



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/NS/TM/0059/2021/

19.07.2021

To,

1. M/s Ramnet Solutions, Mercedes.
2. M/s Parinaya Labels, Hyderabad.
3. M/s Renesas Enterprises, Panaji.
4. M/s GA Software Technologies Pvt. Ltd., Bangalore.
5. M/s KVP Label Solutions, Hyderabad.
6. M/s. Jayar Printers, Panjim.
7. M/s M-Tech Solutions, Pune

Dear Sir,

Last date and time of submission of tender: on 11.08.2021 before 15.00 hrs.

Date and time for opening of Cover-I: on 11.08.2021 at 15.30 hrs.

Sub: Supply of Mifare Cards, PVC, 85x54mm, with pre-printed backside, as per specifications – 5,000 Nos.

Ref: Tender No. MM/NS/TM/0059 due on 11.08.2021.

Tender Fee: Rs. 500.00 (Rupees Five Hundred Only)

You are requested to furnish your offer in the **two bid system** against our Tender.

"Techno Commercial Offer" or Cover-I shall be sealed and contain complete & detailed technical specifications and commercial terms and conditions such as packing & forwarding, freight, insurance, discount, taxes, price variation clause and any other conditions but excluding the price and should be submitted along with Earnest Money Deposit. Commercial and technical deviations if any should be clearly spelt out. A sample of the card offered is to be attached compulsorily in Cover-I. The sealed Cover-II or "Price offer" should contain **only the prices** without any conditions.

The cover marked-I "Techno Commercial Offer" or Cover-I shall be opened on **11.08.2021 at 15.30 hrs.** The "Price Offer" or Cover-II will be opened only of those firm's that qualify for the Techno-Commercial (Cover-I) conditions.

Tenders shall be accompanied by Tender Fee of **Rs. 500.00 (Rupees Five Hundred Only)** & Bid Security Declaration Form (Annexure-E). **The fee shall be paid by e-payment mode only by RTGS/NEFT in our Bank before submission of bids. Our Bank details are attached to this tender.** For exemption of fee, the certificate from SSI/MSME/NSIC or any empowered Central/State Govt. authority shall be submitted in electronic format (by scanning) while uploading the bid. For others, incomplete tenders without these fees will not be accepted. Tenders should be kept valid for a minimum period of 120 days from the date of opening and shall conform to the general terms and conditions of contract attached.

The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.

Yours faithfully,

MATERIALS MANAGER

NOTE: This above format should be enclosed along with Cover-I of your offer duly signed and stamped in acceptance, failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.

Correspondence Address: 2nd Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804

Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802

Phone: 0832-2520222, 2520220

Web Site: <https://mptgoa.gov.in>, E-Mail mm@mptgoa.gov.in



MORMUGAO PORT TRUST
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GENERAL INSTRUCTIONS TO TENDERERS

(OFFERS received by E-mail without protected password will NOT BE Considered)

1. **Only reputed tenderers having experience in supplying of such cards are eligible to apply for this Tender.** (Samples of Mifare Cards are to be enclosed in Cover-I of the Tender). Tenders without samples will not be considered for further evaluation. The sample card should integrate with our existing RFID System, the Card Readers of which are manufactured by M/s Electron India, Chennai, model No. EI 843L failing which the offer will not be considered for Cover-II (Price Bid) opening.
2. The tender Earnest Money deposits of unsuccessful tenderers will be refunded by EFT, after a decision has been reached as regards to the acceptance of the tender. Kindly furnish your full Bank details along with your offer.
3. The prices should be quoted item wise separately and enclosed in sealed Cover -II. Prices quoted on lump sum basis (i.e. for all the items taken together) will not be considered and the offer is liable to be rejected.
4. Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected. The prices should be valid for part quantities also.
5. Full GST will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period.
6. The Tender Conditions, Conditions of Contract and the Tender Form attached should be signed and enclosed in sealed Envelope along with "Techno Commercial Offer" - Cover I in acceptance of all the terms and conditions mentioned therein. In case this is not done, the tender is liable to be rejected.
7. The offer submitted should satisfy Prequalification Criteria in the attached Annexure-B, else the offer is liable to be rejected.
8. If the offers are found to deviate from our commercial terms & conditions and technical specifications they are liable to be rejected.
9. All documentary evidence and information requested should be uploaded along with your offer without fail.
10. Please note that the Port extends concession as per Govt. of India Circulars to Small Scale Industries (SSI) registered with the NSIC, and Micro, Small & Medium Enterprises (MSME), provided proper proof is furnished. Relaxation for Schedule Castes & Schedule Tribes and Women Entrepreneurs, upon furnishing of Certificates will be given based on the Ministry of MSME, Govt. of India for Procurement.
11. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.

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NOTE TO TENDERER:-

- a. **Offers may be sent by e-mail with protected password.** The protected password of the e-mail shall be sent between 15.00 hrs. to 15.30 hrs. on 11.08.2021, before the tender opening time on the official e-mail mm@mptgoa.gov.in. Offers by e-mail without protected password will be summarily rejected.
- b. **Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **11.08.2021** and time i.e. **15.00 hrs.**
- c. Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPT Administrative Office Building, 2nd Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **11.08.2021 at 15.30 hrs.** The offers, if dropped in the tender box not earmarked for the same i.e a different tender box, the offer will not be considered.
- d. Offers received after the due date and time will not be considered.
- e. The bidders, if desire, may witness the bids opening at our premises on the due date **11.08.2021** at 15.30 hrs.

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TERMS AND CONDITIONS

1. **PRICES:** Prices quoted should be on F.O.R. destination basis inclusive of all taxes, duties transit insurance and other charges except GST which will be paid extra as applicable. The prices should be firm. However, in case of any statutory revision in taxes within the delivery period of supply order, the same will be considered provided you furnish documentary evidence such as copy of Govt. notification.
2. **TAXES:** Full GST as applicable at the time of delivery during the contractual period.
3. **DELIVERY:** The Mifare Cards are to be numbered serially, starting from 67291 to 72290, printed on the back side in colour & B/W, as per our requirement and delivered within **4 weeks** in a single lot, after the sample of the same is approved by us. The sample for approval has to be furnished within 2 weeks of receipt of order. The matter for printing will be furnished along with the order.
4. **PACKING:** The materials shall be duly packed to withstand the hazards of transportation.
5. **INSPECTION:** The material will be inspected by our Quality Control Officer on receipt at our Stores. Any damage to the items during transportation shall be to Supplier's account. If the supplied items are rejected due to any defects/quality, the supplier has to make his own arrangements at his cost to lift the rejected materials and to replace the same immediately.
6. **PAYMENT:** Our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT. Suppliers numbered invoice should indicate the suppliers and MPT's GST numbers and the material HSN number.
7. **VALIDITY:** The validity of the tender shall be 120 days from the date of opening of cover-I.
8. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 3% of the basic value, exclusive of GST, by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 12 months and a claim period of further 3 months, or till the Guarantee Period of the material supplied. Please note that we do not accept Bank Guarantee issued by ICICI Bank. The Security Deposit of the supplier will be forfeited, if the supplier fails to fulfil observance of any of all the material specifications or clauses of the purchase order.
9. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 0.5% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.**
10. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.
11. **The full details as regards GST Registration Number, Permanent Account Number (PAN) (Income Tax) Bank A/C No. and type of A/C, Name, Address, MICR Code and IFSC Code of Bank, etc. should be furnished as per our format attached.**

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12. **JURISDICTION:** In case of any dispute the jurisdiction will be GOA only.

MATERIALS MANAGER

We hereby agree to all the above terms and conditions

Signature and Seal of Tenderer

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CONDITIONS OF CONTRACT

1. DEFINITIONS:-

PURCHASER means* MATERIALS MANAGER* on behalf of the Chairman of the Board of Trustees of Mormugao Port trust.

* INSPECTION OFFICER* means the person, firm or department nominated by the purchaser to inspect stores on his behalf.

*CONTRACTOR * means the person, firm or company whose tender is accepted.

2. **CONTRACT:-** This contract is for the supply of stores of the description at the rate in the quotations as and at the time and place detailed in the Schedule Order.
3. **DELIVERY:-** The contractor shall arrange deliveries of stores as detailed in supply order the time and place and the manner specified therein.
5. **INSPECTION NOTICE:-** When inspection during manufacture or before delivery is required, notice in writing shall be sent by the Contractor to the Inspection Officer, when stores are ready for inspection and no stores shall be delivered until the inspection officer has certified that the stores have been approved by him.
6. **REMOVAL OF REJECTION:-** When any stores delivered to the consignee are rejected at the consignee's depot on account of default on the part of the Contractor, they shall be removed by the Contractor within 14 days from the date of intimation of rejection to the Contractor. In case in which a contract is placed for delivery F.O.R. station of dispatch, the rejected stores may be taken back by the supplier either at the consignee depot or at the station from which they were sent. In either of these cases, the Contractor elects to take back the stores at the station of dispatch, the goods shall be booked on account and risk of the Contractor.
7. **PAYMENT:-** Unless otherwise agreed between the purchaser and the contractor, the payment of materials will be made as detailed in the order.
8. The Administration reserves the right to accept/reject in part or in whole the tender without assigning any reason whatsoever.

CONTRACTORS SIGNATURE

MATERIALS MANAGER

NOTE: The above format should be uploaded with your offer duly signed and stamped in Cover-I failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.

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MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

TENDER FORM

To,
The Materials Manager
Mormugao Port Trust,
2nd floor, AO Bldg.,
Headland, Sada, Mormugao,
Goa-403 804.

I/we _____ do hereby tender to supply and deliver to the Materials Manager _____ of the description and quantity at the prices and in the manner detailed in the conditions of contract..

I/We agree if my /our tender if accepted in whole or in part to execute within 14 days of communication to me /us of such acceptance and agreement for the supply of such quantity as the Materials Manager may accept. I/we agree that our stamps, court fees and legal costs for the execution of the Agreement shall be borne by me/us.

I/We further agree, that if my/our tender is accepted to effect within 14 days of such acceptance a deposit with the Financial Advisor and Chief Account Officer, Mormugao Port Trust, Headland Sada, Mormugao, Goa (in cash, by Demand Draft or in the form of Bank Guarantee from any scheduled Bank) equal to 5% of the Materials for which the tender has been accepted.

I/We further agree if I/We shall decline to execute an agreement within 14 days of intimation to that effect, my/our tender may not be accepted and my/our tender deposit may be forfeited to the administration

Signature of the Contractor

Name: _____

Address: _____

Witness: 1. _____

2. _____

REMARKS: Kindly upload this form duly signed and stamped in Cover-I else your offer is liable to be rejected.

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ENGINEERING (MECHANICAL) DEPARTMENT

ANNEXURE-A

Technical Description

Sr. No.	Description	Unit	Qty.
1.	Mifare Cards, PVC, 85x54mm, with pre-printed backside (colour & B/W), white, for use in MPT, as per specifications.	Nos.	5,000

TECHNICAL DETAILS OF MIFARE CARDS

1. The contactless smart card shall function as an access control card, used with access reader to gain entry in controlled areas and to hold identification information specific to the user.
2. The contactless smart card shall be a passive device, with an operating frequency of 13.56 MHz, and shall meet the contactless cards (14443 Type 1, 2 & 3 A). Generic command set should be based on ISO/IEC 7816-4.
3. The card shall be available as a single RFID solution designed for interoperability with 13.56 MHz readers.
4. The card shall offer a memory size of 1 K-Byte on the Mifare side.
5. It should be 820 GSM thick so that it can take normal wear and tear.
6. Contactless smart card shall meet the following environmental Specifications:-
 - a. Operating Temperature: -40 C to 70 C.
 - b. Operating Humidity: 5% to 95 % relative humidity non-condensing.
7. The warranty of contactless smart cards shall be for 1 year against defect on Plain Smartcards.
8. All cryptographic algorithm modes of operation protocols and mechanism used by the card shall be based on Mifare standards.
9. The smart card shall support ISO/IEC 14443 Specification.
10. The cards shall be loaded with an application that leverages existing standards for maximum interoperability and heightened protection against attacks.
11. Programmable platform: The card shall use a Micro processor to support post issuance update in the field and support retrieval of protected data formats. The card shall be ready future applications.
12. All contactless communication shall be secured by a secure messaging established after mutual authentication between the card and the off card application. Each secure session relies on diversify AES Keys that are setup at the start of each session, Keys are 64 bit.
13. The cards shall support multiple applications as part of the available memory. Each application can be loaded with different data set and memory size.
14. The application management's commands shall be based on ISO/IEC 7816/13 of 2007.

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MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

15. The cards shall be printed in four colour variable print, with numbering starting from 67291 onwards.
16. Successful suppliers shall submit sample card duly approved before effecting supplies to avoid any rejection. The Colour & B/W matter for printing on the back-side will be sent. Only after receiving the approval, the cards are to be printed and supplied.

The cards should be able to integrate with our existing RFID System, the Card Readers of which are manufactured by M/s Electron India, Chennai, model No. EI 843L.

MATERIALS MANAGER

Signature of Tenderer with company seal

NB: Kindly enclose this annexure duly signed and stamped in Cover-I in acceptance of the terms & conditions given therein.

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MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

ANNEXURE - B

TENDER NO. MM/NS/TM/0059 DUE ON 11.08.2021

PREQUALIFICATION CRITERIA

- i. The Average Annual Financial Turnover during the last Three (3) years ending 31st March, 2020 should be at least Rs. **48,000.00**. Auditors report in original, for the years (2017-18, 2018-19 & 2019-20) including relevant P/L a/c and Balance sheet to be submitted. Relaxation of the Average Annual Financial Turnover to **SSI/MSME** to be not less than Rs. **24,000.00**, subject to meeting of quality and technical specifications.
- ii. The Bidder should have successfully supplied the Items listed in this Tender to any reputed firm during the **last five years**, ending last day of month previous to the one in which applications are invited (i.e. prior to 31.05.2021). The Order value should not be less than Rs. **64,000.00**.
- iii. The Bidder is required to submit a copy of Supply order , respective Completion Certificate and contact details of clients duly authenticated by the person authorised to sign the tender , on behalf of the Bidder.
- iv. The Bidder should submit copy of the GST invoice raised on the party, against the order submitted, as documentary evidence of successful supply of material.
- v. The bidder should furnish an undertaking that the relevant Supply Order is not cancelled, and has received the GST invoice amount.

Note: All documentary evidence as requested above at (i), (ii), (iii) , (iv) and (v) should be furnished, along with the offer.

MATERIALS MANAGER

Name, company seal & signature of the tenderer

NOTE: Kindly enclose the above format duly signed over your office seal along with your offer, else your offer will not be considered.

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ANNEXURE-II

PRICE SCHEDULE – COVER II

OFFER NO. _____ DATE: _____

TENDER NO. MM/NS/TM/0059 DUE ON: 11.08.2021

Sr. No	Code No.	Description	Qty.	U/ Rate (Basic) Rs. (a)	P&F Rs. (b)	Freight Rs. (c)	Insurance Rs. (d)	Others Rs. (e)	GST Rs. (f)	TOTAL FOR DESTINATION PRICE Rs. (a+b+c+d+e+f)	HSN Code
1.	NS-1	Supply of Mifare Cards, PVC, 85x54mm, with pre-printed backside.	5,000 Nos.								

1. The tenderers are requested to fill up the above details and enclose the same in Cover-II
2. Offers not given in above format are liable to be rejected.
3. P/F- Packing & Forwarding GST – Goods & Service Tax
4. Mention 'NA' wherever not applicable.

Date: _____

the Tenderer

Name, Signature & Seal of

NOTE: Kindly fill this Price Schedule (Annexure-II) format and enclose in Cover-II else your offer is liable to be rejected.

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DETAILS FOR SUBMISSION BY VENDORS ALONG WITH TENDER.

A. VENDOR DETAILS OF VENDOR

1.	Name of the Organisation	
2.	Address (in detail)	
3.	Telephone no.	
4.	E-mail ID	
5.	PAN No.	
6.	Tax Identification No. (TIN)	
7.	Service Tax Registration No.	
8.	Service Tax Registration Code	
9.	CST Registration No.	
10.	Employee Provident Fund (PPF)	
11.	Employee State Insurance Scheme (ESIC) Registration No.	

B. BANK DETAILS OF VENDORS.

1.	Bank Name	
2.	Bank Branch Address (in detail)	
3.	Bank Branch Code	
4.	Bank Account No.	
5.	Bank Account Type	
6.	Magnetic Ink Character Recognizer (MICR)	
7.	IFSC Code.	

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MORMUGAO PORT TRUST
ELECTRONIC PAYMENT SYSTEM MANDATE FORM

Sub:- Electronic Payment System Mandate Form

The details for processing the payment through RTGS as below:-

Name of the Beneficiary	MORMUGAO PORT TRUST
Address of Beneficiary with PIN Code	Administrative Office Building, Headland Sada, GOA - 403804
PAN Number	AAALMO293P
Name & Mobile Number of responsible person	R. M. Morajkar / 9423059702 raghunath.morajkar@mptgoa.gov.in
Name of the Bank and Branch	STATE BANK OF INDIA, Harbour Branch
Bank Telephone No.	0832-2520212
Address of the Bank	STATE BANK OF INDIA MORMUGAO HARBOUR, GOA - 403803
MICR Code of the Bank	403002024
IFSC Code No.	SBIN0002164
Type of Account and Branch Code	Current Account / Branch Code:- 002164
Account number of the Bank	10438017048
Beneficiary E-mail ID	cashmpt@mptgoa.gov.in
(R. M. Morajkar) SR. ACCOUNTS OFFICER	

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MPT GST Details & Party's GST Details Form

Sr No	Particular	Mormugao Port Trust	Data Required from the Party
1	Customer Name as per GST Registration Certificate	Mormugao Port Trust	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	GST No.	30AAALM0293P1ZY	
10	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
11	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
12	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor / Principal / Consumer)	Service Provider	
13	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
14	Whether B2B or B2c (B= Business & C= Customer)	B2B	
15	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
16	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
17	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act, 2017 ? (Yes or No)	No.	
18	Central Excise Registration No.	--	
19	Service Tax Registration No.	AAALM0293PST001	
20	VAT - TIN	30181201096	
21	CST - TIN	V/CST/1683	
22	IEC	1706000073	
23	Contact Details :		
	Name	Shri.Anant Chodnekar	
	Designation	Sr. Dy.CAO	
	Phone No.	0832-2521132	
	E-mail	facao@mptgoa.com anant.chodnekar@mptgoa.com	

I, Mr./Mrs. _____ (Proprietor/Partner/Director) of M/s _____ do certify that the information given above is complete and correct.

Place: _____
Date: _____

Signature
(Name: _____)

Correspondence Address: 2nd Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804

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