



**MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ADMINISTRATIVE OFFICE BUILDING, 2ND FLOOR,
HEADLAND SADA -403804**

[Phone No.: 2594501, 2594503, **2594514**, Fax: 0832-2520227]
WEBSITE: www.mptgoa.com

The Materials Manager, New A.O. Bldg., Mormugao Port Trust, Headland Sada, invites quotation in the tender form hereunder super scribed as quotation No. **MM/16/0267** Due on **29/11/2017** at 15.00 hrs for the supply of materials detailed below subject to terms and conditions therein.

To,

1. Trupti Printers, Vasco, 2. Jayar Printers, Panjim, 3. Vinod P. Press, Vasco, 4. Iconic Solution, Vasco
5. Rajeshwari Trading Co., Bengaluru, 6. Kavishetty Printers, Hubli, 7. V. S. Singbal & Sons, Vasco
8. Om Sai Offset Printers, Vascoc.c.: MPT Website, AMO (D).

1. In addition to the above tenderers, other tenderers are also eligible to quote.
2. The registration form is available on our official website **www.mptgoa.com**. Those tenderers who wish to register can download the tender register questionnaire form and complete the formalities before quoting.
3. Documentary evidence as proof of having supplied similar material in the past in the form of PO copies, Performance Reports or Authorization Dealership Certificates should be furnished along with the offer.

Date: 20/11/2017

MATERIALS MANAGER



MORMUGAO PORT TRUST
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT

MM/16/

20.11.2017

To,

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Dear Sir,

Sub:- Enquiry No. MM/16/0267 due on 29.11.2017

You are requested to kindly furnish your quotation for the subject item in the format:-

Co de No.	Description	Unit	Qty .	U/Rate (Rs.)	Freight (Rs.)	Insurance (Rs.)	Others (Rs.)	GST (Rs.)	FOR Destination Amount (Rs.)
N.S . 1	Printing and supply of Surgery Registers on 58/60 gsm white ruled paper size 210 x 340mm, centre binding with outer cover of thick cardboard and calicloth. Printing in Bilingual as per the specimen, 100 pages.	Nos	02						
N.S . 2	----- do ----- 200 pages	Nos	02						
N.S . 3	----- do ----- 400 pages	Nos	02						

TERMS & CONDITIONS

- PAYMENT:** Our payment shall be 100% within 30 days of receipt of material/invoice/documents by ECS/EFT. Suppliers Invoice should indicate the suppliers and MPT's GST numbers and the HSN number. Confirm acceptance.
- DELIVERY:** The delivery period is within 2 weeks upon receipt of our order. Confirm acceptance.
- You will have to dispatch the material, duly insured, on FOR Destination basis. Kindly quote accordingly in the above format.
- VALIDITY:** Your quotation should be valid for 90 days from the date of opening of Tender. Confirm acceptance.
- Kindly furnish your **typed** offer in **sealed cover** marked "**MM/16/0267 due on 29.11.2017**", which shall be opened on 29.11.2017 at 15.30 hrs. The cover (offer) should reach this office latest by 15.00 hrs on the due date. Hand written offers may not be considered.
- PROOFREADING & QUALITY:** Kindly ensure that, the proof of printing matter is dully vetted and initialed by the procurement section before final printing to avoid rejection of supplies. Ensure that, the quality/GSM of paper is strictly as specified. In case of any deviation in this regard, entire supplies will be rejected outright.

Thanking you,

Yours faithfully,

MATERIALS MANAGER