

MM/Procurement

Date: 08.03.2021

To,

1. M/s. Darshana Enterprises, Vasco
2. M/s. Fluid Flowteq, Margao
3. M/s. Ellora Enterprises, Vasco

Dear Sir,

Sub:- Enquiry

You are requested to kindly furnish your quotation for the subject item in the following format:-

Code	Description	Qty.	Basic Rate/kg (Rs.)	Freight/kg (Rs.)	Insurance / kg (Rs.)	GST/ kg (Rs.)	FOR Destination Amount/kg (Rs.)	HSN Code
15080151	Degreasing hand cleaning paste in 200 gm packing.	30 kgs						

Kindly note that we are a Govt. of India organization, and as such:-

1. **PAYMENT:** Our payment shall be 100% payment within 30 days of receipt and installation of material/invoice/documents by ECS/EFT. Suppliers invoice should indicate the suppliers and MPT's GST numbers and suppliers HSN number. Confirm acceptance.
2. **DELIVERY:** The delivery period is within 4 week. You will have to dispatch the material, duly insured, on FOR Destination basis. Confirm acceptance.
3. **VALIDITY:** Your quotation should be valid for 30 days from the date of opening. Confirm acceptance.

Kindly furnish your offer in sealed cover marked "**MM/15/0443 due on 24.03.2021**", which shall be opened on **24.03.2021 at 15.30 hrs.** The cover (offer) should be typed and should reach this office latest by 15.00 hrs on the due date.

Offer may also be sent by e-mail, before the due date and time, if you wish so.

Thanking you,

Yours faithfully,

DY. MATERIALS MANAGER

C.C: MPT Website