



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/NS/CISF/0143/

16.10.2018

To,

1. CMM Arena, Merces.
2. Hemani stores, Vasco.
3. Josvira Home Styles, Cansaulim.
4. MSB Caculo, Panaji.
5. Methodex Systems, Porvorim.
6. Office Comforts, Panaji.
7. Ruby Interio, Caranzalem.
8. Sanjay Enterprises, Curchorem.
9. Siddharth Enterprises, Vasco.
10. Nidhi Enterprises, Vasco.

Dear Sir,

Sub:- Enquiry No. MM/NS/CISF/0143 due on 31.10.2018.

You are requested to kindly furnish your best offer for the subject item in the following format:-

Sr. No.	Description	Qty.	U/Rate (Rs.)	Freight (Rs.)	Others (Rs.)	GST (Rs.)	FOR Destination Amount (Rs.)	HSN Code & Brand
1	Supply of executive revolving chair with cushion high back rest and cushion seat, having following specifications:- 1. Height: 112-149 cm. 2. Width: 72-76 cm. 3. Depth: 72-76 cm. 4. Seat Height: 43 to 55cm. 5. Adjustable lumber support. 6. Head rest. 7. Aluminium or steel 5 prong pedestal. 8. Multiple position locking. 9. Anti-lock feature. 10. With 5 castors. 11. Colour: Brown, black or navy blue.	1 No.						

TERMS & CONDITIONS

1. **PAYMENT:** Kindly note that we are a Govt. of India organization, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number. Confirm acceptance.
2. **DELIVERY:** The delivery period is within 2 weeks. You will have to dispatch the material, duly insured at your cost on FOR Destination basis, upon receipt of our firm order. Confirm acceptance.
3. **VALIDITY:** Your quotation should be valid for 60 days from the date of opening.
4. **BRAND:** Brands to be indicated in the offer. Kindly indicate the brand offered and furnish leaflet, without which offer will not be considered.

Kindly furnish your typed offer in sealed cover marked "MM/NS/CISF/0143 due on 31.10.2018", which shall be opened on 31.10.2018 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date.

Thanking you,

Yours faithfully,

MATERIALS MANAGER

Correspondence Address: 2nd Floor, A.O. Building, Headland-Sada, Mormugao, Goa - 403 804

Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802

Phone: 0832- 2520222, 2520220, Fax: 0832-2520227

Web Site: www.mptgoa.com, E-Mail mm@mptgoa.gov.in