



An ISO 9001:2015 PORT

MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT.
QUOTATION NOTICE

QUOTATION NO. CE/Q-20/2020

Sealed Item rate quotations are invited from registered Contractors with Engineering (Civil) Department of Mormugao Port Trust for undertaking the work **“Sanitizing/disinfecting building in Port Area.**

Cost of quotation	: Rs.500/- (Exemption accepted with valid documents)
Earnest Money Deposit	: Rs.500/-
Estimated cost of work	: Rs.2,07,900/-
Time limit of completion	: 90 days.

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from **14.08.2020 to 25.08.2020** free of cost. Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form.

GST registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the tender. GST has to be claimed extra as applicable while submitting the bill/bills. No bill will be forwarded if GST claims are not made.

Quotation shall be accompanied by Earnest Money Deposit of **Rs.500/-** either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by **15.00** hours on **25.08.2020** and they will be opened at **15.30** hours on the same day in the presence of such quoters as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

Executive Engineer
(HR)

Headland Sada.

Date :- **14/08/2020.**



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q-20/2020

Name of work: **Sanitizing/disinfecting building in Port Area.**

Particulars

Clause of G.C.

1.	Amount of security deposit and time.	EMD shall be converted into security Deposit till completion of defect liability period if applicable
2	Period for commencement from the Chief Engineer's order to commence.	3 days
3	Time of completion	90 days
4	Amount of liquidated damages	Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Maintenance period.	Not Applicable
6	Percentage of retention money from each running account bill.	N.A
7	Limit of Retention money	N.A
8	Minimum amount of Interim certificate.	1 st & Final

SIGNATURE OF THE QUOTER



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/Q-20/2020

Name of Work: Sanitizing/disinfecting building in Port Area.

FORM OF TENDER

The Chief Engineer,
Mormugao Port Trust.
Headland, Sada, Goa

I/We _____ hereby
Sanitizing/disinfecting building in Port Area.

in strict accordance with the Instructions to Tenderers, General Conditions of Contract, Specifications etc. at the Percentage Rate entered in the attached Schedule of Quantities and Rates.

2. I/We undertake to complete the work included in the Schedule of Quantities & Rates within **90 days** from the date of release of site/work order. I/We also agree that this tender will remain open for acceptance 120 days from the date of opening the quotation. I/We have independently considered the question of the amount of loss or damage likely to result to the Trustees from the delay on my/our part in the performance of the contract.

3. I/We send herewith a sum of **Rs.500/-(Rupees five hundred only)** as a deposit or earnest money of my/our willingness to enter into the contract if my/our tender is accepted.

4. In the event of my/our tender being accepted, I/We agree to enter into a contract in the prescribed form with such alterations or additions thereto which may be necessary to give effect to the acceptance of this tender and such contract shall contain and give full effect to the Specifications, Schedule of Quantities & Rates attached to this tender.

5. I/We also agree, if awarded the contract, that the Earnest Money lodged with this tender will be retained by the Board of Trustees towards Security Deposit .

6. I/we agree to abide by this tender to be valid for the period of 120 days from the date fixed for opening the same and it shall remain

binding upon me/us and may be accepted any time before the expiration of that period.

7./We have inspected the site and I am / we are fully aware of the work to be carried out while tendering for the contract.

8. We agree that 1st & final bill for the work to be cleared by the Port often successful completion of testing.

9. *(A) Mine is a proprietary firm and I am the sole proprietor of the firm. My firm is/is not registered with Registrar of firms.

10. I have read and understood the General conditions and specifications of the work which are printed in Volume-I supplied to me by the Department which will form a part of tender and shall remain binding on me/us.

11. The name and address of our Banker is **

Witnesses	Tenderer's
Signature : _____	Signature: _____
Name: _____	Name: _____
Address : _____	Address: _____
Tel. No.: _____	Tel.No.: _____
Mobile No: _____	MobileNo.: _____
Date : _____	Date _____

N.B.: * **Strike out whichever is not applicable.**

**** Here the Name of the Bank should be stated.**



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT
QUOTATION NO. CE/Q -20/2020

Name of Work:“ **Sanitizing/disinfecting building in Port Area.**”

ADDITIONAL SPECIAL INSTRUCTIONS

1. The work shall be carried without disturbing the operation of Port or other agencies working in the area.
2. All testing instruments bought for use shall be stored properly in a store room at contractor's risk. Register of account of materials be maintained at site.
3. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
4. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the quotation. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the quotation.
5. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.
6. Measurements
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work and there is no claim will be entertained in case of any variation in the quantity. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor payments will be made as per the item unit rate basis for the entire work. However, in case of defects/ improper execution of work, penalty will be imposed in the final bill amount payable upon approval of competent Authority.

7. Rates and Prices to be inclusive.

Rates is inclusive of all testing instruments, which calibration certificate are within the valid period. All the safety measures to be followed by the person engaged for testing.

8. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

9. The quotations will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
10. Time is the essence of contract and the entire work should be completed within a period of **ninety days** as specified in the schedule. The Quoter shall also submit detailed programme for the timely completion of work giving details of skilled labour/material supply/plant, machinery, safety equipments, ropes, crane etc. taking into account the limited time schedule provided.
11. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
12. If the work has to be carried out beyond normal working hours and during night time approval in advance for the working has to be obtained from the Chief Engineer. `
13. It shall be specifically noted that the contractor is expected to mobilize the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.
14. As a statutory requirement, the contractor shall take all measures of safety against fire hazard and electrocution at site as follows:-
 - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
 - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
15. Quotations with conditions will be out rightly rejected.
16. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.

17. Any damage to the property of Port during execution of this work should be made good free of cost or compensated by the contractor.
18. After completion of days work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
19. Contractor has to take care of any electrical or telephone cables. Any damage to MPT property will have to make good by the contractor free of cost.
20. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
21. All applications for issuance of Photo Identity Card shall be Routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department section will issue the Photo Identity Card to the contractor free of cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.
22. Tenderers who are registered with National Small Industries Corporation (NSIC), Govt. of India enterprises under "Single Point Registration Scheme" of Ministry of MSME may be eligible for exemption from payment of EMD They are required to submit documentary proof of such registration along with the offer, as detailed in Instructions to Tenders, for claiming the available exemptions.
23. **Security Deposit**
Security Deposit shall be refunded to the contractor only after successful completion of defect liability period specified. GST registration for the bidder is mandatory. Bidder has to Enclose attested copy of **GST** Registration No along with the Tender. **GST** has to be claimed extra as applicable while. Submitting the Bill/bills.
24. ***"The bidder shall quote the price exclusive of GST.Applicable GST shall be paid on the quoted price. The bidder shall indicate the applicable GST rate on goods /Services in the price bid"***

25. **a. Security Deposit:** EMD deposited along with the tender will be Converted as Security deposit
- b. Refund of Security deposit and Retention money:** S.D shall be refunded only after successful completion of defect Liability period specified
26. Unregistered Venders under **GST** has to submit Declaration that GST is not applicable to them, due to turnover of their firm being Less than 40 Lakhs.
27. Tax deductions shall be as follows;
- The TDS will be deducted @ of 2% of value of supply of goods or Services.
 - The TDS provision will apply for supply of goods and services under a contract value exceeding 2,50,000/-
 - The Port will deduct the TDS from the payment made to contractors

28. SCOPE OF WORK

- Spraying of Sodium hydro Chloride in Port Buildings /Offices as directed.
The required Quantity of sodium hydro chloride will be supplied by the Department free of cost. The required dilution with Water will have to be done by the contractor.
- The spraying pump two nos will be provided by the Department.
- The contractors labour will have to wear gloves and Mask.(will not be supplied by the department)



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Sub: Sanitizing/disinfecting building in Port Area.

BILL OF QUANTITIES

QUOTATION NO. CE/Q -20/2020

Item No.	Description of Work	Unit of Qty	QTY	Rate		Total Amount	
				Rs	Ps.	Rs	Ps.
1	Sanitising / Disinfecting the office and other structure in Port area. The chemical to be sprayed will be Sodium Hydro chlorite. (The concentrate will have to be diluted with water as directed) The spraying pump including PPE equipment will be supplied by the Department for use when work is in progress(3 nos of labourers to be deployed each day)	days	90 days				

GST)= Rs.

Witness's: _____

Tenderer's: _____

Signature: _____

Signature: _____

Name : _____

Name: _____

Address: _____

Address: _____

Tel No: _____

Tel No: _____

Mobile No: _____

Date: _____

Date: _____