



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**ADMINISTRATIVE OFFICE BUILDING, 2<sup>ND</sup> FLOOR,**  
**HEADLAND SADA -403804**

[Phone No.: 2594501, 2594503, **2594514**, Fax: 0832-2520227]  
WEBSITE: www.mptgoa.com

The Materials Manager, New A.O. Bldg., Mormugao Port Trust, Headland Sada, invites quotation in the tender form hereunder super scribed as quotation No.**MM/16/0302**Due on22/12/2017at 15.00 hrs for the supply of materials detailed below subject to terms and conditions therein.

To,

1. Vishwa Kutumb Enterprises, Margao
  2. Iconic Solutions, Vasco
  3. Menzezes Enterprises, Verna
  4. Everest Paper, Panaji
  5. V.S. Singhal & Sons, Vasco
  6. Casa J.D. Fds., Panjim
- c.c.: MPT Website, AMO (D).

1. In addition to the above tenderers, other tenderers are also eligible to quote.
2. The registration form is available on our official website **www.mptgoa.com**. Those tenderers who wish to register can down load the vender register questionnaire form and complete the formalities before quoting.
3. Documentary evidence as proof of having supplied similar material in the past in the form of PO copies, Performance Reports or Authorization Dealership Certificates should be furnished along with the offer.

Date: 08/12/2017

**MATERIALS MANAGER**

**MORMUGAO PORT TRUST  
MATERIALS MANAGEMENT DIVISION  
ENGINEERING (MECHANICAL) DEPARTMENT**

**MM/16/**

**11.12.2017**

To,

1. Vishwa Kutumb Enterprises, Margao
  2. Iconic Solutions, Vasco
  3. Menzezes Enterprises, Verna
  4. Everest Paper, Panaji
  5. V.S. Singhal & Sons, Vasco
  6. Casa J.D. Fds., Panjim
- c.c.: MPT Website, AMO (D).

**Dear Sir,**

**Sub:-** Enquiry No. MM/16/0302 due on 22.12.2017

You are requested to kindly furnish your quotation for the subject item in the following format:-

Code No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	Insurance (Rs.)	Others (Rs.)	GST (Rs.)	FOR Destination Amount (Rs.)
M16201190	Supply of colour maplitho paper 75gsm in A-4 size in Pista Green colour in reams of 500 sheets cut in uniform size and mill packed of reputed brand. <b>Brand:Bilt(Copypower)/ J.K(Red)/International (Hammermill)/Sparkle</b>	Reams	20						

Kindly note that we are a Govt. of India organization, and as such:-

1. **PAYMENT:** Our payment shall be 100% within 30 days of receipt of material/invoice/documents by ECS/EFT. Suppliers Invoice should indicate the suppliers and MPT's GST numbers and the HSN number. Confirm acceptance.
2. **DELIVERY:** The delivery period is within 2 weeks upon receipt of our order. Confirm acceptance.
3. You will have to dispatch the material, duly insured, on FOR Destination basis. Kindly quote accordingly in the above format.
4. **VALIDITY:** Your quotation should be valid for 90 days from the date of opening of Tender. Confirm acceptance.
5. Kindly furnish your offer in **sealed cover** marked **"MM/16/0302 due on 22.12.2017"**, which shall be opened on 22.12.2017 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date.

Thanking you,

Yours faithfully,

**MATERIALS MANAGER**