



An ISO 9001-2000 PORT  
ISPS Code Compliant

**MORMUGAO PORT TRUST**  
MATERIALS MANAGEMENT DIVISION  
ADMINISTRATIVE OFFICE, IInd FLOOR,  
VASCO P.O.Box.No.: 170,  
**HEADLAND SADA, MORMUGAO**  
**GOA-403804**

Ph. No.: 2512721, 2594507,2594520 Fax: 0832-2514899]  
WEBSITE: www.mptgoa.com

The Materials Manager, Mormugao Port Trust, Baina, Vasco-da-Gama, invites quotation in the tender form hereunder superscribed as quotation **No. MM/08/0386 due on 31/01/2017** at 15.00 hrs for the supply of materials detailed below subject to terms and conditions therein.

1. M/s. Bhawarlal & Co., Ponda
2. M/s. Ellora Enterprises, Vasco
3. M/s. Kalika Distributors, Ponda
4. M/s. Raj Electricals, Vasco
5. M/s. Stephen & Co., Margao
6. M/s. Arham Enterprise, Mumbai
7. M/s. Universal Electricals & Electronics, Mumbai
8. M/s. Ladhuram Toshniwal & Sons, Kolkata
9. M/s. Mundhra Lighting Centre, Bangalore

**Note:** 1. In addition to the above tenderers, other tenderers are also eligible to quote.

2. The registration form is available on our official website **www.mptgoa.com**. Those tenderers who wish to register can down load the Vendor Registration Questionnaire Form.

3. Documentary evidence as proof of having supplied similar material in the past in the form of PO copies, Performance Reports or Authorization Dealership Certificates should be furnished along with the offer.

Date: 13.01.2017

**Materials Manager**

**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**

Ref. No:

Date

To,  
M/s

Dear Sirs,

**Last date and time of submission of tender: 31/01/2017 on or before 15.00 hrs.**

**Sub: Supply of 18/20W LED Tube-lights as per Annexure-A & B**

**Ref: Tender No MM/08/0386 due on 31/01/2017 at 15.00 hrs.**

**EMD: Rs 8,800/- (Rupees eight thousand eight hundred only)**

You are requested to furnish sealed tenders in the **two cover system** superscripted (1) **TECHNO COMMERCIAL (un-priced) OFFER IN COVER-I** (marked in blue ink) and the other superscripted (2) **PRICE OFFER IN COVER-II** (marked in red ink) Both covers shall be superscripted as above.

Cover marked "Techno Commercial Offer" Cover –I shall contain complete & detailed technical specifications and commercial terms and conditions such as taxes, duties, freight, insurance, discount, price variation clause and any other conditions but excluding the price and should be submitted along with Earnest Money Deposit.. Commercial and technical deviations if any should be clearly spelt out. The Cover –II marked "Price offer" should contain **only the prices** without any conditions. In case the cover marked "Techno commercial offer" contains prices and the cover marked "price offer" contains any conditions other than the price, the offer will be rejected.

Cover marked - I "Techno Commercial offer" shall be opened on 31/01/2017 at 15.30 hrs. in the presence of authorised representatives of the tenderer's who choose to be present at the time of opening. The cover marked II (Price Offer) will be opened only after receipt of clarification of all Technical Specifications and Commercial deviations.

Tenders shall be accompanied by EMD of Rs.8,800/(Rupees eight thousand eight hundred only) by Demand Draft payable to the FA & CAO, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa . The Earnest Money Deposit can also be deposited in cash at Cash Section, MPT Administrative Office, Headland Sada. Tenders should be kept valid for a minimum period of 60 days from the date of opening and shall conform to the general terms and conditions of contract attached.

**The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.**

**MATERIALS MANAGER**

**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**  
**BAINA, VASCO-DA-GAMA**

Tender no :MM/08/0386 due on 31/01/2017

**TECHNICAL SPECIFICATIONS**

<b>Sr. No.</b>	<b>P.L. No</b>	<b>Description Of the item</b>	<b>Quantity</b>
1	N.S	18/20W LED tube light suitable for G13 fixture Make: Bajaj / Philips /Crompton Greaves / GE / Wipro	750 nos

Note: 1. The material to be supplied should conform to the above specifications and to IS standards. The brand of the LED tube-lights to be supplied shall be as per above approved brands only.

2. The tenderers shall indicate the Guarantee/ Warranty period of item normally covered under Guarantee/Warranty in their offer. They shall furnish Guarantee/ Warranty certificate along with the supplies.

**MATERIALS MANAGER**

We hereby agree to all the above technical specifications

\_\_\_\_\_  
**Signature and Seal of Tenderer**

**Note: This Annexure-A should be attached to Cover-I of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.**



**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**

**Instructions to Tenderers**

**GENERAL**

1. The tender reference & due date should be superscribed on the envelope and the same should be forwarded to the Materials Manager, Mormugao Port Trust, in duplicate, so as to reach him **not later than 15.00 hrs. on due date**. Tenders received after the due date will not be considered for opening. **Tenders received before the last date and time will be opened at 15.30 hrs. on due date** in the presence of the tenderers & their authorised representatives who may choose to be present.
2. Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
3. The prices should be valid for part quantities also.
4. We are not entitled for “C” or “D” forms. As such full C.S.T. will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period and supported by documentary evidence such as copy of Govt. notification.
5. The Excise duty quoted should be firm and not vary with changes in the turnover limits of a company. However, statutory changes in the Excise Duty made by the Government either in the Budget or otherwise can be considered only if these changes occur within the contractual delivery period. Whatever Excise duties are payable, documentary evidence should be produced along with the bill; otherwise the bill will not be settled.
6. The offer submitted should satisfy all technical specifications in the attached Annexure-A, else the offer is liable to be rejected.
7. **To claim exemption from submitting EMD, ‘EMD exemption Certificate’ from SSI/MSME/NSIC or any empowered Central/State Government Authority shall be submitted along with Cover-I of the tender.**
8. **TENDERS SHOULD BE SEALED. IN TWO COVER SYSTEM, BOTH THE COVERS MUST BE SEALED. IN CASE THE TWO COVERS ARE INSERTED IN THE THIRD COVER, ALL THE THREE COVERS MUST BE SEALED AND SUPERSCRIBED WITH TENDER NO/DUE DATE AND INDICATING THAT IT CONTAINS COVER I & II. TENDERS RECEIVED WITHOUT BEING SO SEALED WILL BE REJECTED OUTRIGHT.**
9. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.

**MATERIALS MANAGER**

**TERMS AND CONDITIONS**

1. **PRICES:** Prices quoted should be on F.O.R. destination basis inclusive of transit insurance indicating clearly the quantum of taxes and other charges whatever applicable. The prices should be firm till the completion of order. Please note that we do not issue 'C' or 'D' forms and as such full CST/VAT is applicable.
2. **BRAND:** Kindly quote only for the brands specified in Annexure-A and submit catalogue for the brand quoted by you.
3. **GUARANTEE:** The LED Lamps shall carry a normal guarantee/warranty against manufacturing defects or use of faulty material/workmanship. Kindly indicate the guarantee/warranty offered by you.
4. **Delivery:** The LED tube-lights shall be supplied to our stores at Baina, Vasco-da-Gama, Goa within 6 weeks of receipt of order. The materials will have to be supplied on 'Door delivery' basis to our Stores at Baina, Vasco- da- Gama, Goa duly insured at your cost. The materials are to be supplied from the latest manufactured batch.
5. **Inspection:** The material will be inspected by our Quality Control Officer on receipt at our Stores. Any damage to the items during transportation shall be to Supplier's account. If the supplied items are rejected due to any defects/quality, the supplier has to make his own arrangements at his cost to lift the rejected materials and to replace the same immediately.
6. **Payment:** Our payment shall be '100% payment within 30 days of receipt of material by ECS/EFT.
7. **Validity :** Your offer shall be firm and valid for a minimum period of 60 days from the date of opening of tender or else your offer will not be considered.
8. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to affect a Security deposit equal to 5% of the value of the Annual Rate Contract by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Trust, Goa payable at Mormugao Harbour, Goa. However, in case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 12 months from the date of supply of material. Please note that we do not accept Bank Guarantee issued by ICICI Bank.
9. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 1% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of excise duty, taxes etc. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages.**
10. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond

human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.

11. **Excise Duty:** The quantum of Excise duty applicable will not be considered for evaluation of the tender, wherever the Port is eligible for CENVAT credit. The manufacturers should confirm that they will produce the Tax invoice along with the supplies and in case of dealers, they should be registered with the Excise authorities and should confirm that they will produce Tax invoice in their own name to enable Port avail CENVAT credit. In case they are unable to provide Tax invoice as above, required by the Port to avail CENVAT credit, their offer will be evaluated including the Excise Duty component. Also, tenderers who agree to furnish Tax invoice as above in their offer but fail to produce the same at the time of supply, the amount towards Excise duty component will be deducted from their bill.
12. **Quotations by FAX/E-mail will not be accepted under any circumstances. All quotations should be duly sealed and submitted by post/Courier or in person.**

**MATERIALS MANAGER**

We hereby agree to all the above terms and conditions

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**Signature and Seal of Tenderer**

**Note: This Annexure-B should be attached to Cover-I of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.**





**MORMUGAO PORT TRUST**  
**MATERIALS MANAGEMENT DIVISION**

**PRICE SCHEDULE**

**COVER – II**

OFFER NO. \_\_\_\_\_ DATE: \_\_\_\_\_

**TENDER NO : MM/08/0386 due on 31/01/2017**

Sr. No	Code No.	Description	Qty.	U/ Rate (Basic) Rs	E.D Rs.	CST Rs.	VAT Rs	P.F Rs.	Freight Rs.	Insurance Rs.	Others Rs.	Total FOR destination price Rs (a+b+c+d+e+f+g+h)	Brand/ Model
				(a)	(b)	(c)	(d).	(e)	(f)	(g)	(h)		
1	N.S.	18/20W LED tube light suitable for G13 fixture Make: Bajaj / Philips /Crompton Greaves / GE / Wipro	750 Nos.										

1. The tenderers are requested to fill up the above details and submit the same in cover - II
2. Offers not given in above format are liable to be rejected.
3. ED-Excise Duty  
P/F- Packing & Forwarding
- CST-Central Sales Tax,  
VAT – Value Added Tax.

Date:

**Name, Signature & Seal of the Tenderer**



**DETAILS FOR SUBMISSION BY VENDORS ALONG WITH TENDER.**

**A. VENDOR DETAILS OF VENDOR**

1.	<b>Name of the Organisation</b>	
2.	<b>Address (in detail)</b>	
3.	<b>Telephone no.</b>	
4.	<b>E-mail ID</b>	
5.	<b>PAN No.</b>	
6.	<b>Tax Identification No. (TIN)</b>	
7.	<b>Service Tax Registration No.</b>	
8.	<b>Service Tax Registration Code</b>	
9.	<b>CST Registration No.</b>	
10.	<b>Employee Provident Fund (PPF)</b>	
11.	<b>Employee State Insurance Scheme (ESIC) Registration No.</b>	

**B. BANK DETAILS OF VENDORS.**

1.	<b>Bank Name</b>	
2.	<b>Bank Branch Address (in detail)</b>	
3.	<b>Bank Branch Code</b>	
4.	<b>Bank Account No.</b>	
5.	<b>Bank Account Type</b>	
6.	<b>Magnetic Ink Character Recognizer (MICR)</b>	
7.	<b>IFSC Code.</b>	