



An ISO 9001:2015 PORT

**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL) DEPARTMENT.**

**QUOTATION NOTICE**

**QUOTATION NO. CE/Q-38/ 2020**

Sealed percentage rate quotations are invited from contractors registered in Class E and above with Engineering (Civil) Department of Mormugao Port Trust for undertaking the work of **“Internal Painting at MRH-4 Bungalow and replacement of roofing sheets at AO Bldg duct roof at Headland.”**

Earnest Money Deposit : Rs.5,100/-  
Estimated cost of work : Rs.2,50,543/-  
Contract period : 1 ( One ) month  
Cost of quotation : Rs. 500/-

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from 18/12/2020 to 29/12/2020 at a cost of Rs.500/-. A printed set, Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form.

Quotation shall be accompanied by Earnest Money Deposit of **Rs.5,100/-** either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

The interested firms may alternatively download the Quotation from the Mormugao Port Trust web site <https://www.mptgoa.gov.in> . The downloading of the Quotation shall be carried out strictly as provided on website. No editing, addition/deletion of matter shall be permitted. If such action is observed at any stage, such offer is liable for outright rejection.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland, Sada by 15.00 hours on 29/12/2020 and they will be opened at 15.30 hours on the same day in the presence of such quoters as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

CHIEF ENGINEER

Headland Sada.  
Date :-17/12/2020.



**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL) DEPARTMENT**

**Name of work: CE/Q-38/2020 "Internal Painting at MRH-4 Bungalow and replacement of roofing sheets at AO Bldg duct roof at Headland."**

Sr. No.	Particulars	Clause of G. C.	Details
1.	Amount of Security Deposit and time	-----	EMD to be converted to S.D.
2.	Period for commencement from the Chief Engineer's orders to commence.	-----	Within 3 days from receipt of PO or as directed
3.	Contract period	-----	1 (One) month
4.	Amount of liquidated damages.	-----	Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract.
5.	Free Period of maintenance.	-----	6 (Six) months
6.	Percentage of retention from each running account bill	-----	10%. For each running bill.
7.	Limit of Retention Money	-----	10% value of the contract.
8.	Total Security Deposit and Retention Money.	-----	EMD plus 10% value of the contract recovered from the running bills.
9.	Minimum amount of interim Certificate.	-----	Full and final
10.	Time within which payment to be made after contractor's submission of the bill.		100% payment within 20 days of recording measurements and submission of bill in quadruplicate after obtaining signature of JE/EA and AEN/AXEN concerned with all supporting documents.

**SIGNATURE OF THE QUOTER**



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**ADDITIONAL SPECIAL INSTRUCTIONS**

1. The work shall be carried without disturbing the operation of Port or other agencies working in the area.
2. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
3. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
4. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.
5. Measurements  
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.
6. Rates and Prices to be inclusive.  
The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding service tax if any for compliance with conditions of contract and specification. The GST will be paid extra as applicable which shall be claimed along with the Bill.

7. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

8. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

9. The tenders will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
10. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
11. The time is the essence of the contract and as such the entire works shall be completed within the stipulated time.
12. If the work has to be carried out beyond normal working hours and during night time approval in advance for the working has to be obtained from the Chief Engineer. Overtime charges of the departmental supervisory staff has to be borne by the `Contractor`
13. It shall be specifically noted that the contractor is expected to mobilize the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.
14. Water and electricity will be supplied to the contractor free of cost.
15. As a statutory requirement, the contractor shall take all measures of safety against fire hazard and electrocution at site as follows:-
- a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
  - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
16. Quotations with conditions will be out rightly rejected.
17. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.

18. The contractor shall be liable to pay compensation for any damage to the Port property or its premises caused during the maintenance operation by the contractor or his workers.
19. After completion of day's work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
20. The contractor shall communicate in writing name of all his workers and submit the photo identity card ,name ,address ,phone/contact number of the person to be deployed to work in the garden along with his Power of Attorney letter .
21. Permission for working beyond the normal working hours of the Port or on Sundays and Public Holidays as stipulated under clause No. 42 of General Conditions of Contract, (in the printed booklet) in volume-I of the tender document will be given to the contractor subject to his agreeing to bear the cost of overtime, if any, which may have to be paid to the Port's supervisory staff.
22. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
23. All applications for issuance of Photo Identity Card shall be routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor free of cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.
24. The instruction given by the JE /Chief Engineer's authorized Representative /Officer in charge shall have to be carried out promptly. In case of any difference of option or interpretation on the specification and conditions, the matter to be referred to the Chief Engineer, for the decision, which shall be final and binding.
25. The quoter should comply with all regulations of EPF, ESI etc. No bill will be forwarded if the above regulations are not followed.
26. Payment of wages to the workmen to be paid in their respective Bank account.
27. GST registration for the bidder is mandatory. Bidder has to enclose attested copy of **GST** Registration No. along with the Quotation. **GST** has to be claimed extra as applicable while submitting the Bill/bills.
28. ***"The bidder shall quote the price exclusive of GST. Applicable GST shall be paid on the quoted price. The bidder shall indicate the applicable GST rate on goods/Services in the price bid"***

29. Unregistered Vendors under GST has to submit Declaration that GST is not applicable to him, due to turnover of less than 40 Lakhs.
30. The Vendor shall quote GST No. of MPT (30AAALM0293P1ZY) on all invoiced raised on Port. If vendor is not registered under GST or opted for composition scheme under GST, undertaking of the same shall be submitted by the Vendor.
31. The successful bidder shall have to furnish HSN /SAC Code for each items of the work.

32. **SECURITY DEPOSIT**

- (i) EMD of Rs.5,100/- will be converted to Security Deposit.
- (ii) Besides Retention amount of 10% will be deducted from each bill subject to maximum of 10% contract value.
- (iii) The validity of the security deposit such retained will be up to the currency of the contract period.
- (iv) No interest will be allowed on the Security Deposit from the date of its receipt until it is refunded.
- (v) **Forfeiture of SD:** The security deposit will be forfeited, if the contractor fails to fulfill any or all the conditions of this contract, without any interference from it towards all rights of Board to recover from the contractor any other amounts falling due to the Board through non- observance/ compliance by the contract conditions and any of the clause thereof by the contractor.

CHIEF ENGINEER



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**ENGINEERING (CIVIL) DEPARTMENT**

**Name of work: CE/Q-38/2020 “Internal Painting at MRH-4 Bungalow and replacement of roofing sheets at AO Bldg. duct roof at Headland.”**

**SCOPE OF WORK:**

The work put to the tender broadly comprises of the following items.

1. Dismantling & clearing away corrugated G.I sheets in roof including ridges, hips, gutters etc. & stacking the serviceable material & disposal of unserviceable material at places pointed out within a lead of 100m, etc.
2. Supplying, Providing & fixing G.I. corrugated sheets 0.8mm thick in roofing including drilling holes necessary bolts and nuts, G.I. and bitumen washers etc.
3. Dismantling & clearing away corrugated AC sheets in roof including ridges, hips, gutters etc.
4. Supplying & fixing asbestos cement corrugated sheets 6mm thick in roofing including cutting/mitering, drilling holes, fixing with necessary G.I. bolts, nut G.I. and bitumen washers etc.
5. Supplying & fixing G.I. ridge or hips 60cm over all using G.I. plain sheets 0.8mm thick including all cutting, bending fixing with seam bolts, nuts etc.
6. Supplying & erecting in position structural steel work in single section (light sections upto 34kg/m) incl. Cutting, hoisting, fixing in position by necessary welding etc. and cleaning the surface, painting two coats of approved quality synthetic enamel paint of approved colour/ shade over a coat of red oxide zinc chromite primer etc.
7. Removing old paint, distemper etc. using sand paper, necessary minor repairs to the surface, cleaning the surface with water etc. and painting with distemper primer of approved quality (cement primer)
8. Levelling wall suraces with ready acrylic wall putty, etc.
9. Painting with oil bound distemper in two coats on old surfaces, etc.
10. Painting old (previously painted) wood/wood based surfaces with one coat of synthetic enamel paint, etc.
11. Scrapping & cleaning old paint from steel & other metal works incl. Wire brushing, preparing the surface, etc.
12. Painting old previously painted steel/iron work with two coats of Synthetic enamel paint over a coat of one coat of Red Oxide Zinc Chromite primer, etc.
13. Plastering with cement mortar (1:3) 15mm thick in single coat for walls, etc.

CHIEF ENGINEER



**MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT**

**Quotation No. CE/Q - 38/2020**

**Name of work: "Internal Painting at MRH-4 Bungalow and replacement of roofing sheets at AO Bldg. duct roof at Headland."**

**SCHEDULE OF QUANTITIES AND RATES**

Sr. No.	Description of work	Approx. Qty.	Unit of Qty. in words	Rate in Fig/ words	Amount (RS)
1.	2.	3.	4.	5. 6.	7.
1	Removing old paint, distemper etc. using sand paper, necessary minor repairs to the surface, cleaning the surface with water etc. All labour & material tools and plants etc. complete.	50.00	Square Metre	19.00	950.00
2	Painting with distemper primer of approved quality (cement primer) incl. scaffolding etc. All labour & material tools and plants complete.	50.00	Square Metre	58.00	2,900.00
3	Levelling wall surfaces with ready acrylic wall putty incl. scaffolding etc. All labour & materia tools and plants etc complete.	170.00	Square Metre	90.00	15,300.00
4	Painting with oil bound distemper of approved make in two coats on old surfaces incl. scaffolding, removing the old paint, cleaning & preparing the surfaces etc. All labour & material tools and plants etc. complete	412.00	Square Metre	117.00	48,204.00
5	Painting old (previously painted) wood/wood based surfaces with one coat of synthetic enamel paint of approved make and colour/shade including cleaning and preparing the surface necessary scaffolding/ladder etc. All labour and material tools and plants etc complete.	166.00	Square Metre	88.00	14,608.00



6	Scrapping & cleaning old paint from steel & other metal works including wire brushing, preparing the surface for painting etc. All labour & materia tools and plants etc complete..	85.00	Square Metre	131.00	11,135.00
7	Painting old previously painted steel/iron work with one coat of Red Oxide Zinc Chromite of approved make. All labour & material tools and plants etc complete.	85.00	Square Metre	64.00	5,440.00
8	Painting old previously painted steel/iron work with two coats of Synthetic enamel paint of approved make. All labour & material tools and plants complete.	85.00	Square Metre	158.00	13,430.00
9	Plastering with cement mortar (1:3) 15mm thick in single coat for walls. All labour & material tools and plants etc. complete.	20.00	Square Metre	364.00	7,280.00
10	Dismantling & clearing away corrugated G.I sheets in roof including ridges, hips, gutters etc. & stacking the serviceable material & disposal of unserviceable material at places pointed out within a lead of 100m including all labour & material, tools & plant etc. complete.	20.00	Square Metre	125.00	2,500.00
11	Supplying, Providing & fixing G.I. corrugated sheets 0.8mm thick of approved quality and make in roofing including drilling holes necessary bolts and nuts, G.I. and bitumen washers etc. All labour and materia ltools and plants etc. complete.	20.00	Square Metre	1,204.00	24,080.00
12	Dismantling & clearing away corrugated AC sheets in roof including ridges, hips, gutters etc. & stacking the serviceable material & disposal of unserviceable material at places pointed out within a lead of 100m including all labour & material, tools & plant etc. complete.	60.00	Square Metre	147.00	8,820.00
13	Supplying & fixing asbestos cement corrugated sheets 6mm thick of approved quality and make in roofing including cutting/mitering, drilling holes, fixing with necessary G.I. bolts, nut G.I. and bitumen washers etc. All labour & material tools and plants etc complete.	70.00	Square Metre	457.00	31,990.00

14	Supplying & fixing G.I. ridge or hips 60cm over all using G.I. plain sheets 0.8mm thick of approved quality and make including all cutting, bending fixing with seam bolts, nuts etc. All labour and material tools and plants	70.00	Metre	883.00	61,810.00
15	Supplying & erecting in position structural steel work in single section (light sections upto 34kg/m) incl. Cutting, hoisting, fixing in position by necessary welding etc. and cleaning the surface, painting two coats of approved quality synthetic enamel paint of approved colour/ shade over a coat of red oxide zinc chromite primer etc. All labour & materials tools & plant etc. complete.	0.20	Quintal	10,482.00	2,096.40

**Total (A) Rs.2,50,543.40**

TOTAL AMOUNT OF TENDER INCLUSIVE OF ALL TAXES (except GST) = "A" = **Rs.2,50,543.40**

1. ADD \_\_\_\_\_ % (IN FIGURES)

In words \_\_\_\_\_

Over the above amount at "A" i.e Rs. \_\_\_\_\_

OR

2. DEDUCT \_\_\_\_\_ % (IN FIGURES)

In words \_\_\_\_\_

From the above amount at "A" i.e. Rs. \_\_\_\_\_

1. Total Quoted Tender Amount inclusive of all Taxes(except service tax) in Figure – Rs.

In Words Rupees \_\_\_\_\_

\_\_\_\_\_ Only.

TENDERERS SHOULD SCORE OUT EITHER "ADD" OR "DEDUCT" AS THE CASE MAY BE"

NOTES:

1. Tenderers should score either "ADD "or "DEDUCT" as the case may be.
2. Tenderers are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of Quantities and Rates are

approximate and are furnished for the guidance of the tenderers.

Witness's: \_\_\_\_\_

Signature: \_\_\_\_\_

Name : \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel No: \_\_\_\_\_

Date: \_\_\_\_\_

Tenderer's: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel No: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Date: \_\_\_\_\_

