



FR-MM(PR)-04

**MORMUGAO PORT TRUST
MATERIAL MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT**

The Materials Manager, Mormugao Port Trust, Engineering (Mechanical) Department, Administrative Building, 2nd Floor, Headland-Sada, Mormugao, Goa-403 804, invites quotations in the Tender form hereunder superscribed as quotation No. **MM/NS/16/0433** due on **10/02/2017** at 15.00 hrs. for supply of material detailed below subject to terms and conditions attached.

Date: 03/02/2017

MATERIALS MANAGER

TENDER FORM

Quotation No. **MM/NS/16/0433**

Opening Date **10/02/2017**

Code No.	Description of articles	Unit	Quantity	To be completed by the tenderers
				unit Rate
				in figures
N.S. 1	<p>Printing and supply of Telephone Directories consisting of 144 pages (printing on both sides) $\pm 10\%$ of size 14 x 21 cms.</p> <p>(i) The cover pages, both – front & back, on 200 GSM Indian Art Card Paper, printing matter in colour on the outside, and black & white on the inside cover. Outside cover with matt lamination.</p> <p>(ii) Inner pages on 90 GSM Indian Art Paper, printing matter in black & white on both sides.</p> <p>(iii) Charges applicable for increase &/or decrease per page (in multiples of 4 pages) may kindly be indicated in the offer.</p> <p>Terms & Conditions in attached ANNEXURE-A</p>	Nos.	1200	<p>c.c.</p> <ol style="list-style-type: none"> 1. Trupti Printers, Vasco 2. Jayar Printers, Panjim (MM/VR/628A) 3. Vinod Printing Press, Vasco (V0005) 4. Sai Agencies, Poirra (S0335) 5. Iconic Solutions, Vasco (MM/VR/605) 6. Impressions, Belgaum. <p>c.c. AMM-II (R&C). w.r.t. letter no. DY.CH/04/2017/3679 dtd. 19.01.2017.</p>
(No overwriting, erasure or correction of rates permissible)				

I / We agree to supply to the Mormugao Port Trust the articles specified above in accordance with the terms of the conditions attached.

In consideration of the Materials Manager agreeing to consider this quotation, it will hold good for 60 (sixty) days from opening date or any such time otherwise specified on the tender

The acceptance of this tender by the Materials Manager shall constitute a binding contract between me / us and the Mormugao Port Trust.

Name of Tenderer _____

Signature of Tenderer _____

Address of Tenderer _____

Telephone No. _____ Designation _____

Date _____

TERMS & CONDITIONS

1. Kindly furnish your detailed offer on FOR destination basis, indicating full taxes, duties etc., without C or D forms. **Tenderer will have to supply the material at our store at Baina, Vasco-da-Gama, Goa-403 802. Material will not be collected ex-shop.**
2. Samples of paper clearly indicating the grammage, mill, etc., should be furnished along with your offers. Offers without the above requirements will not be considered.
3. We will provide the printing material.
4. Party should submit a dummy directory in ready form for proof reading within 1 week of receipt of the complete printing matter.
5. **DELIVERY:** Delivery of directories, completed in all respects, within 1 week from the date of receipt of the final vetted printing material.
6. **PAYMENT:** 100% within 30 days of supply of the directories by NEFT/EFT.
7. **LIQUIDATED DAMAGES:** Supply schedule should be strictly adhered to as per the order. In the event of delay in supplies, liquidated damages at 1% of the total basic value of the undelivered quantity will be levied per every week or part thereof of delay. The total liquidated damages shall however not exceed 10% of the total basic value of the order. The total basic value here means the total value of the order exclusive of excise duty, taxes etc. The date of despatch of material will be considered as date of delivery for the purpose of Liquidated Damages.
8. **FORCE MAJEURE:** In case of failure to deliver the goods in time, which shall have arisen due to war, insurrection, restraint imposed by the Govt. Act of legislation or other Authority, accident, strike, riot, lockout or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Request for extension received after expiry of the delivery schedule will not be entertained.
9. The prices quoted should be valid for 60 days from the date of opening of the tender.
10. The directories should be done with good quality perfect binding.

MATERIALS MANAGER

We agree to all the above terms and conditions.

Name & Signature of Tenderer with Company Seal

Note: Kindly submit the above Annexure along with the offer, failing which your offer will be considered as incomplete and liable for rejection.