MM/NS/CME/0243   **11.09.2019**

To,

1. UTH Engg. Corp., Delhi.
2. Viking Filters, Delhi.
3. Elofic, Faridabad.
4. Femco Filters, Bangalore.
5. Rolex Engineering & Trading Co., Vasco.
6. Montana International, Mumbai.

Dear Sir,

      Sub:- Enquiry No. MM/NS/CME/0243 due on 20.09.2019.

You are requested to kindly furnish your quotation for the subject item in the following format:-

Sr. No.	Description	Qty.	Basic Rate/ Unit (Rs.)	Freight / Unit (Rs.)	Insurance /Unit (Rs.)	GST/ Unit (Rs.)	FOR Destination Amount/Unit (Rs.)	HSN Code
1.	Supply of hydraulic oil filter, of size/type SCHROEDER-8ZZ10.	2 Nos.						
2.	Supply of hydraulic oil filter, of size/type ARGO HYTOS-V3.0510-58.	2 Nos.						

Kindly note that we are a Govt. of India organization, and as such:-

1. **PAYMENT:** Kindly note that we are a Govt. of India organization, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number. Confirm acceptance.

2. **DELIVERY:** The delivery period is within 2 weeks. You will have to dispatch the material, duly insured at your cost on FOR Destination basis, upon receipt of our firm order. Confirm acceptance.

3. **VALIDITY:** Your quotation should be valid for 60 days from the date of opening.

4. The prices should be quoted item wise separately. Offers should not contain any sort of conditional discounts based on quantity or value of order. The prices quoted should be valid for part quantities also.

Kindly furnish your offer in sealed cover marked **"MM/NS/CME/0243 due on 20.09.2019"**, which shall be opened on **20.09.2019 at 15.30 hrs**. The cover (offer) should be typed and should reach this office latest by 15.00 hrs on the due date.

Offer may also be sent by e-mail, before the due date and time, if you wish so.

Thanking you,
Yours faithfully,

MATERIALS MANAGER