



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/NS/CME/0088/2021/

30.06.2021

To,

- | | |
|------------------------------------|-----------------------------|
| 1. Bashir A.I.Khan, Vasco | 5. Rymond's Brothers, Vasco |
| 2. Ellora Enterprises, Vasco | 6. Rymond's Hardware, Vasco |
| 3. Jalsan Trading Corpn., Vasco | 7. Weld Engineers, Ponda |
| 4. Hajeera Ajmeera Hardware, Vasco | 8. Vissu Virgincar, Margao |

Dear Sir,

Sub:- Enquiry No. MM/NS/CME/0088.

You are requested to kindly furnish your best offer for the subject item in the following format:-

Sr. No.	Description	Qty.	Rate/ Unit (Rs.)	Freight/ Unit (Rs.)	Insurance /Unit (Rs.)	GST/ Unit (Rs.)	FOR Destination Total Amount/ Unit (Rs.)	HSN Code
1.	Acrylic Sheet 8ft x 4ft x 5mm	01 No.						

TERMS & CONDITIONS

1. **PAYMENT:** Kindly note that we are an autonomous body under the Ministry of Ports, Shipping & Waterways, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number.
2. **DELIVERY:** The material should be supplied to our stores at Baina, within 2 weeks from the date of receipt of order.
3. **VALIDITY:** Your quotation should be valid for 90 days from the date of opening.

NOTE: Bidders has to accept all the clauses at Sr. Nos. 1 to 3, failing which the offers will be summarily rejected.

Kindly furnish your typed offer in cover marked "**MM/NS/CME/0088 due on 14.07.2021**", which shall be opened on **14.07.2021 at 15.30 hrs.** The cover should reach this office latest by 15.00 hrs on the due date.

INSTRUCTIONS TO BIDDERS:-

- a. **Offers may be sent by e-mail with protected password.** The protected password of the e-mail shall be sent between 15.00 hrs. to 15.30 hrs. on 14.07.2021, before the tender opening time on the official e-mail mm@mptgoa.gov.in. Offers by e-mail without protected password will be summarily rejected.
- b. **Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **14.07.2021** and time i.e. **15.00 hrs.**
- c. Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPT Administrative Office Building, 2nd Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **14.07.2021 at 15.30 hrs.** The offers, if dropped in the tender box not earmarked for the same i.e a different tender box, the offer will not be considered.
- d. Offers received after the due date and time will not be considered.
- e. The bidders, if desire, may witness the bids opening at our premises on the due date **14.07.2021** at 15.30 hrs.

Thanking you,

Yours faithfully,

DY. MATERIALS MANAGER