



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/38/2021/

29.07.2021

To,

Dear Sir,

Sub:- Enquiry.

You are requested to kindly furnish your budgetary quotation for the subject item in the following format:-

Code No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	HSN/ SAC No.	Others (Rs.)	GST (Rs.)	FOR Destination Amount (Rs.)
M38583130	PVC insulated unarmoured telephone cable, twin wire annealed tinned copper conductor size 0.5mm (25 SWG) 5 pairs	Mtrs.	270						

Enquiry No. MM/38/0108 due on 11.08.2021.

Note: Kindly indicate the brand offered.

TERMS & CONDITIONS

- PAYMENT:** Kindly note that we are an autonomous body under the Ministry of Ports, Shipping & Waterways, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/EFT/RTGS. Suppliers Invoice should indicate the suppliers and MPT's GST numbers, and the HSN number.
- DELIVERY:** The material should be supplied to our stores at Baina, within 6 week from the date of receipt of order.
- VALIDITY:** Your quotation should be valid for 90 days from the date of opening.
- PART QUANTITIES:** The prices should be quoted item wise separately. Offers should not contain any sort of conditional discount based on quantity or value of order. The prices quoted should be valid for part quantities also.

NOTE: Bidders has to accept all the clauses at Sr. Nos. 1 to 4, failing which the offers will be summarily rejected.

Kindly furnish your typed offer in cover marked "**MM/38/0108 due on 11.08.2021**", which shall be opened on **11.08.2021 at 15.30 hrs.** The cover should reach this office latest by 15.00 hrs on the due date.

INSTRUCTIONS TO BIDDERS:-

- Offers may be sent by e-mail with protected password.** The protected password of the e-mail shall be sent between 15.00 hrs. to 15.30 hrs. on 11.08.2021, before the tender opening time on the official e-mail mm@mptgoa.gov.in. Offers by e-mail without protected password will be summarily rejected.
- Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPT Administrative Office Building, 2nd Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **11.08.2021 at 15.30 hrs.** The offers, if dropped in the tender box not earmarked for the same i.e a different tender box, the offer will not be considered.
- Offers received after the due date and time will not be considered.
- The bidders, if desire, may witness the bids opening at our premises on the due date **11.08.2021** at 15.30 hrs.

Thanking you,

Yours faithfully,

DY. MATERIALS MANAGER

c.c.: MPT/Website.

GENERAL TERMS AND CONDITIONS

1. Incidence of Sales Tax or Central Tax is to be clearly indicated in the quotation failing this it will be presumed that the offer is inclusive of the Taxes. Firms ST/CST registration number is to be furnished in the quotation. We are not entitled to 'C' or 'D' for tax concession. Hence full rate of tax will be applicable.
2. Brand against each item offered is to be indicated/samples are to accompany the quotation.
3. Rates in units specified must be quoted. Alternatively, conversion factor to the unit specified must to be given.
4. Tenderer should preferably quote his prices on FOR destination basis inclusive of taxes/duties etc.
5. The Administration reserves the right to accept plus or minus approximately 10% of the quantities ordered Bill to be submitted for actual quantity supplied.
6. Offer should be valid for a minimum period of 120 days.
7. The Administration reserves the right to reject any tender in whole or in part without assigning any reason.