

**MM/BQ/058**

**12.01.2022**

**To,**

**Dear Sir,**

**Sub:- Budgetary quotation**

You are requested to kindly furnish your budgetary quotation for the subject items in the following format:-

Code	Description	Qty.	Basic Rate/unit (Rs.)	Freight/unit (Rs.)	Insurance /unit (Rs.)	GST/unit (Rs.)	FOR Destination Amount/unit (Rs.)	HSN Code
M02100050	Lock, mortise, 2 levers, of size 65mm with chrome plated cover plates, handles & square shank, with two keys in duplicate (RH & LH doors).	5 Nos						
M02190090	Brush, paint, flat, nylon bristles, double harris, 2" wide	20 Nos						
M13052460	Cotton mop to clean the floor, with metallic handle , of length 4'' and approx width 7'', with replaceable cotton refill	50 Nos						
M13102010	Cement, white, to be supplied in 1 kg. bag	20 Kgs						
M15086110	Sanitary liquid pine oil based (PHENOIL), white concentrated, dilution 1.50 in HDPE cans of 5 ltrs.	100 Ltrs						

Kindly note that we are a Govt. of India organization, and as such:-

1. **VALIDITY:** Your quotation should be valid for 45 days from the date of opening. *Confirm acceptance.*
2. Kindly mention the HSN/SAC No. at the time of quoting.
3. Kindly submit your budgetary quotation no. MM/BQ/058 on or before due date i.e. 28/01/2022.

Thanking you,  
Yours faithfully,

Sr. DY. MATERIALS MANAGER  
MPT Website

