

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ADMINISTRATIVE OFFICE BUILDING, 2ND FLOOR,
HEADLAND SADA -403804

[Phone No.: 2594501, 2594503, **2594532**, Fax: 0832-2520227]
WEBSITE: <https://mptgoa.gov.in>

The Materials Manager, New A.O. Bldg., Mormugao Port Trust, Headland Sada, invites quotation in the tender form hereunder super scribed as Budgetary quotation No. **MM/NS/16/014 due on 18.02.2021** at 15.30 hrs. for the supply of materials detailed below subject to terms and conditions therein.

To,

1. Trupti Printers, Vasco, 2. Iconic Solution, 3. Kavishetti Printers, Hubli, 4. Jayar Printers, Panaji,
5. Rajeshwari Trading Co., Bengaluru c.c.: MPT Website.

1. In addition to the above tenderers, other tenderers are also eligible to quote.
2. The registration form is available on our official website **<https://mptgoa.gov.in>**. Those tenderers who wish to register can down load the vender register questionnaire form and complete the formalities before quoting.
3. Documentary evidence as proof of having supplied similar material in the past in the form of PO copies, Performance Reports or Authorization Dealership Certificates should be furnished along with the offer.

Date: 11/02/2021

Dy. MATERIALS MANAGER

MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/16/2021/

11.02.2021

To,

1. Trupti Printers, Vasco, 2. Iconic Solution, 3. Kavishetti Printers, Hubli, 4. Jayar Printers, Panaji, 5. Rajeshwari Trading Co., Bengaluru c.c.: MPT Website.

Dear Sir,

Sub:- Budgetary Quotation No. MM/NS/16/014 due on 18.02.2021

You are requested to kindly furnish your quotation for the subject item in the following format:-

Code No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	HSN/SAC No.	Others (Rs.)	GST (Rs.)	FOR Destination Amount (Rs.)
N.S. 1	Printing and supply of Point Machine Maintenance Record Registers consisting of 200 sheets (400 pages) on 70 - 75 gsm white paper in size 210 x 340mm. The register should be Left side binding with thick cardboard on both the sides with calicloth. Printing on both the sides as per the specimen enclosed.	Nos	20						
N.S. 2	Printing and supply of Digital Axle Counter Maintenance Record Registers consisting of 100 sheets (200 pages) on 70 - 75 gsm white paper in size 210 x 340mm. The register should be Left side binding with thick cardboard on both the sides with calicloth. Printing on both the sides as per the specimen enclosed.	Nos	02						
N. S. 3	Printing and supply of Digital Axle Counter Maintenance Record Registers consisting of 100 sheets (200 pages) on 70 - 75 gsm white paper in size 210 x 340mm. The register should be Left side binding with thick cardboard on both the sides with calicloth. Printing on both the sides as per the specimen enclosed.	Nos.	04						
N.S. 4	Printing and supply of IPS Maintenance Record Registers consisting of 100 sheets (200 pages) on 70 - 75 gsm white paper in size 210 x 340mm. The register should be Left side binding with thick cardboard on both the sides with calicloth. Printing on both the sides as per the specimen enclosed.	Nos	02						
N.S. 5	Printing and supply of Signal Maintenance Record Registers consisting of 100 sheets (200 pages) on 70 - 75 gsm white paper in size 210 x 340mm. The register should be Left side binding with thick cardboard on both the sides with calicloth. Printing in bilingual as per the specimen enclosed.	Nos	02						
N.S. 6	Printing and supply of Battery Maintenance Record Registers consisting of 100 sheets (200 pages) on 70 - 75 gsm white paper in size 210 x 340mm. The register should be Left side binding with thick cardboard on both the sides with calicloth. Printing on both the sides as per the specimen enclosed.	Nos	02						
N.S. 7	Printing and supply of Battery Maintenance Record Registers consisting of 100 sheets (200 pages) on 70 - 75 gsm white paper in size 210 x 340mm. The register should be Left side	Nos	02						

	binding with thick cardboard on both the sides with calicloth. Printing on both the sides as per the specimen enclosed.													
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Kindly note that we are a Govt. of India organization, and as such:-

1. **VALIDITY:** Your quotation should be valid for 90 days from the date of opening of Tender. Confirm acceptance.
2. **Kindly mention the HSN/SAC No. at the time of quoting.**
3. Kindly submit your budgetary quotation on or before 18.02.2021.

Thanking you,

Yours faithfully,

Dy. MATERIALS MANAGER

GENERAL TERMS AND CONDITIONS

1. Incidence of Sales Tax or Central Tax is to be clearly indicated in the quotation failing this it will be presumed that the offer is inclusive of the Taxes. Firms ST/CST registration number is to be furnished in the quotation. We are not entitled to 'C' or 'D' for tax concession. Hence full rate of tax will be applicable.
2. Brand against each item offered is to be indicated/samples are to accompany the quotation.
3. Rates in units specified must be quoted. Alternatively, conversion factor to the unit specified must to be given.
4. Tenderer should preferably quote his prices on FOR destination basis inclusive of taxes/duties etc.
5. The Administration reserves the right to accept plus or minus approximately 10% of the quantities ordered Bill to be submitted for actual quantity supplied.
6. Offer should be valid for a minimum period of 90 days.
7. The Administration reserves the right to reject any tender in whole or in part without assigning any reason.