



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ADMINISTRATIVE OFFICE BUILDING, 2ND FLOOR,
HEADLAND SADA -403804

[Phone No.: 2594501, 2594503, **2594516**, Fax: 0832-2520227]
WEBSITE: www.mptgoa.com

The Materials Manager, New A.O. Bldg., Mormugao Port Trust, Headland Sada, invites quotation in the tender form hereunder super scribed as quotation No.**MM/16/0300** due on20/12/2017at 15.00 hrs for the supply of materials detailed below subject to terms and conditions therein.

To,

1. Trupti Printers, Vasco, 2. Jayar Printers, Panjim, 3. Vinod P. Press, Vasco, 4. Iconic Solution, Vasco
5. Rajeshwari Trading Co., Bengaluru, 6. Kavishetty Printers, Hubli, 7. V. S. Singbal& Sons, Vasco c.c.:
MPT Website, AMO (D).

1. In addition to the above tenderers, other tenderers are also eligible to quote.
2. The registration form is available on our official website **www.mptgoa.com**. Those tenderers who wish to register can down load the vender register questionnaire form and complete the formalities before quoting.
3. Documentary evidence as proof of having supplied similar material in the past in the form of PO copies, Performance Reports or Authorization Dealership Certificates should be furnished along with the offer.

Date: 08/12/2017

MATERIALS MANAGER



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/16/

08.12.2017

To,

1. Trupti Printers, Vasco, 2. Jayar Printers, Panjim, 3. Vinod P. Press, Vasco, 4. Iconic Solution, Vasco
5. Rajeshwari Trading Co., Bengaluru, 6. Kavishetty Printers, Hubli, 7. V. S. Singbal& Sons, Vasco c.c.:
MPT Website, AMO (D).

Dear Sir,

Sub:- Enquiry No. MM/16/0300 due on 20.12.2017

You are requested to kindly furnish your quotation for the subject item in the following format:-

Code No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	Insurance (Rs.)	Others (Rs.)	GST (Rs.)	FOR Destination Amount (Rs.)
M16200330	Offset printing and supply of CR Forms for Class III Employees, in theform of sets consisting of 8 sheets (16 pages) on 90gsm green ledgerpaper of size 342 x 215mm with pin binding. Printing inbilingual as per our specimen. Note: 1. All forms printing on both sides. 2. If required you may see the specimen C.R. forms from our office.	Nos	1,500						

Kindly note that we are a Govt. of India organization, and as such:-

- PAYMENT:** Our payment shall be 100% within 30 days of receipt of material/invoice/documents by ECS/EFT. Suppliers Invoice should indicate the suppliers and MPT's GST numbers and the HSN number. Confirm acceptance.
- DELIVERY:** The delivery period is within 2 weeks upon receipt of our order. Confirm acceptance.
- You will have to dispatch the material, duly insured, on FOR Destination basis. Kindly quote accordingly in the above format.
- VALIDITY:** Your quotation should be valid for 90 days from the date of opening of Tender. Confirm acceptance.
- Kindly furnish your **typed** offer in **sealed cover** marked "**MM/16/0300 due on 20.12.2017**", which shall be opened on 20.12.2017 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date. Hand written offers may not be considered.
- Quality:** Kindly ensure that, the quality/GSM of paper is strictly as specified. In case of any deviation in this regard, entire supplies will be rejected outright.
- Proof reading:** Kindly ensure that, the proof of printing matter is dully vetted and initialed by the procurement section before final printing to avoid rejection of supplies.

Thanking you,

Yours faithfully,

MATERIALS MANAGER