



AN ISO 9001-2015 PORT
ISPS CODE Compliant

MM/NS/GAD/0273

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

16.02.2019

To,

1. Prabha Electricals, Baina
2. Prabhu Electricals, Panaji
3. Stephen & Company, Margao
4. Ellora Enterprises, Vasco
5. Bhawarlal & Co., Ponda
6. A-1 Electricals, Mapusa
7. Nidhi Enterprise, Vasco.
8. Rao Engineers, Panaji.
9. Jay Laxmi Electricals, Mapusa
10. Cassun Electricals, Nuvem
11. Raj Electricals, Vasco
12. Mahaveer electrical, Margao
13. Electric Point, Ponda

Dear Sir,

Sub:- Enquiry No. MM/NS/GAD/0273 due on 27.02.2019.

You are requested to kindly furnish your quotation for the subject item in the following format:-

Sr. No.	Description	Qty. & Unit	Rate/Unit (Rs.)	Freight/Unit (Rs.)	Insurance/Unit (Rs.)	GST/Unit (Rs.)	FOR Destination Amount/Unit (Rs.)	HSN Code & Brand
1.	Supply of pedestal fan, single phase, sweep 16" with swing, having low, medium and high speed control, with 3 blades (PVC). Brand: Bajaj/Crompton/V-Guard/Havells/Almonard	3 Nos.						

Kindly note that we are a Govt. of India organization, and as such:-

1. **PAYMENT:** Our payment shall be 100% payment within 30 days of receipt and installation of material/invoice/documents by ECS/EFT. Suppliers Invoice should indicate the suppliers and MPT's GST numbers and the material HSN number. Confirm acceptance.
2. **DELIVERY:** The delivery period is within 2 weeks. You will have to dispatch the material tour store, duly insured, on FOR Destination basis. Confirm acceptance.
3. **LEAFLET:** A leaflet/brochure of the fan offered should be enclosed along with the offer.
4. **WARRANTY:** Indicate the warranty period in your offer.
5. The prices should be quoted item wise separately. Offers should not contain any sort of conditional discounts based on quantity or value of order. The prices quoted should be valid for part quantities also.

Offer may also be sent by e-mail, before the due date and time, if you wish so.

Kindly furnish your offer in sealed cover marked "MM/NS/GAD/0273 due on 27.02.2019", which shall be opened on 27.02.2019 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date.

Thanking you,

Yours faithfully,

MATERIALS MANAGER

Correspondence Address: 2nd Floor, A.O. Building, Headland-Sada, Mormugao, Goa - 403 804

Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802

Phone: 0832-2520222, 2520220

Web Site: <https://mptgoa.com>, E-Mail mm@mptgoa.gov.in