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**MORMUGAO PORT AUTHORITY  
MATERIALS MANAGEMENT DIVISION  
ENGINEERING (MECHANICAL) DEPARTMENT**



MM/NS/CE/0269

23.03.2022

To,

1. Bhavani Saw Mill, Margao.
2. Chandan Group, Mercedes.
3. Damodar Timber Depot, Davorlim.
4. Mohidin Timber Industries, Chicalim.

Dear Sir,

**Sub:** Enquiry No. MM/NS/CE/0269.

You are requested to kindly furnish your best offer for the below tabulated items in the format given:-

PL Code	Description	HSN/SAC CODE	Unit	Qty.	Rate/Unit (Rs.)		Applicable GST (%)	FOR Destination Amount (Rs.)
					In Fig.	In Words		
A	B	C	D	E	F	G	H	I=ExF
NS-1	Supply of Matti Wood Sleepers of size, 16½ ft. x 10" x 6", of good quality for use in Railway P-Way maintenance.		Nos.	6				
							Total (in figures)	

**Total (In Words) Rupees** \_\_\_\_\_ **only.**

**TERMS & CONDITIONS**

1. **PAYMENT:** Kindly note that we are an autonomous body under the Ministry of Ports, Shipping & Waterways, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number.
2. **DELIVERY:** The material should be supplied to our store at Baina, Vasco-da-Gama, Goa, on FOR destination basis, within 8 weeks from the date of receipt of order.
3. **VALIDITY:** Your quotation should be valid for 90 days from the date of opening.
4. **PART QUANTITIES:** Offers should not contain any sort of conditional discount based on quantity or value of order. The prices quoted should be valid for part quantities also.
5. **INSPECTION:** The sleepers will be inspected by Port representative at our premises upon delivery. You will have to intimate us well in advance about your schedule of delivery to enable us to make our representative available for inspecting the sleepers at the time of receiving of the sleepers. You will have to give at least 5 days advance notice about delivery schedule. However, the material will not be accepted unless it is inspected.
6. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 3% of the basic value, exclusive of GST, by NEFT/RTGS, Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Authority, Goa payable at Mormugao Harbour, Goa. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 1 year with an additional claim period of further 3 months. Please note that we do not accept Bank Guarantee issued by ICICI Bank. The Security Deposit of the supplier will be forfeited, if the supplier fails to fulfil observance of any of all the material specifications or clauses of the purchase order.
7. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 0.5% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco-da-Gama will be considered as date of delivery for the purpose of Liquidated Damages.**

**Correspondence Address:** 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa - 403 804

**Material Supply Address:** Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802

**Phone:** 0832- 2594514, 2594218

**Web Site:** <https://mptgoa.gov.in/> **E-Mail 1** [john.decunha@mptgoa.gov.in](mailto:john.decunha@mptgoa.gov.in) **E-Mail 2** [mm@mptgoa.gov.in](mailto:mm@mptgoa.gov.in)

8. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.

**TECHNICAL SPECIFICATIONS**

1. The sleepers should be of Matti Wood only.
2. Sleepers should be free from centre heart, presence of knots, warps, waves & shakes, split ends, twisted or cross-grains and crevices.
3. The sleepers should be straight and with uniform cross sectional area along the length.
4. Sleepers presented for inspection shall be devoid of foreign material such as saw-dust, paint, bark, etc.
5. Sleepers shall be cut to exact sizes as specified. Under size sleepers, and sleepers deviating from the standards will be rejected.

**NOTE:** Bidders has to accept all the clauses at the above TERMS & CONDITIONS and TECHNICAL SPECIFICATIONS, failing which the offers will be summarily rejected. This tender document is to be signed and submitted in agreement to all the TERMS & CONDITIONS and the TECHNICAL SPECIFICATIONS mentioned therein.

Kindly furnish your typed offer in cover marked “**MM/NS/CE/0269 due on 13.04.2022**”, which shall be opened on **13.04.2022 at 15.30 hrs.** The cover should reach this office latest by 15.00 hrs on the due date.

**INSTRUCTIONS TO BIDDERS:-**

- a. **Offers may be sent by e-mail on 13.04.2022 with protected password.** The protected password of the e-mail shall be sent between **15.00 hrs. to 15.30 hrs. on 13.04.2022**, before the tender opening time on the official e-mail [john.decunha@mptgoa.gov.in](mailto:john.decunha@mptgoa.gov.in). Offers by e-mail without protected password will be summarily rejected.
- b. **Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **13.04.2022** and time i.e. **15.00 hrs.**
- c. Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPT Administrative Office Building, 2<sup>nd</sup> Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **13.04.2022 at 15.30 hrs.** **The offers, if dropped in the tender box not earmarked for the same i.e. a different tender box, the offer will not be considered.**
- d. Offers received after the due date and time will not be considered.
- e. Only one bid from a bidder will be accepted. In case, if more than one bid is furnished by a bidder, both the bids will be rejected.
- f. The bidders, if desire, may witness the bids opening at our premises on the due date **13.04.2022** at 15.30 hrs.
- g. Those bidders whose working/trade license, GSTN, etc. are suspended, their offers will be summarily rejected.

Thanking you,

Yours faithfully,

**SR. DY. MATERIALS MANAGER**

**Correspondence Address: 2<sup>nd</sup> Floor, A.O. Building, Headland-Sada, Mormugao, Goa – 403 804**

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