



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/NS/EDP/

15.02.2021

To,

Dear Sir,

Last date and time of submission of tender: on 05.03.2021 before 15.00 hrs.

Date and time for opening of Cover-I: on 05.03.2021 at 11.30 hrs.

Sub: Supply of 24-Port Network Switches & 4KVA UPS as per Annexure-A

Ref: Tender No. MM/NS/EDP/0419 due on 05.03.2021 at 11.30 hrs.

EMD: Rs. 8,000.00 (Rupees Eight Thousand Only)

You are requested to **submit** your offer in the **two cover system** against our Tender.

"Techno Commercial Offer" or Cover-I shall contain complete & detailed technical specifications and commercial terms and conditions such as packing & forwarding, freight, insurance, discount, taxes, price variation clause and any other conditions but excluding the price and should be submitted along with the Tender Fee & Earnest Money Deposit. Commercial and technical deviations, if any, should be clearly spelt out. The Cover-II or "Price offer" should contain **only the prices** without any conditions.

Cover marked - I "Techno Commercial Offer" shall be opened on **05.03.2021 at 15.30 hrs.** The "Price Offer" or Cover-II will be opened only of those firm's that qualify for the Techno-Commercial (Cover-I) conditions.

Tenders shall be accompanied by EMD of **Rs. 8,000.00** (Rupees Eight Thousand Only). **These fees shall be paid in e-payment mode only by RTGS/EFT in our Bank before submission of bids. Our Bank details are attached to this tender.** For exemption of these fees, the certificate from SSI/MSME/NSIC or any empowered Central/State Govt. authority shall be submitted in electronic format (by scanning) while uploading the bid. For others, incomplete tenders without these fees will not be accepted. Tenders should be kept valid for a minimum period of 90 days from the date of opening and shall conform to the general terms and conditions of contract attached.

The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.

Yours faithfully,

CHIEF MECHANICAL ENGINEER

NOTE: The above format should be enclosed with your offer duly signed and stamped along with Cover-I failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.

Correspondence Address: 2nd Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804

Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802

Phone: 0832-2520222/2520220

Web Site: <http://mptgoa.gov.in/> **E-Mail** mm@mptgoa.gov.in



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
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INSTRUCTIONS TO TENDERERS

GENERAL

1. **Only reputed tenderers having experience in supplying of such material are eligible to apply for this Tender.**
2. **Tenders received before the last date and time for submission of tender will be opened on due date at 15.30 hrs.** The bidders can witness the Tender opening if required.
3. The tenderers shall deposit the **Earnest Money Deposit** amount of **Rs. 8,000.00** by RTGS in our Bank as per the Bank details attached. The EMD shall be paid in e-payment mode only. For exemption of EMD, the certificate from MSME for the concerned works/supplies shall be submitted in electronic format (by scanning) while submitting the bid. The details towards the EMD payment made shall be indicated in the technical cover (Cover-I). **Offers without the Earnest Money Deposit will not be considered except as under clause no. 13 below.**
4. The tender Earnest Money deposits of unsuccessful tenderers will be refunded by NEFT/RTGS, after a decision has been reached as regards to the acceptance of the tender. Kindly furnish your full Bank details in the formats attached along with your offer.
5. The prices should be quoted item wise separately. Prices quoted on lump sum basis (i.e. for all the items taken together) will not be considered and the offer is liable to be rejected.
6. Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
7. The prices should be valid for part quantities also.
8. Full GST will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period.
9. The Tender Conditions, Conditions of Contract and the Tender Form attached should be signed and uploaded along with "Techno Commercial Offer" - Cover I in acceptance of all the terms and conditions mentioned therein. In case this is not done, the tender is liable to be rejected.
10. The offer submitted should satisfy all technical specifications in the attached Annexure-B, else the offer is liable to be rejected.
11. If the offers are found to deviate from our commercial terms & conditions and technical specifications they are liable to be rejected.
12. All documentary evidence and information requested should be uploaded along with your offer without fail.
13. **Please note that the Port extends concession such as exemption in payment of Tender Fees/ EMD/SD to Micro, Small & Medium Enterprises (MSME) registered with the NSIC, provided proper proof is furnished. Relaxation for Schedule Castes & Schedule Tribes, upon furnishing of Certificates will be given based on the Ministry of MSME, Govt. of India for Procurement and Works Contracts, under procurement policy order 2012 clause nos. 4 & 6.**
14. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.

CHIEF MECHANICAL ENGINEER

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TERMS AND CONDITIONS

1. **PRICES:** Prices quoted should be on FOR destination basis inclusive of transit insurance indicating clearly the quantum of taxes and other charges whatsoever applicable. The basic cost should be inclusive of the installation charges. The prices should be firm. However, in case of any statutory revision in taxes within the delivery period of supply order, the same will be considered provided you furnish documentary evidence such as copy of Govt. notification.
2. **BRAND:** Brand of item alongwith Product specifications Sheet should be furnished.
3. **TAXES:** Full GST as applicable at the time of delivery during the contractual period.
4. **DELIVERY:** The material is to be **supplied** within 4 weeks of receipt of order. The material will have to be supplied on 'door delivery' basis to our store at Baina, Vasco-da-Gama, Goa, duly insured at your cost.
5. **PART QUANTITIES:** The prices should be quoted item wise separately. Offers should not contain any sort of conditional discounts based on quantity or value of order. The prices quoted should be valid for part quantities also.
6. **PACKING:** The materials shall be duly packed to withstand the hazards of transportation.
7. **INSPECTION:** The material will be inspected by our Quality Control Officer on receipt at our Stores. Any damage to the items during transportation shall be to Supplier's account. If the supplied items are rejected due to any defects or quality deficiencies, the supplier has to make his own arrangements at his cost to lift the rejected items and to replace the same immediately.
8. **PAYMENT:** Our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT. Suppliers numbered invoice should indicate the suppliers and MPT's GST numbers and the material HSN number.
9. **VALIDITY:** The rates offered shall be valid for a period of 90 days from opening date.
10. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 3% of the basic value, exclusive of GST, by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 12 months and a claim period of further 3 months, or till the Guarantee Period of the material supplied. Please note that we do not accept Bank Guarantee issued by ICICI Bank.
11. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.**
12. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the

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occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.

13. **WARRANTY:** The standard warranty period should be clearly indicated in the offer.
14. **The full details as regards GST Registration Number, Permanent Account Number (PAN) (Income Tax) Bank A/C No. and type of A/C, Name, Address, MICR Code and IFSC Code of Bank, etc. should be furnished as per our format attached.**
15. **JURISDICTION:** In case of any dispute the jurisdiction will be GOA only.

CHIEF MECHANICAL ENGINEER

We hereby certify that we agree to all the above tender terms and conditions.

Signature and Seal of Tenderer

NOTE: This above format should be enclosed along with Cover-I of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.

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TENDER FORM

To,
The Materials Manager
Mormugao Port Trust,
2nd floor, AO Bldg.,
Headland, Sada, Mormugao,
Goa-403 804.

I/we _____ do hereby tender to supply and deliver to the Materials Manager _____ of the description and quantity at the prices and in the manner detailed in the conditions of contract..

I/We agree if my /our tender if accepted in whole or in part to execute within 14 days of communication to me /us of such acceptance and agreement for the supply of such quantity as the Materials Manager may accept. I/we agree that our stamps, court fees and legal costs for the execution of the Agreement shall be borne by me/us.

I/We further agree, that if my/our tender is accepted to effect within 14 days of such acceptance a deposit with the Financial Advisor and Chief Account Officer, Mormugao Port Trust, Headland Sada, Mormugao, Goa (in cash, by Demand Draft or in the form of Bank Guarantee from any scheduled Bank) equal to 5% of the Materials for which the tender has been accepted.

I/We further agree if I/We shall decline to execute an agreement within 14 days of intimation to that effect, my/our tender may not be accepted and my/our tender deposit may be forfeited to the administration

Signature of the Contractor

Name: _____

Address: _____

Witness: 1. _____

2. _____

REMARKS: Kindly enclose this form duly signed and stamped in Cover-I else your offer is liable to be rejected.

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ANNEXURE - A

TENDER NO. MM/NS/EDP/0419 DUE ON 05.03.2021

1. ITEM

ITEM	DESCRIPTION	QUANTITY
1.	Supply of 24 Port Network Switches along with EIA-Standard 19 in. TELCO Rack or Equipment Cabinet.	2 Nos.
2.	Supply of 4KVA UPS alongwith required number of Batteries plus Rack for Batteries.	1 No.

2. SPECIFICATIONS

1. 24 Port Network Switch

SR.No.	Specifications of equipment deployed by CBIC
1.	24 RJ-45 autosensing 10/100/1000 ports (IEEE 802.3 Type 10BASE-T, IEEE 802.3u Type 100BASE-TX, IEEE 802.3ab Type 1000BASE-T)
2.	Mounts in an EIA-standard 19 in. telco rack or equipment cabinet
3.	Throughput- up to 95.2 MBPS Routing/Switching capacity- 160 Gbps
4.	Non-blocking and distributed forwarding hardware architecture
5.	All interfaces provide wire speed forwarding for both OFC and copper modules
6.	IP Multicast - RFC 3376 IGMPv3
7.	Switches support 8 hardware queues per port
8.	Dynamic Host Configuration Protocol (DHCP) snooping
9.	Switch supports LLDP and LLDP-MED capabilities
10.	IP source guard & Dynamic ARP Inspection/ Protection
11.	Secure Shell (SSH) Protocol and Simple Network Management Protocol Version 3 (SNMPv3) to provide network security by encrypting administrator traffic during Telnet and SNMP sessions.
12.	1 RJ-45 serial console port 1 RJ-45 out-of-band management port
13.	Delivers secure encryption of all access methods (CLI, GUI, or MIB) through SSHv2, SSL, and/or SNMPv3

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14.	Provides up to 336 Gbps of stacking throughput; each 4 -port stacking module can support up to 42 Gbps in each direction per stacking port
15.	The Switch supports internal redundant power supply
16.	Advanced classifier-based QoS
17.	FTP for upgrading the operating System
18.	IEEE 802.1x support
19.	IEEE 802.3ad Link Aggregation Protocol (LACP) and HPE port trunking
20.	Supports management via CLI, Web interface SNMP v1,v2,v3 Manageable through both IPv4 & IPv6 with standard security features of both IPv4 & IPv6
21.	The stacking on the Switch provides the functionality to configure multiple switches in a single switching unit. Each unit/stack has the capability to be managed using a single IP address.
22.	Layer 3 Switch with following features like static IP routing OSPF, OSPFV3, RIP and policy based routing.
23.	<ul style="list-style-type: none"> - IPv6 host -Dual stack (IPv4 and IPv6) -MLD snooping - IPv6 ACL/QoS - IPv6 routing -6in4 tunneling

2. UPS

01 no. 4KVA UPS with batteries + Rack for batteries

ITEM	Specifications of equipment deployed by CBIC
Technology / Design	Redundant N+1, Advance fully Microprocessor with PWM Technology with IGBTs. Double online conversion. The UPS shall utilize modular power protection technology designed to allow internal redundancy, scalability (vertical paralleling) of power and runtime, and fast mean time to repair (MTTR).
Topology	Online Double conversion Type

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UPS type	On line (to act as power conditioner as well as Backup) with Auto start Facility power walking time of 30 ms
Redundancy Operation	N+1 parallel redundancy whereas all the power modules will be active and share the load mode.
Back up desired	Full load for specific Period of 30 min/1 hr. of the 100% rated capacity.
Upgradeable	Upgradeable to 1: 1 redundant configuration

CHIEF MECHANICAL ENGINEER

Signature of Tenderer with company seal

NB: Kindly enclose this annexure duly signed and stamped in Cover-I in acceptance of the terms & conditions given therein.

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ANNEXURE-B

TENDER NO. MM/NS-EDP/0419 DUE ON 05.03.2021

PREQUALIFICATION CRITERIA

The Tenderer should have experience in 'Similar Works' during last 7 years ending last day of month previous to the one in which tenders invited should be either of the following:-

- a) **One** similar completed work of supply value not less than **Rs. 03.20 lakhs.**
(or)
- b) **Two** similar completed works of supply value not less than **Rs. 02.40 Lakhs each.**
(or)
- c) **Three** similar completed works of supply value not less than **Rs. 01.60 lakhs each.**

'SIMILAR' Works – means supply of “Computer hardware/UPS”

Please Note: The Tenderers shall enclose supply Order Copies for above values in Cover-I.

CHIEF MECHANICAL ENGINEER

Name, company seal & signature of the tenderer

NOTE: Kindly enclose the above format duly signed over your office seal along with your offer, else your offer will not be considered.

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ANNEXURE-C

(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

(To be in the Company letter head)

DECLARATION & UNDERTAKING BY MICRO & SMALL SCALE ENTERPRISES

Sl. No.	Particulars	Details
1	Is your organization Proprietary/ Partnership/ Private Limited Companies/Public Limited Company/Others
2	Does your organization belongs to Micro/Small/Medium scale Industry/ other? (Please tick mark the appropriate)	Micro Small Scale Medium Others
3	Whether Manufacturer for the tendered items (Supply)/ Service Provider for the tendered services as per MSE certification. (Please tick mark the appropriate)	Manufacturer for supply items Service Provider for services Trader/Reseller/Authorized agent/distributor Non MSE Bidder
4	In case you belong to Micro/Small/Medium Scale Enterprises whether you are registered under SC/ST Category. (Please tick mark the appropriate).	Yes/No If Yes SC/ST
5	In case you belong to Micro/Small/Medium Scale Enterprises whether special provision for MSEs owned by Women claimed.	Yes/No

A) CATEGORISATION OF MSE/SC-ST/WOMEN VENDORS

1. In case of Micro/Small/Medium scale Enterprises, kindly attach Registration Certificate issued by DIC/KVIC/KVIB/Coir Board/NSIC/Directorate of Handicrafts and Handlooms, or any other body specified by MSME for authentication such as Udyog Aadhaar Memorandum/Acknowledgment.
2. SC/ST and Women entrepreneurs registered under MSEs need to submit valid documentary evidence.

B) DECLARATION IN CASE OF MSE BIDDERS

In terms of Tender Conditions applicable for Micro & Small Enterprises (MSEs), we hereby declare as under;

- a) We are a Micro/Small Enterprise, as on bid closing date of this tender.
- b) We are a Manufacturer of the quoted supply item(s)/service provider for quoted services and valid MSE certificate submitted by us is authentic & valid as on bid closing date of this tender.

We declare the above details are true. In case any of the details are found to be false/untrue, our offer will be liable for rejection/cancellation of order/subjected to appropriate actions as per tender Terms & Conditions.

Authorized Signatory
(With Company Seal & Signature)

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ANNEXURE-II

PRICE SCHEDULE – COVER II (Only page to be enclosed in Cover-II)

OFFER NO. _____ DATE: _____

TENDER NO. MM/NS/EDP/0419 DUE ON 05.03.2021

Sr. No.	Description	Qty. & Unit	Total Basic Rate per Unit (Rs.)	GST per Unit (Rs.)	FOR Destination Amount (Rs.)	HSN Code & Brand
1.	Supply of 24 Port Network Switches along with EIA-Standard 19 in. TELCO Rack or Equipment Cabinet as per the Specifications attached at Annexure-A.	2 Nos.				
2.	Supply of 4KVA UPS alongwith required number of Batteries plus Rack for Batteries as per the Specifications attached at Annexure-A.	1 No.				

1. The tenderers are requested to fill up the above details and upload the same in the format provided for Cover-II
2. Offers not given in above format are liable to be rejected.
3. The Basic Rate/Unit should include all the other incidentals like Packing & Forwarding, Freight, Insurance, Installation and any other charges wherever applicable.

Date: _____

Name, Signature & Seal of the Tenderer

NOTE: Kindly fill this Price Schedule (Annexure-II) format and enclose in Cover-II, else your offer is liable to be rejected.

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DETAILS FOR SUBMISSION BY VENDORS ALONG WITH
TENDER.

A. VENDOR DETAILS

1.	Name of the Organisation	
2.	Address (in detail)	
3.	Telephone no.	
4.	E-mail ID	
5.	PAN No.	
6.	Tax Identification No. (TIN)	
7.	Service Tax Registration No.	
8.	Service Tax Registration Code	
9.	CST Registration No.	
10.	Employee Provident Fund (PPF)	
11.	Employee State Insurance Scheme (ESIC) Registration No.	

B. BANK DETAILS OF VENDORS.

1.	Bank Name	
2.	Bank Branch Address (in detail)	
3.	Bank Branch Code	
4.	Bank Account No.	
5.	Bank Account Type	
6.	Magnetic Ink Character Recognizer (MICR)	
7.	IFSC Code.	

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ELECTRONIC PAYMENT SYSTEM MANDATE FORM

Sub:- Electronic Payment System Mandate Form.

The details for processing the payment through RTGS as below:-

Name of the Beneficiary	MORMUGAO PORT TRUST
Address of Beneficiary with PIN Code	Administrative Office Building, Headland Sada, GOA - 403804
PAN Number	AAALMO293P
Name & Mobile Number of responsible person	MILIND DESSAI / 9823082682 milind.desai@mptgoa.gov.in
Name of the Bank and Branch	STATE BANK OF INDIA, Harbour Branch
Bank Telephone No.	0832-2520212
Address of the Bank	STATE BANK OF INDIA MORMUGAO HARBOUR, GOA - 403803
MICR Code of the Bank	403002024
IFSC Code No.	SBIN0002164
Type of Account and Branch Code	Current Account / Branch Code:- 002164
Account number of the Bank	10438017048
Beneficiary E-mail ID	cashmpt@mptgoa.gov.in
(MILIND DESSAI) SR. ACCOUNTS OFFICER	

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Sr No	Particular	Mormugao Port Trust	Data Required from the Party
1	Customer Name as per GST Registration Certificate	Mormugao Port Trust	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	

MPT GST Details & Party's GST Details Form

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AN ISO 9001-2015 PORT
ISPS CODE Compliant

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6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	GST No.	30AAALM0293P1ZY	
10	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
11	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
12	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor / Principal / Consumer)	Service Provider	
13	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
14	Whether B2B or B2c (B= Business & C= Customer)	B2B	
15	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
16	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
17	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act, 2017 ? (Yes or No)	No.	
18	Central Excise Registration No.	--	
19	Service Tax Registration No.	AAALM0293PST001	
20	VAT - TIN	30181201096	
21	CST - TIN	V/CST/1683	
22	IEC	1706000073	
23	Contact Details :		
	Name	Shri.Anant Chodnekar	
	Designation	Sr. Dy.CAO	
	Phone No.	0832-2521132	
	E-mail	facao@mptgoa.gov.in anant.chodnekar@mptgoa.gov.in	

I, Mr./Mrs. _____ (Proprietor/Partner/Director) of M/s _____ do certify that the information given above is complete and correct.

Place: _____

Date: _____

Signature

(Name: _____)

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