



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/NS/0116

09.08.2021

To,

Dear Sir,

Sub: Enquiry

You are requested to kindly furnish your quotation as per format given in Annexure - A

Sr. No.	PL Code	Description	Qty. & Unit	Basic Rate	Freight (Rs.)	GST %	HSN Code	Total Amount (Rs.) inclusive of taxes, FOR Destination
		LIST OF ITEMS AS PER ANNEXURE - A						

Enquiry No. MM/NS/0116 due on 25/08/2021

TERMS & CONDITIONS

- PAYMENT:** Kindly note that we are an autonomous body under the Ministry of Ports, Shipping & Waterways, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number.
- DELIVERY:** The material should be supplied to our stores at Baina, within 6 weeks from the date of receipt of order.
- VALIDITY:** Your quotation should be valid for 60 days from the date of opening.
- PART QUANTITIES:** The prices should be quoted item wise separately. Offers should not contain any sort of conditional discount based on quantity or value of order. The prices quoted should be valid for part quantities also.
- SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 3% of the basic value, exclusive of GST, by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 12 months and a claim period of further 3 months, or till the Guarantee Period of the material supplied. Please note that we do not accept Bank Guarantee issued by ICICI Bank. In case the Performance Security Deposit amount is not furnished, the same will be deducted from the suppliers Tax Invoice.

6. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 0.5% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.**
7. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.

NOTE: Bidders has to accept all the clauses at Sr. Nos. 1 to 7, failing which the offers will be summarily rejected.

Kindly furnish your typed offer in cover marked "**MM/NS/0116 due on 25.08.2021**", which shall be opened on **25.08.2021 at 15.30 hrs**. The cover should reach this office latest by 15.00 hrs on the due date.

INSTRUCTIONS TO BIDDERS:-

- a. **Offers may be sent by e-mail with protected password.** The protected password of the e-mail shall be sent between 15.00 hrs. to 15.30 hrs. on 25.08.2021, before the tender opening time on the official e-mail mm@mptgoa.gov.in. Offers by e-mail without protected password will be summarily rejected.
- b. **Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **25.08.2021** and time i.e. **15.00 hrs**.
- c. Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPT Administrative Office Building, 2nd Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **25.08.2021 at 15.30 hrs**. The offers, if dropped in the tender box not earmarked for the same i.e a different tender box, the offer will not be considered.
- d. Offers received after the due date and time will not be considered.
- e. The bidders, if desire, may witness the bids opening at our premises on the due date **25.08.2021** at 15.30 hrs.
- f. Only one bid from a bidder will be accepted. In case, if two bids are furnished by one bidder, both the bids will be rejected. However, in case of a correctional second bid, the same should be marked accordingly on the envelope or indicated in the e-mail. The earlier bid will not be considered.

Thanking you,

Yours faithfully,

DY. MATERIALS MANAGER

C.C: Web site

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Sr. No.	Description	Unit	Qty.	Basic Rate	Freight (Rs.)	GST %	HSN Code	Total Amount (Rs.) inclusive of taxes, FOR Destination
1	Wood Screw 25 x 8mm full threaded	Nos	1000					
2	Wood Screw 13 x 6mm full threaded	Nos	1000					
3	Wood Screw 38 x 8mm full threaded	Nos	1000					
4	Wood Screw 50 x 8mm full threaded	Nos	1000					
5	Wood Screw 60 x 8mm full threaded	Nos	1000					
6	Wood Screw 75 x 8mm full threaded	Nos	1000					
7	Wood Screw 25 x8mm half threaded	Nos	1000					
8	Wood Screw 38 x 8mm half threaded	Nos	1000					
9	Wood Screw 50 x 8mm half threaded	Nos	1000					
10	Wood Screw 60 x 8mm half threaded	Nos	1000					
11	Wood Screw 75 x 8mm half threaded	Nos	1000					
12	Masonry Drill bit 5mm	Nos	10					
13	Masonry Drill bit 6mm	Nos	10					
14	Screw plugs 25mm	pkts	10					
15	Screw plugs 30mm	pkts	10					
16	Screw plugs 35mm	pkts	10					
17	Screw plugs 50mm	pkts	10					
18	Drain pipe for Air Conditioner units 5/8inch	Mtr	15					
19	Aluminium (silver) paint	Ltrs	80					

DY. MATERIALS MANAGER