



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT.
QUOTATION NOTICE

QUOTATION NO. CE/Q- 07/2020

Sealed PERCENTAGE rate quotations are invited from contractors registered with Engineering (Civil) Department of Mormugao Port Trust for undertaking the work of **“Providing mosquito proof netting on windows for G+4 floors and other ancillary works at the Port Users Building.**

Cost of quotation	: Nil.
Earnest Money Deposit	: Rs.1,680.00/-
Estimated cost of work	: Rs. 84044.00
Time limit of completion	: one month.

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from **12 /02/2020 to 19/02/2020** free of cost. Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form.

GST registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the tender. GST has to be claimed extra as applicable while submitting the bill/bills. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.

Quotation shall be accompanied by Earnest Money Deposit of **Rs. 1,680/-** either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by **15.00** hours on **19/02/2020** and they will be opened at **15.30** hours on the same day in the presence of such quoters as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

Executive Engineer
(HR)

Headland Sada.
Date :- 11/02/2020



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QUOTATION NO. CE/Q-07/2020

Name of work: **“Providing mosquito proof netting on windows for G+4 floors and other ancillary works at the Port Users Building.**

Particulars

Clause of G.C.

1.	Amount of security and time.	11(1)	EMD plus ten percent of the contract price and Period 8 months.
2	Period for commencement from the chief engineer's order to commence.	38	3 days
3	Time of completion	40	one month
4	Amount of liquidated damages	43	Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Maintenance period.	45(1)	6 months.
6	Percentage of retention money from each running account bill.	54(1)	10%
7	Limit of Retention money	54(1)	10% value of the contract
8	Total security deposit and Retention Money.	11(1) 54(1)	EMD plus 10% value of the contract
9	Minimum amount of Interim certificate.	54(1)	Full & Final

SIGNATURE OF THE QUOTER



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MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/Q-07/2020

Name of Work: Providing mosquito proof netting on windows for G+4 floors and other ancillary works at the Port Users Building.

FORM OF TENDER

The Chief Engineer,
Mormugao Port Trust.
Headland, Sada, Goa

I/We _____ hereby
Undertake the work of “: Providing mosquito proof netting on window for G+4 floors and other ancillary works at the Port Users Building in strict accordance with the Instructions to Tenderers, General Conditions of Contract, Specifications etc. at the Percentage Rate entered in the attached Schedule of Quantities and Rates.

2. I/We undertake to complete the work included in the Schedule of Quantities & Rates within **30 days** from the date of release of site work order. I/We also agree that this tender will remain open for acceptance until disposed off by the Trustees of Port of Mumbai. I/We have independently considered the question of the amount of loss or damage likely to result to the Trustees from the delay on my/our part in the performance of the contract.

3. I/We send herewith a sum of **Rs.1680/- (Rupees one Thousand six hundred eighty only)** as a deposit or earnest money of my/our willingness to enter into the contract if my/our tender is accepted.

4. In the event of my/our tender being accepted, I/We agree to enter into a contract in the prescribed form with such alterations or additions thereto which may be necessary to give effect to the acceptance of this tender and such contract shall contain and give full effect to the Specifications, Schedule of Quantities & Rates attached to this tender.

5. I/We also agree, if awarded the contract, that the Earnest Money lodged with this tender will be retained by the Board of Trustees towards Security Deposite .

6. I/We further agree, if awarded the contract, to lodge the Retention Money equivalent to 10% of the Contract Price of my/our tender by

way of deductions from my/our bills at the rate of 10% of the gross value of work certified in each bill till the amount of 10% of the contract price is accumulated.

7. I/we agree to abide by this tender to be valid for the period of 120 days from the date fixed for receiving/opening the same and it shall remain binding upon me/us and may be accepted any time before the expiration of that period.

8.I/We hereby certify that my/our registration certificate under the '**Goa Sales Tax** on the transfer of property in goods involved in the execution of Works Contract Act, 1985 is inforce on the date on which the sale of goods specified in this bill/cash Memorandum is made by me/us and the tax under the act will be, if payable, be paid before furnishing my/our returns under the act.

9.I/We have inspected the site and I am / we are fully aware of the work to be carried out while tendering for the contract.

10.I/We request that early payment of interim bills be made from time to time in advance of such bills being audited as per tender conditions.

11. *(A) Mine is a proprietary firm and I am the sole proprietor of the firm. My firm is/is not registered with Registrar of firms.

12. I have read and understood the General conditions and specifications of the work which are printed in Volume-I supplied to me by the Department which will form a part of tender and shall remain binding on me/us.

Name : _____

Age : _____ years

*(B) Ours is a partnership firm and the names of all major partners are given below:

	<u>Name</u>	<u>Age</u>
1.	_____	_____ years
2.	_____	_____ years
3.	_____	_____ years
4.	_____	_____ years

We understand and confirm that if our offer is accepted, the contract will be entered into with the above mentioned partners only and the Trustees will not recognize or deal with any minor partners or their guardians.

*(C) ours in a Company with liability and a copy of our Memorandum and Articles of Association will be sent for perusal upon acceptance of our offer.

Proposed contract is intended to be signed by a duly constituted Attorney and original power of Attorney in his favour will be submitted for perusal immediately on acceptance of the tender.

The contract will be completed under the Company's Common Seal.

11. The Bank's Guarantee referred to in Para No.5 above will be from ** _____

12. I/We am/are registered for the purpose of Goa Sales Tax Act and my/our registration Certificate No. is _____

13. The name and address of our Banker is ** _____

Witnesses
Signature : _____ **Tenderer's**
Signature :

Name: _____ **Name** :

Address : _____ **Address** :

Tel. No.: _____ **Tel. No.:**

Mobile No: _____ **Mobile No.:**

Date : _____ **Date** :

N.B.: * **Strike out whichever is not applicable.**

**** Here the Name of the Bank should be stated.**



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QUOTATION NO. CE/Q-07/2020

Name of Work: **“Providing mosquito proof netting on windows for G+4 floors and other ancillary works at the Port Users Building.**

ADDITIONAL SPECIAL INSTRUCTIONS

1. The work shall be carried without disturbing the operation of Port or other agencies working in the area.
2. All materials bought for use shall be stored properly in a store room, to be built by contractor at his cost. Register of account of materials be maintained at site.
3. The Plant/machinery/craft and workman shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
4. The Plant/machinery required during the maintenance period shall be arranged by the contractor during the maintenance period at his own cost.
5. The Quoter shall also assess and include the cost of materials, labour, safety of workers / structure, tools and plant and machinery/equipment for the maintenance works that may be required to be carried out by him during the free maintenance period.
6. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the quotation. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the quotation.
7. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.

8. Measurements

The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work and there is no claim will be entertained in case of any variation in the quantity. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor payments will be made as per the item unit rate basis for the entire work. However, in case of defects/ improper execution of work, penalty will be imposed in the final bill amount payable upon approval of competent Authority.

9. Rates and Prices to be inclusive.

The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding service tax if any for compliance with conditions of contract and specification. The service tax will be paid extra as applicable which shall be claimed along with the Bill.

10. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

11. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

12. The quotations will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
13. Time is the essence of contract and the entire work should be completed within a period of **one months** as specified in the schedule. The Quoter shall also submit detailed programme for the timely completion of work giving details of skilled labour/material supply/plant, machinery, safety equipments, ropes, crane etc. taking into account the limited time schedule provided.
14. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
15. If the work has to be carried out beyond normal working hours and during night time approval in advance for the working has to be obtained from the Chief Engineer. `

16. It shall be specifically noted that the contractor is expected to mobilize the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.
17. As a statutory requirement, the contractor shall take all measures of safety against fire hazard and electrocution at site as follows:-
 - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.
 - b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
18. Quotations with conditions will be out rightly rejected.
19. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.
20. Any damage to the property of Port during execution of this work should be made good free of cost or compensated by the contractor.
21. After completion of days work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
22. Contractor has to take care of any electrical or telephone cables. Any damage to MPT property will have to make good by the contractor free of cost.
23. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
24. All applications for issuance of Photo Identity Card shall be Routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department section will issue the Photo Identity Card to the contractor his agent free of cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.
25. All the materials to be used in the structure shall be conforming To relevant ISI specification or as specified in the Tender Schedule Contractor shall undertake laboratory test as specified in the relevant ISI at the discretion of Chief Engineer and only approved materials /approved brand of materials shall be used.
26. 06 months (Six months) is free maintenance period.

27. Tenderers who are registered with National Small Industries Corporation (NSIC), Govt. of India enterprises under “Single Point Registration Scheme” of Ministry of MSME may be eligible for exemption from payment of EMD They are required to submit documentary proof of such registration along with the offer, as detailed in Instructions to Tenders, for claiming the available exemptions.

28. Security Deposit which is EMD plus 10 % Retention Money (deducted from the bills) shall be refunded to the contractor only after successful liability period (Free Maintenance period.)

29. SCOPE OF WORK

1. Providing mosquito proof netting.
2. Providing teak wood beeding.
3. Providing sal wood frame.
4. Providing and fixing 5 mm thick glass



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BILL OF QUANTITIES

Item No.	Description of Work	Unit of Qty	QTY	Rate		Total Amount	
				Per	at Rs Ps.	Rs	Ps.
1	Supplying and fixing in position mosquito proof netting to the windows,including fixing Velcro tape fixed to the window frame with required screws, nails etc. and stitching of other part of Velcro to the net etc. All labour and material tools and plant etc. complete.	m2	101.00	m2	430.00	43430.00	

2	Providing and fixing teakwood beeding frame of min. size 1.5"x1/4" on the wall including providing necessary nails, screws, etc. as directed by the Chief Engineer or his authorised representative. All labour and material tools and plant etc. complete.	m	210.00	m	79.00	16590.00
3	Providing and fixing Sal wood frame of size 1 1/2 inch x 1 1/2 inch on the wall/ ceiling including providing necessary nails, screws, etc. as directed by the Chief Engineer or his authorised representative. All labour and material tools and plant etc. complete.	m3	0.10	m3	101250.00	10125.00
4	Providing and fixing 5mm thick glass with beading for aluminium frame. All labour and material tools and plant etc. complete.	m2	3.2	m2	2506.09	8019.49
5	Fixing of blockboard in canteen supplied by the Port including providing and fixing teakwood beeding of minimum 2"x1/4" thick, clips, screws, etc complete and as directed by the Chief Engineer or his authorised representative . All labour and material tools and plant etc. complete. (Note : The old dismantled block boards shall be provided by the Port)	L.S.	1	L.S.	5879.00	5879.00

Total : Rs. 84043.49

TOTAL AMOUNT OF TENDER INCLUSIVE OF ALL TAXES (exclusive of GST) = "A" = Rs. 84043.49

1. ADD _____% (IN FIGURES)

In words _____

Over the above amount at "A" i.e Rs. _____

OR

2. DEDUCT _____% (IN FIGURES)

In words _____

From the above amount at "A" i.e. Rs. _____

1. Total Quoted Tender Amount inclusive of all Taxes(except service tax)

in Figure – Rs.

In

Rupees _____

Words

_____ Only.

TENDERERS SHOULD SCORE OUT EITHER “ADD” OR “DEDUCT” AS THE CASE MAY BE”

NOTES:

1. Tenderers should score either “ADD “or “DEDUCT” as the case may be.
2. Tenderers are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's: _____

Tenderer's: _____

Signature: _____

Signature: _____

Name : _____

Name: _____

Address: _____

Address: _____

Tel No: _____

Tel No: _____

Mobile No: _____

Date: _____

Date: _____