



MORMUGAO PORT TRUST
ENGINEERING (CIVIL) DEPARTMENT.
QUOTATION NOTICE

QUOTATION NO. CE/ Q- 03R-1 /2021

Sealed Percentage rate quotations are invited from contractors **Unregistered as well as registered** with Engineering (Civil) Department of Mormugao Port Trust for undertaking the work of **“Shifting of PSC sleepers, 60kg rails from R&D yard near JSW/Adani silo to Marshalling yard.”**

Cost of quotation	: Free
Earnest Money Deposit	: Rs. 1300/-
Estimated cost of work	: Rs. 64,297.00
Time limit of completion	: Five (5) days

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Trust, Headland Sada, during office hours from **15/01/2021 to 18/01/2021** on application (**Free of Cost**). Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Trust will be considered as part of Quotation Form.

GST registration for the bidder is mandatory. Bidder has to enclose attested copy of the GST Registration along with the quotation. GST has to be claimed extra as applicable while submitting the bill/bills. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.

Quotation shall be accompanied by Earnest Money Deposit of **Rs. 1300/-** either deposited with FA&CAO Mormugao Port Trust in Cash or enclosed Demand draft. Quotation without Earnest Money Deposit in the stipulated form will not be considered.

The interested firms may alternatively download the Tender Document from the Mormugao Port Trust **web site** <https://www.mptgoa.gov.in> The downloading of the Tender Documents shall be carried out strictly as provided on website.

No editing, addition/deletion of matter shall be permitted. If such action is observed at any stage, such offer is liable for outright rejection.

A printed set Vol-I issued to the contractor contains instructions to the Tenderers, General and Special Conditions of Contract, General specifications forms an integral part of the Tender Documents.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Trust, Headland Sada by **15.00** hours on **18/01/2021** and they will be **opened at 15.30 hours on the same day** in the presence of such quoters as may wish to be present.

The Port Trust reserves the right to reject any or all the quotations without assigning any reasons thereof.

CHIEF ENGINEER

Headland Sada.
Date:-15/01/2021



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Name of work: **“Shifting of PSC sleepers, 60kg rails from R&D yard near JSW/Adani silo to Marshalling yard.”**

Particulars		Clause of G.C.	
1.	Amount of security and time.	11(1)	EMD and 10 % of contract price will be retained as Security till work is successfully completed.
2	Period for commencement from the chief engineer's order to commence.	38	Within 01 days from receipt of PO or as directed
3	Time of completion	40	05 days
4	Amount of liquidated damages	43	Calculated at 0.5% value of the contract per week of seven days or part thereof subject to a ceiling of 5 % value of contract
5	Free maintenance period.	45(1)	N.A
6	Percentage of retention money from each running account bill.	54(1)	10%
7	Limit of Retention money	54(1)	10%.of value of the contract.
8	Insurance of men and material		Applicable
8	Total initial security deposit and Retention Money.	11(1) 54(1)	EMD plus 10% value of the contract
9	Minimum amount of Interim certificate.		NA
10.	Time within which payment to be made after contractor's submission of the bill.		100% payment within 20 days of submission of undisputed joint measurement recorded bill and in quadruplicate after obtaining signature of JE/EA and AEN/AXEN concerned (2 copies to Head Office) with all supporting documents..

SIGNATURE OF THE QUOTER



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QUOTATION NO. CE/ Q- 03R-1 /2021

Name of Work: “Shifting of PSC sleepers, 60kg rails from R&D yard near JSW/Adani silo to Marshalling yard.”

FORM OF TENDER

The Chief Engineer,
Mormugao Port Trust.
Headland, Sada, Goa

I/We_____hereby offer to execute the work comprised in the annexed Quotation “**Shifting of PSC sleepers, 60kg rails from R&D yard near JSW/Adani silo to Marshalling yard.**” in strict accordance with the Instructions to Tenderers, General Conditions of Contract, Specifications etc. at the Percentage Rate entered in the attached Schedule of Quantities and Rates.

2. I/We undertake to complete the work included in the Schedule of Quantities & Rates within **Five (5) days**. From the date of release of site/work order. I/We also agree that this tender will remain open for acceptance 120 days from the date of opening the quotation. I/We have independently considered the question of the amount of loss or damage likely to result to the Trustees from the delay on my/our part in the performance of the contract.

3. I/We send herewith a sum of: **Rs.1300/- (Rupees One thousand three hundred only)** as a deposit or earnest money of my/our willingness to enter into the contract if my/our tender is accepted.

4. In the event of my/our tender being accepted, I/We agree to enter into a contract in the prescribed form with such alterations or additions thereto which may be necessary to give effect to the acceptance of this tender and such contract shall contain and give full effect to the Specifications, Schedule of Quantities & Rates attached to this tender.

5. I/We also agree, if awarded the contract, that the Earnest Money lodged with this tender will be retained by the Board of Trustees towards Security Deposit.

6. I/we agree to abide by this tender to be valid for the period of 120 days from the date fixed for opening the same and it shall remain binding upon me/us and may be accepted any time before the expiration of that period.

7. We have inspected the site and I am / we are fully aware of the work to be carried out while tendering for the contract.

8. We agree that 1st & final bill for the work to be cleared by the Port after successful completion of testing.

9. *(A) Mine is a proprietary firm and I am the sole proprietor of the firm. My firm is/is not registered with Registrar of firms.

10. I have read and understood the General conditions and specifications of the work which are printed in Volume-I supplied to me by the Department which will form a part of tender and shall remain binding on me/us.

11. The name and address of our Banker is ** _____

Witnesses
Signature : _____

Name: _____

Address : _____

Tel. No.: _____

Mobile No: _____

Date : _____

Tenderer's
Signature: _____

Name: _____

Address: _____

Tel.No.: _____

Mobile No.: _____

Date _____

N.B.: * Strike out whichever is not applicable.

**** Here the Name of the Bank should be stated.**



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Name of Work: **“Shifting of PSC sleepers, 60kg rails from R&D yard near JSW/Adani silo to Marshalling yard.”**

ADDITIONAL SPECIAL INSTRUCTIONS

1. The work shall be carried without disturbing the operation of Port or other agencies working in the area.
2. All materials to be supplied should be in good condition as per the specification. It should be utilized for carrying out the work as and when required after obtaining approval of the Chief Engineer.
3. The Plant/machinery/craft and workmen shall be insured during the work and receipts of payment made towards premiums shall be submitted to the Chief Engineer.
4. Quoters are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the structure, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
5. Quoters are required to sign with date the Schedule of quantities and Rates and the form of Quotation and fill in all the particulars and details called for therein. Unsigned quotations, without the details called for are liable for rejection.
6. Measurements
The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ from those provided for in the Schedule in view of the complexity of the work. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.
7. Rates and Prices to be inclusive.
The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every

incidental and contingent costs and charges, whatsoever, excluding GST if any for compliance with conditions of contract and specification. The GST will be paid extra as applicable which shall be claimed along with the Bill.

8. The specifications are intended to cover the execution of all works, necessary to complete the works, with all materials of accepted standards, as specified in the contract.

9. Method of Measurement

General

Unless stated or billed otherwise, all quantities shall be `net` as they finished and provided in the work. The rates and prices shall include all allowances towards wastage of materials required for use in the work.

10. **The quoters will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the work.**
11. Time is the essence of contract and the entire work should be completed within a period of **Five (5) days** as specified in the schedule. The Quoter shall also submit detailed programme for the timely completion of work giving details of gangs/labour/material supply/plant and machinery etc. taking into account the limited time schedule provided.
12. The Contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
13. The contractor shall insure plant, machinery and workers employed by him during execution of work and submit necessary insurance policies to the Department.
14. If the work has to be carried out beyond normal working hours and during night time approval in advance for the working has to be obtained from the Chief Engineer. Overtime charges of the departmental supervisory staff has to be borne by the `Contractor`.
15. It shall be specifically noted that the contractor is expected to mobilize the required equipments and work force required to complete the entire work included in the contract well within the stipulated period.
16. As a statutory requirement, the contractor shall take all measures of safety against fire hazard, snake bites, accidents at site as follows:-
 - a) All temporary electric supply connections will be carried out with correct sizes of wires/cables and fuses and other safety devices as required under Electricity Rules in consultation with us.

- b) One bucket full of water and sand shall be kept at the work spot. A Portable fire extinguisher shall also be kept at the work spot.
- 17. Quotations with conditions will be out rightly rejected.
- 18. The Quoter shall inspect the site and fully study the work involved vis-à-vis the quantity and specifications etc. before quoting for the work.
- 19. Any damage to the property of Port should be made good or compensated by the contractor.
- 20. After completion of day's work/contract period the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
- 21. The instruction given by the officer in charge shall have to be carried out promptly. In case of any difference of opinion or interpretation on the specification and conditions, the matter to be referred to the Chief Engineer concerned, for the decision, which shall be final and binding.
- 22. Permission for working beyond the normal working hours of Port or on Sundays and Public Holidays as stipulated under clause No. 42 of General Conditions of Contract, (in the printed booklet) in volume-I of the tender document will be given to the contractor.
- 23. The contractor and his workers /agents shall be required to obtain from MPT and display a Photo Identity Card during entry, stay and exit from the Port Security areas guarded by CISF personnel`
- 24. All applications for issuance of Photo Identity Card shall be routed through the Chief Engineer, who shall forward the same to the Port's Traffic Department, whose pass section will issue the Photo Identity Card to the contractor or his agent free of cost and the same shall be valid for the duration of the contract or a period of one year, whichever is less.
- 25. All the materials to be used in the structure shall be conforming to relevant ISI specification or as specified in the Tender Schedule Contractor shall undertake laboratory test as specified in the relevant ISI at the discretion of Chief Engineer and only approved materials /approved brand of materials shall be used.
- 26. Water and electricity will be supplied to the contractor free of cost.
- 27. The quoter should comply with all regulations of EPF, ESI etc. No bill will be forwarded if the above regulations are not followed.

28. GST registration for the bidder is mandatory. Bidder has to Enclose attested copy of **GST** Registration No along with the Tender. **GST** has to be claimed extra as applicable while Submitting the Bill/bills.
29. "The bidder shall quote the price exclusive of GST. Applicable GST shall be paid on the quoted price. The bidder shall indicate the applicable GST rate on goods/Services in the price bid"
30. **a. Security Deposit:** EMD deposited along with the tender will be Converted as Security deposit. The validity of the security deposit such retained will be up to the currency of the contract period .No interest will be allowed on the Security Deposit from the date of its receipt until it is refunded
- b. Retention money:** Retention money shall be deducted from reach Running account bill at 10 % of gross value of work done to the Limits of 10 % of contract value.
- c. Refund of Security deposit and Retention money:** S.D and Retention money shall be refunded only after successful Completion of Defect liabilities period (Free Maintenance period) if Applicable.
- (d) Forfeiture of SD:** The security deposit will be forfeited, if the contractor fails to fulfill any or all the conditions of this contract, without any interference from it towards all rights of Board to recover from the contractor any other amounts falling due to the Board through non- observance/ compliance by the contract conditions and any of the clause thereof by the contractor.
- 31 Payment of wages to the workmen to be paid in their respective Bank Account.
32. The Vendor shall quote GST No. of MPT (30AAALM0293P1ZY) on all invoiced raised on Port. If vendor is not registered under GST or opted for composition scheme under GST, undertaking of the same shall be submitted by the Vendor.
33. The successful bidder shall have to furnish HSN /SAC Code for each items of the work.
- 34. Contractor shall stack the materials as per standard Railway norms. Using All tools & plant, labour and material trailer, Crane without disturbing rail traffic movement/ damaging the PSC sleepers/Rails while shifting.**



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QUOTATION NO. CE/ Q- 03R-1 /2021

Name of the Work: “Shifting of PSC sleepers, 60kg rails from R&D yard near JSW/Adani silo to Marshalling yard.”

SCOPE OF WORK

1. Shifting PSC Sleepers 140nos approx., 60kg Rails-40nos approx. from R&D yard near JSW/Adani silo to Marshalling yard or as directed by the Chief Engineer or his representative including stacking the materials as per standard Railway norms. All tools & plant, labour and material trailer, Crane etc. complete. **The shifting of material to be carried out without disturbing rail traffic movement / damaging the PSC sleepers/Rails while shifting.**



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BILL OF QUANTITIES

Item No.	Description of Work	Unit of Qty	QTY	Rate at		Total Amount	
				Rs	Ps.	Rs	Ps.
1	Shifting PSC Sleepers 140nos approx, 60kg Rails - 40nos approx. from R&D yard near JSW/Adani silo to Marshalling yard or as directed by the Chief Engineer or his representative including stacking the material as per standard Railway norms. All tools & plant, labour and material trailer, Crane etc. complete. The shifting of material to be carried out without disturbing rail traffic movement / damaging the PSC sleepers/Rails while shifting. Note: Contractor shall stack the materials as per standard Railway norms. Using All tools & plant, labour and material trailer, Crane without disturbing rail traffic movement / damaging the PSC sleepers/Rails while shifting.	L.S	L.S	64297.00		64297.00	
			Total :		Rs.	64297.00	

A ‘Total Amount of Quotation Exclusive of GST = “A” Rs. 64297.00

1. ADD _____% (IN FIGURES)

In words _____

Over the above amount at "A" i.e from Rs. 64,297 = Rs: _____

2. DEDUCT _____ % (IN FIGURES)

In words _____

over the above amount at "A" i.e from Rs. 64,297 = Rs: _____

'B' Total Quoted Tender Amount excluding GST) In Figure Rs: _____

In Words Rupees _____ Only.

NOTES:

- 1.Tenderers should score either "ADD "or "DEDUCT" as the case may be.
- 2.Tenderers are advised in their own interest to inspect the site before tendering.
- 3.The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's

Signature: _____

Signature: _____

Name : _____

Name: _____

Address: _____

Address: _____

Tel No: _____

Tel No: _____

Mobile No: _____

Mobile No: _____

Date: _____

Date: _____

SIGNATURE OF THE TENDERER