

MM/NS/TM/0236

21.01.2022

To,

- | | |
|------------------------------------|-------------------------------------|
| 1. Iconic Solutions, Vasco, | 7. V.S.Singbal & Sons, Vasco. |
| 2. Renesas Enterprises, Panaji | 8. Jayar Printers, Panaji. |
| 3. Ramnet Solutions, Mercedes | 9. Nidhi Enterprises, Vasco |
| 4. Menezes Enterprises, Verna. | 10. Sunny Stationery World, Margao. |
| 5. V.V. Shetye & Sons, Vasco. | 11. Manav Stationery, Vasco. |
| 6. SN Marine Services, Gandhidham. | 12. Bahuchar Traders, Mumbai. |

Dear Sir,

Sub: Enquiry No. MM/NS/TM/0236.

You are requested to kindly furnish your best offer for the below tabulated items in the format given:-

PL Code	Description	HSN/ SAC CODE	Unit	Qty.	Rate/Unit (Rs.)		Applicable GST (%)	FOR Destination Amount (Rs.)
					In Fig.	In Words		
A	B	C	D	E	F	G	H	I=ExF
NS	Supply of Lanyard (Red colour) with good quality Stainless Steel hook along with white plastic card holder of size 90x60mm (PVC). Printing in White Colour Font (MORMUGAO PORT TRUST). NOTE: A sample of the lanyard to be submitted along with the offer or before the due date, without which the offer may not be considered.		Nos.	5000				
Total (in figures)								

Total (In Words) Rupees _____ **only.**

TERMS & CONDITIONS

- PAYMENT:** Kindly note that we are an autonomous body under the Ministry of Ports, Shipping & Waterways, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number.
- DELIVERY:** The material should be supplied to our store at Baina, Vasco-da-Gama, Goa, on FOR destination basis, within 4 weeks from the date of receipt of order. In case of any faulty/defective lanyards, the supplier will have to make arrangements to collect, repair/replace and return the item.
- VALIDITY:** Your quotation should be valid for 90 days from the date of opening.
- PART QUANTITIES:** Offers should not contain any sort of conditional discount based on quantity or value of order. The prices quoted should be valid for part quantities also.
- LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 0.5% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.**

Correspondence Address: 2nd Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804

Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802

Phone: 0832- 2594514, 2594218

Web Site: <https://mptgoa.gov.in/> **E-Mail** mm@mptgoa.gov.in

6. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.
7. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 3% of the basic value, exclusive of GST, by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 1 year and a claim period of further 3 months, till the Guarantee Period of the material supplied. The Bank Guarantee will be accepted only on a Vasco-da-Gama branch, or any other branch in Goa if the issuing bank does not have a branch in Vasco-da-Gama. Please note that we do not accept Bank Guarantee issued by ICICI Bank. The Security Deposit of the supplier will be forfeited, if the supplier fails to fulfil observance of any of all the material specifications or clauses of the purchase order.

NOTE: Bidders has to accept all the clauses at Sr. Nos. 1 to 7, failing which the offers will be summarily rejected. This tender document is to be signed and submitted in agreement to all the terms and conditions mentioned therein.

Kindly furnish your typed offer in cover marked "**MM/NS/TM/0236 due on 04.02.2022**", which shall be opened on **04.02.2022 at 15.30 hrs.** The cover should reach this office latest by **15.00 hrs** on the due date.

INSTRUCTIONS TO BIDDERS:-

- a. **Offers may be sent by e-mail on 04.02.2022 with protected password.** The protected password of the e-mail shall be sent between **15.00 hrs. to 15.30 hrs. on 04.02.2022**, before the tender opening time on the official e-mail mm@mptgoa.gov.in. Offers by e-mail without protected password will be summarily rejected.
- b. **Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **04.02.2022** and time i.e. **15.00 hrs.**
- c. Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPT Administrative Office Building, 2nd Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **04.02.2022 at 15.30 hrs.** The offers, if dropped in the tender box not earmarked for the same i.e. a different tender box, the offer will not be considered.
- d. Offers received after the due date and time will not be considered.
- e. Only one bid from a bidder will be accepted. In case, if more than one bid is furnished by a bidder, both the bids will be rejected.
- f. The bidders, if desire, may witness the bids opening at our premises on the due date **04.02.2022 at 15.30 hrs.**

Thanking you,

Yours faithfully,

SR. DY. MATERIALS MANAGER

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