



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

MM/NS/CE/ARC/

04/08/2017

To,

1. Bashir A. I. Khan, Vasco
2. R.S.Cacodkar, Margao
3. Rymond & Sons, Vasco
4. Vissu Virginkar & Sons, Margao
5. Pinto Hardware & Gen. Store, Vasco
6. Ellora Enterprises, Vasco
7. Govind Poi Sons, Margao
8. Kakode Trading LLP, Raia

Dear Sir,

**Last date and time of submission of tender: 10/08/2017 on or before 15.00 hrs.**

**Sub: Supply of UPVC pipes and other items as per Annexure 'A' attached.**

**Ref: Tender No. MM/NS/CE/0137 due on 10.08.2017 at 15.00 hrs.**

**EMD: Rs. 7,400.00 (Rupees seven thousand four hundred only)**

You are requested to furnish sealed tenders in **single cover** system.

The Cover shall contain complete & detailed technical specifications, commercial terms and conditions and prices. The same should be submitted along with Earnest Money Deposit.

Tenders shall be accompanied by EMD of **Rs. 7,400.00 (Rupees seven thousand four hundred only)**. **The EMD shall be paid in cash/DD/EFT in our bank before submission of bids. Our Bank details are attached to this tender.** For exemption of EMD, the certificate from SSI/MSME/NSIC or any empowered central/state Govt. authority shall be submitted. Incomplete tenders or tenders without EMD will not be accepted. Tenders should be kept valid for a minimum period of **90** days from the date of opening and shall conform to the general terms and conditions of contract attached.

**The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.**

Yours faithfully,

**MATERIALS MANAGER**



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**Instructions to Tenderers**

**GENERAL**

1. **Only reputed tenderers having experience in supply of Civil Hardware Items are eligible to apply for this tender.**
2. **Tenders received before the last date and time will be opened on due date at 15.30 hrs.** The bidders can witness the tender opening if required.
3. The tenderers shall deposit the **Earnest Money Deposit** amount of **Rs. 7,400.00** by Cash/DD/EFT in our Bank as per the bank details attached. For exemption of EMD, the certificate from SSI/MSME/NSIC or any empowered central/state Govt. authority shall be submitted. The details towards the EMD payment made shall be indicated in the cover. **Offers without the Earnest Money Deposit will not be considered.**
4. The tender Earnest Money deposits of unsuccessful tenderers will be refunded by EFT, after a decision has been reached as regards to the acceptance of the tender. Kindly furnish your full bank details along with your offer.
5. The prices should be quoted item wise separately. Prices quoted on lumpsum basis (i.e. for all the items taken together) will not be considered and the offer is liable to be rejected.
6. Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
7. The prices should be valid for part quantities also.
8. We are not entitled for any forms. As such full GST will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period.
9. The Tender Documents should be signed and submitted in acceptance of all the terms and conditions mentioned therein. In case this is not done the tender is liable to be rejected.
10. The offer submitted should satisfy all technical specifications in the attached Annexure-'A', else the offer is liable to be rejected.
11. If the offers are found to deviate from our commercial terms & conditions and technical specifications they are liable to be rejected.
12. All documentary evidence and information requested should be furnished along with your offer without fail.
13. Please note that the Port extends concession such as exemption in payment of EMD to Small Scale Industries registered with the NSIC.
14. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.

**MATERIALS MANAGER**

**NOTE: The above format should be attached to your offer duly signed and stamped failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.**



Annexure 'C'

**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**TERMS AND CONDITIONS**

1. Only tenderers who have experience in supply of **Civil Hardware** materials for water supply section are eligible to apply for this tender. In case of manufacturers, the supplies to be effected through local dealers situated at Goa or surrounding areas so as to supply the items well in time and also to replace the rejected/ damaged items immediately if there is any rejection/ damage to the supplied items.
2. **PRICES:** Prices quoted should be on F.O.R. destination basis inclusive of transit insurance indicating clearly the quantum of GST and other charges whatsoever applicable. The prices should be firm for a period of 90 days from the date of opening of the tender. However, in case of any statutory revision in taxes within the validity period of tender, the same will be considered provided you furnish documentary evidence such as copy of Govt. notification.
3. **Taxes:** Full GST is to be applicable.
4. **Quantity:** The quantities indicated are as per our requirement.
5. **Delivery:** The materials are to be supplied within 2 weeks of receipt of orders. The materials will have to be supplied on 'Door delivery' basis to our Stores at Baina, Vasco-da-Gama, Goa duly insured at your cost.
6. **Packing:** The materials shall be duly packed to withstand the hazards of transportation.
7. **Inspection:** The material will be inspected by our Quality Control Officer on receipt at our Stores. Any damage to the items during transportation shall be to Supplier's account. If the supplied items are rejected due to any defects/quality, the supplier has to make his own arrangements at his cost to lift the rejected materials and to replace the same immediately.
8. **Payment:** Our payment shall be 100% payment within 30 days of receipt of material by ECS/EFT.
9. **Validity:** The Supply Contract shall be valid for a period of 1 year from the date of award of Annual Rate Contract.
10. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to affect a Security Deposit equal to 10% of the total value of the Rate Contract by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. However, in case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 12 months from the date of supply of material with a claim period of further 3 months. Please note that we do not accept Bank Guarantee issued by ICICI Bank.
11. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of excise duty, taxes etc. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.**

12. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained
13. **The full details as regards Permanent Account Number (PAN) (Income Tax) Bank A/C No. and type of A/C, Name, Address, MICR Code and IFSC Code of Bank, etc. should be furnished as per our format attached.**
14. **JURISDICTION:** In case of any dispute the jurisdiction will be GOA only.

We hereby agree to all the above terms and conditions.

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Signature and Seal of Tenderer

**NOTE: This above format should be attached to the Cover of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.**



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**CONDITIONS OF CONTRACT**

**1. DEFINITIONS:**

PURCHASER means \*MATERIALS MANAGER\* on behalf of the Chairman of the Board of Trustees of Mormugao Port trust.

INSPECTION OFFICER\* means the person, firm or department nominated by the purchaser to inspect stores on his behalf.

\*CONTRACTOR \* means the person, firm or company whose tender is accepted.

2. **CONTRACT:** This contract is for the supply of stores of the description at the rate in the quotations as and at the time and place detailed in the Schedule Order.
3. **DELIVERY:** The contractor shall arrange deliveries of stores as detailed in supply order the time and place and the manner specified therein.
4. **INSPECTION NOTICE:** When inspection during manufacture or before delivery is required, notice in writing shall be sent by the Contractor to the Inspection Officer, when stores are ready for inspection and no stores shall be delivered until the inspection officer has certified that the stores have been approved by him.
5. **REMOVAL OF REJECTION:** When any stores delivered to the consignee are rejected at the consignees depot on account of default on the part of the Contractor, they shall be removed by the Contractor within 14 days from the date of intimation of rejection to the Contractor. In case in which a contract is placed for delivery F.O.R. station of despatch, the rejected stores may be taken back by the supplier either at the consignee depot or at the station from which they were sent. In either of these cases, the Contractor elects to take back the stores at the station of despatch, the goods shall be booked on account and risk of the Contractor.
6. **PAYMENT:** Unless otherwise agreed between the purchaser and the contractor, the payment of materials will be made as detailed in the order.
7. The Administration reserves the right to accept plus or minus 10% of the quantities ordered.
8. The Administration reserves the right to accept/reject in part or in whole the tender without assigning any reason whatsoever.

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**Contractors Signature**

**NOTE:** The above format should be attached to your offer duly signed and stamped failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ENGINEERING (MECHANICAL) DEPARTMENT**

**TENDER FORM**

**To,**  
**The Materials Manager**  
**Mormugao Port Trust,**  
**2nd Floor, A.O. Bldg.,**  
**Headland, Sada, Mormugao,**  
**Goa - 403 804.**

I/we \_\_\_\_\_ do hereby tender to supply and deliver to the Materials Manager \_\_\_\_\_ of the description and quantity at the prices and in the manner detailed in the conditions of contract..

I/We agree if my/our tender if accepted in whole or in part to execute within 14 days of communication to me/us of such acceptance and agreement for the supply of such quantity as the Materials Manager may accept. I/we agree that our stamps, court fees and legal costs for the execution of the Agreement shall be borne by me/us.

I/We further agree, that if my/our tender is accepted to effect within 14 days of such acceptance a deposit with the Financial Advisor and Chief Account Officer, Mormugao Port Trust, Headland Sada, Mormugao, Goa (in cash, by Demand Draft or in the form of Bank Guarantee from any scheduled Bank) equal to 5% of the Materials for which the tender has been accepted.

I/We further agree if I/We shall decline to execute an agreement within 14 days of intimation to that effect, my/our tender may not be accepted and my/our tender deposit may be forfeited to the administration

\_\_\_\_\_  
**Signature of the Contractor**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Witness:** 1. \_\_\_\_\_

2. \_\_\_\_\_

**REMARKS:** Kindly submit this form duly signed and stamped else your offer is liable to be rejected.

**LIST OF ITEMS**

<b>Sr No</b>	<b>Description of Material</b>	<b>Brand/make</b>	<b>Unit</b>	<b>Qty</b>
NS. 1	Pipe, UPVC, Schedule-40, 300mm dia., in length of 3m.	Astral/Prince/Finolex/Infra/Duraline	Metres	30
NS. 2	Socket, UPVC, Schedule-40, 300mm dia.	Astral/Prince/Finolex/Infra/Duraline	Nos.	10
NS. 3	Solution, UPVC, 473 ml.		Nos.	10
NS. 4	Primer, UPVC, 473 ml.		Nos.	10



**MORMUGAO PORT TRUST**  
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**ANNEXURE - B**

**TENDER NO. MM/NS/CE/0137 DUE ON 10.08.2017**

**PREQUALIFICATION CRITERIA**

The Tenderer should have experience in 'Similar Works' during last 7 years ending last day of month previous to the one in which tenders invited should be as follows:-

“**One** similar purchase order with value not less than **Rs.50,000.00.**”

‘SIMILAR’ Works – means “Supply of Civil Hardware Items like PVC Elbows, Reducer, Pipes, TEE’s etc.”

**Please Note:** The Tenderers shall enclose purchase order copy for similar plumbing related supplies.

\_\_\_\_\_  
**Name, company seal & signature  
of the tenderer**

**NOTE:** Kindly submit the above format duly signed over your office seal along with your offer, else your offer will not be considered.



**PRICE SCHEDULE-COVER**

**OFFER NO. \_\_\_\_\_ DATE: \_\_\_\_\_**

**TENDER NO. MM/NS/CE/0137 DUE ON: 10.08.2017**

<b>Sr No</b>	<b>Description of Material</b>	<b>Brand/make</b>	<b>Unit</b>	<b>Qty</b>	<b>Basic (Rs.)</b>	<b>P/F (Rs.)</b>	<b>Freight (Rs.)</b>	<b>Insurance (Rs.)</b>	<b>Others if any (Rs.)</b>	<b>GST (Rs.)</b>	<b>TOTAL</b>
NS. 1	Pipe, UPVC, Schedule-40, 300mm dia., in length of 3m.	Astral/Prince /Finolex/Infra /Duraline	m	30							
NS. 2	Socket, UPVC, Schedule-40, 300mm dia.	Astral/Prince /Finolex/Infra /Duraline	Nos.	10							
NS. 3	Solution, UPVC, 473 ml.		Nos.	10							
NS. 4	Primer, UPVC, 473 ml.		Nos.	10							

- 1. The tenderers are requested to fill up the above details in the Price Schedule and enclose in the cover.**
- 2. Offers not given in above format are liable to be rejected.**
- 3. GST - Goods & Service Tax, P/F- Packing & Forwarding,**
- 4. Mention 'NA' if taxes/duties etc. are not applicable.**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Name, Signature & Seal of the Tenderer**

**DETAILS FOR SUBMISSION BY VENDORS ALONG WITH TENDER.**

**A. VENDOR DETAILS OF VENDOR**

<b>1.</b>	<b>Name of the Organisation</b>	
<b>2.</b>	<b>Address (in detail)</b>	
<b>3.</b>	<b>Telephone no.</b>	
<b>4.</b>	<b>E-mail ID</b>	
<b>5.</b>	<b>PAN No.</b>	
<b>6.</b>	<b>Tax Identification No. (TIN)</b>	
<b>7.</b>	<b>Service Tax Registration No.</b>	
<b>8.</b>	<b>Service Tax Registration Code</b>	
<b>9.</b>	<b>CST Registration No.</b>	
<b>10.</b>	<b>Employee Provident Fund (PPF)</b>	
<b>11.</b>	<b>Employee State Insurance Scheme (ESIC) Registration No.</b>	

**B. BANK DETAILS OF VENDORS.**

<b>1.</b>	<b>Bank Name</b>	
<b>2.</b>	<b>Bank Branch Address (in detail)</b>	
<b>3.</b>	<b>Bank Branch Code</b>	
<b>4.</b>	<b>Bank Account No.</b>	
<b>5.</b>	<b>Bank Account Type</b>	
<b>6.</b>	<b>Magnetic Ink Character Recognizer (MICR)</b>	
<b>7.</b>	<b>IFSC Code.</b>	

**MORMUGAO PORT TRUST**

**ELECTRONIC PAYMENT SYSTEM MANDATE FORM**

**Sub:- Electronic Payment System Mandate Form.**

The details for processing the payment through RTGS as below:-

Name of the Beneficiary	<b>MORMUGAO PORT TRUST</b>
Address of Beneficiary with PIN Code	<b>Administrative Office Building, Headland Sada, GOA - 403804</b>
PAN Number	<b>AAALMO293P</b>
Name & Mobile Number of responsible person	<b>MILIND DESSAI / 9823082682</b> <a href="mailto:milind.desai@mptgoa.com">milind.desai@mptgoa.com</a>
Name of the Bank and Branch	<b>STATE BANK OF INDIA, Harbour Branch</b>
Bank Telephone No.	<b>0832-2520212</b>
Address of the Bank	<b>STATE BANK OF INDIA MORMUGAO HARBOUR, GOA - 403803</b>
MICR Code of the Bank	<b>403002024</b>
IFSC Code No.	<b>SBIN0002164</b>
Type of Account and Branch Code	<b>Current Account / Branch Code:- 002164</b>
Account number of the Bank	<b>10438017048</b>
Beneficiary E-mail ID	<a href="mailto:cashmpt@mptgoa.com">cashmpt@mptgoa.com</a>

Sr No	Particular	Mormugao Port Trust	Data Required
1	Customer Name as per GST Registration Certificate	Mormugao Port Trust	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	GST No.	30AAALM0293P1ZY	
10	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
11	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
12	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor/Principal/Consumer)	Service Provider	
13	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
14	Whether B2B or B2c (B= Business & C= Customer)	B2B	
15	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
16	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
17	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act,2017 ? (Yes or No)	No.	
18	Central Excise Registration No.	--	
19	Service Tax Registration No.	AAALM0293PST001	
20	VAT - TIN	30181201096	
21	CST - TIN	V/CST/1683	
22	IEC	1706000073	
23	Contact Details :		
	Name	Shri.Anant Chodnekar	
	Designation	Sr. Dy.CAO	
	Phone No.	0832-2521132	
	E-mail	<a href="mailto:facao@mptgoa.com">facao@mptgoa.com</a> anant.chodnekar@mptgoa.com	

