



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

MM/NS/CME/

17.08.2017

To,

Dear Sir,

**Sub:-** Enquiry No. MM/NS/CME/0155 due on 30.08.2017.

You are requested to kindly furnish your quotation for the subject item in the following format:-

Sr. No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	Insurance (Rs.)	GST (Rs.)	Others (Rs.)	FOR Destination & Installation Total Amount (Rs.)
1	Supply, installation and commissioning of single split AC, 1.5 TR, 3 star, (Refrigerant R-410a) including outdoor condenser stand. <b>Brand:</b> Voltas	Nos.	2						

Kindly note that we are a Govt. of India organization, and as such:-

- PAYMENT:** Our payment shall be 100% payment within 30 days of receipt and installation of material/invoice/documents by ECS/EFT. Suppliers Invoice should indicate the suppliers and MPT's GST numbers and suppliers HSN number. Confirm acceptance.
- DELIVERY:** The delivery period is within 4 weeks. Confirm acceptance.
- You will have to dispatch the material, duly insured, on FOR Destination basis.
- LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of taxes, freight etc. **The date of receipt of material at our Store at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.** Confirm acceptance.
- FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any

cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained. Confirm acceptance.

6. **WARRANTY:** Indicate the warranty period in your offer.
7. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 10% of the basic value of the order by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. However, in case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 12 months and an additional claim period of further 3 months, or till the Guarantee Period of the material supplied. Please note that we do not accept Bank Guarantee issued by ICICI Bank.

Kindly furnish your offer in sealed cover marked "MM/NS/CME/0155 due on 30.08.2017", which shall be opened on 30.08.2017 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date.

Thanking you,

Yours faithfully,

**MATERIALS MANAGER**