

MM/Procu

22.06.2021

Dear Sir,

Sub:- Enquiry

You are requested to kindly furnish your quotation for the subject items in the following format:-

Code	Description	Unit	Qty.	Basic Rate/unit (Rs.)	Freight/unit (Rs.)	GST/unit (Rs.)	FOR Destination Amount/unit (Rs.)	HSN Code
07055010	Lime, shell, in lumps./Powder for white washing, in 10 kg. packings.	Kgs	300					
07060010	Polish, French, for furniture, in bottles of 500 ml.	Nos	10					
07022210	Paint, metal primer, red oxide in 20 ltrs. container.	Ltrs	40					
07011130	Paint, black, synthetic enamel, in 1 ltr. Pk	Ltrs	30					
07071010	Turpentine, for general painting, supply in 5 ltr can	Ltrs	100					
13101010	Cement, for water proofing, in 1 Kg bags.	Kgs	20					

Kindly note that we are a Govt. of India organization, and as such:-

- PAYMENT:** Our payment shall be 100% payment within 30 days of receipt and acceptance of material/invoice/documents by ECS/EFT. Suppliers invoice should indicate the suppliers and MPT's GST numbers and material HSN Code. **Confirm acceptance.**
- DELIVERY:** The delivery period is within 6 week. You will have to dispatch the material, duly insured, on FOR Destination basis. **Confirm acceptance.**
- VALIDITY:** Your quotation should be valid for 30 days from the date of opening. **Confirm acceptance.**
- LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, liquidated damages at 0.5% of the total basic value of the undelivered quantity will be levied per week or part thereof delay. The total liquidated damages shall however not exceed 10% of the total basic value of the order. The total basic value here means the total value of the order exclusive of taxes etc. The date of despatch of materials will be considered as date of delivery for the purpose of Liquidated Damages. **Confirm acceptance.**

Kindly furnish your offer in sealed cover marked "**MM/Procu/0078 due on 07.07.2021**", which shall be opened on **07.07.2021 at 15.30 hrs.** The cover (offer) should be typed and should reach this office latest by 15.00 hrs on the due date.

Offer may also be sent by e-mail, before the due date and time, if you wish so.

Thanking you,
Yours faithfully,

Dy MATERIALS MANAGER

C.C: MPT Website