

MM/Procu/0115

09.08.2021

To,

Dear Sir,

Sub:- Enquiry

You are requested to kindly furnish your quotation for the subject items in the following format:-

Code	Description	Unit	Qty.	Basic Rate/unit (Rs.)	Freight/unit (Rs.)	HSN code	GST/unit (Rs.)	FOR Destination Amount/unit(Rs.)
13025020	Emery paper, water proof, silicon carbide D -150 (rough).	Nos	100					
02041010	Blade, hacksaw, high speed steel, of size 1/2"x12"x18TPI.	Nos	50					

Enquiry No. MM/Procu/0115 due on 25/08/2021

TERMS & CONDITIONS

- PAYMENT:** Kindly note that we are an autonomous body under the Ministry of Ports, Shipping & Waterways, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number.
- DELIVERY:** The material should be supplied to our stores at Baina, within 6 weeks from the date of receipt of order.
- VALIDITY:** Your quotation should be valid for 60 days from the date of opening.
- PART QUANTITIES:** The prices should be quoted item wise separately. Offers should not contain any sort of conditional discount based on quantity or value of order. The prices quoted should be valid for part quantities also.

Kindly furnish your typed offer in cover marked "**MM/Procu/0115 due on 25.08.2021**", which shall be opened on **25.08.2021 at 15.30 hrs**. The cover should reach this office latest by 15.00 hrs on the due date.

INSTRUCTIONS TO BIDDERS:-

- Offers may be sent by e-mail with protected password.** The protected password of the e-mail shall be sent between 15.00 hrs. to 15.30 hrs. on 25.08.2021, before the tender opening time on the official e-mail mm@mptgoa.gov.in. Offers by e-mail without protected password will be summarily rejected.
- Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **25.08.2021** and time i.e. **15.00 hrs**.
- Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPT Administrative Office Building, 2nd Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **25.08.2021 at 15.30 hrs**. The offers, if dropped in the tender box not earmarked for the same i.e a different tender box, the offer will not be considered.
- Offers received after the due date and time will not be considered.
- The bidders, if desire, may witness the bids opening at our premises on the due date **25.08.2021** at 15.30 hrs.
- Only one bid from a bidder will be accepted. In case, if two bids are furnished by one bidder, both the bids will be rejected. However, in case of a correctional second bid, the same should be marked accordingly on the envelope or indicated in the e-mail. The earlier bid will not be considered.

Thanking you,

Yours faithfully,

DY. MATERIALS MANAGER
C.C: MPT Website

