaar Memorandum/Acknowledgment.
2. SC/ST and Women entrepreneurs registered under MSEs need to submit valid documentary evidence.

**B) DECLARATION IN CASE OF MSE BIDDERS/START-UP COMPANIES**

In terms of Tender Conditions applicable for Micro & Small Enterprises (MSEs)/Start-ups, we hereby declare as under;

- a) We are a Micro/Small Enterprise, as on bid closing date of this tender.
- b) We are a Manufacturer of the quoted supply item(s)/service provider for quoted services and valid MSE certificate submitted by us is authentic & valid as on bid closing date of this tender.
- c) We are a 'Start-up' company and we are enclosing copy of certificate of recognition issued by Department of Industrial Policy and Promotion, Ministry of Commerce & Industry, Govt. of India.

We declare the above details are true. In case any of the details are found to be false/untrue, our offer will be liable for rejection/cancellation of order/subjected to appropriate actions as per tender Terms & Conditions.

Authorized Signatory  
(With Company Seal & Signature)

(To be executed on Rs 50/- Non Judicial Stamp Paper duly Notarized)

**Affidavit for Payment of Minimum Wages**

I, ..... (Name), aged .....years, S/o.....

.....(Name),Proprietor/Managing Partner/Managing Director of.....

.....(Name of the Agency) do hereby solemnly affirm and state as follows:

- 1) I am competent to swear this affidavit on behalf of ..... (Name of the Agency). I state that the wages to be paid to the workers engaged **shall not be less than the minimum wages** determined by appropriate Govt. Authority from time to time. Similarly, Provision of Provident Fund accounts are a legal obligation under the Contract Labour (Regulation and obligation) Act, 1970.
- 2) I shall be complied with the provisions of contract labour (Regular and Abolition) Act of 1970 and contract labour (Regular and Abolition) central rules 1971 and **Minimum Wages Act** & rules thereof Central and State Governments and will maintain the records as per the provisions made therein. In case of non-compliance of above labour regulations, claim for bills will not be entertained and also indemnify MPT from all such claims in future.
- 3) I shall be responsible for the safety & security of the workmen engaged by me and accordingly, I have made provisions for suitable insurance coverage and no extra claim shall be asked for the same from MPT.
- 4) I shall be complied to deposit the monthly wages of the employee in direct the particulars bank account in form of cash deposit or by e-payment only, as well as a true copy of the same (monthly payment details to the employee) shall have to be made available at the office of work in charge within 02 working days. If not so necessary action shall be taken by the competent authority against me/ agency.
- 5) In case of gross violation of the above terms and condition, I shall be black listed at the discretion of the department and will be debarred from participating in bids for all future tender invited by MPT

Dated this, the.....day of.....month .....Years.

PLACE:

DATE:





**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**ANNEXURE IV**

**Affidavit to be given on Non-Judicial stamp paper of Rs. 50/- duly notarized for GST undertaking  
(To be submitted along with Technical Bid)**

**AFFIDAVIT**

I ..... (Name), aged.....years, s/o.....

.....(Name), Proprietor/ Managing Partner/ Managing Director of

..... (Name of the Agency) do hereby solemnly affirm and state as follows:

I am competent to swear this affidavit on behalf of .....

(Name of agency).

1. I am registered under GST and compliant of GST provision.
2. In case of non-compliance of GST provisions and blockage of any input credit, I shall be responsible to indemnify MPT.
3. That all input credits have been passed on to MPT by me.

Dated this, the ..... Day of ..... month ..... year.

Place:

Date:

**Correspondence Address: 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**

**Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802**

**Phone: 0832-2520222/2520220**

**Web Site: <http://mptgoa.gov.in>, E-Mail [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)**