



**MORMUGAO PORT TRUST**  
**MARINE DEPARTMENT**

DC/S(21)/2019/ 07

21 June, 2019

**HARBOUR NOTICE NO. 07/2019**

Sub: Utilization of Centralised Port Reception Facility Portal:  
Swachh Sagar.

As per Directorate General of Shipping Circular No. 06 of 2018 dated 20.11.2018, any details or in case request for Port Reception Facility is required at Mormugao Port Trust will be made 24 hours or more prior to arrival by respective vessel through "Swachh Sagar" available on Directorate General of Shipping website effective with immediate effect irrespective of whether ships require Port reception facility or not. It may be noted that non-compliance to DGS Circular, may result in deny of entry to this Port.

Hence forth you are directed to follow Directorate General of Shipping Circular No.06 of 2018 for necessary compliance for usage of Port Reception Facility.

(Capt. Arun Kumar)  
Harbour Master

Encl: Directorate General of Shipping Circular.

To,  
All Shipping Agents/Port Users/Stevedores

c.c: : Chairman's table.  
c.c: : Dy. Chairman's table  
c.c: : Port Signal Station



सत्यमेव जयते

भारत सरकार/GOVERNMENT OF INDIA  
पोत परिवहन मंत्रालय/MINISTRY OF SHIPPING  
नौवहन महानिदेशालय/DIRECTORATE GENERAL OF SHIPPING

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**F.No.:- ENG/OPP-MARPOL-38(5)/04 PT.II**

**Date:- 20.11.2018**

## **Circular No. 06 of 2018**

### **Utilization of Centralized Port Reception Facility Portal: Swachh Sagar**

#### **1. Introduction:**

India being a signatory to MARPOL Convention is obliged to provide adequate waste reception facilities in its ports for various ship generated wastes. The Merchant Shipping Act, 1958, mandates and imposes responsibility for the ports to provide in their own capacity such facilities to the satisfaction of Central Government. Notwithstanding the foregoing, the Directorate General of Shipping being the Indian Administration under Merchant Shipping Act, 1958 is responsible to International Maritime Organization and hence obligated to deal with any reported inadequacies of such port reception facility. Over the years, the Directorate has been answering a number of complaints registered on IMO GISIS Website by foreign ships on inadequacy of reception facility in Indian ports.

An assessment of port reception facilities provided by various Indian ports was carried out and it has been noted that many factors such as lack of advance notification; non-availability of details of port reception facility providers on port website; non-availability of port reception facilities for various ship generated waste in some ports and other administrative issues caused inadequacies in service delivery.

In order to facilitate ships and to help Indian ports create an efficient, effective and transparent port reception service delivery, the Directorate has developed an on-line Centralized Port Reception Facility portal. This portal, the link of which is available on DGS Website, is known as "Swachh Sagar". Apart from easing the provision of port reception facility, the portal will capture data to provide following other services in due course:

- a) Provision of adequate port reception facilities depending upon type of ships entering a port and the waste type given to shore facility.
- b) Tracking of end disposal of waste collected for compliance to National and local laws.
- c) Setting up of infrastructure for shore electric power supply by calculating electric power demand in various ports to control air pollution

## **2. Swachh Sagar: Web Portal**

The portal is designed to capture the inventory of ship generated waste on any ship on arriving at an Indian port. The ship captain/owner/manager/agent is required to access the portal and fill up certain required information irrespective of whether they require port reception facility or not. If the port reception facility is required, this necessary advance notification for the same can be raised through this portal. Subsequently portal will connect the captain/owner/manager/agent requesting for port reception facility with all port approved vendors of arrival port to negotiate and fix a suitable vendor and date and time for disposal of ship generated waste. All these communications are visible to port authority as well as DG shipping. Apart from handing over shore reception receipt to Master, a copy of the same will be uploaded by the vendor on the portal. The master/owner/managers/agent can also lodge a complaint regarding inadequate service delivery or non-availability of shore reception facility via the portal. In case of any complaints, communication done on this platform will only be considered as formal for investigation. Therefore, it is mandatory for ports, ships, vendors to use this platform for all MARPOL discharge related requests.

## **3. Application**

This circular is applicable to following Indian ports and Indian and foreign flag ships from the date of issue of this circular or 1<sup>st</sup> December 2018 whichever is earlier:

- a) Ports in the Union list of Constitution of India.
- b) Ports in the Concurrent list of Constitution of India.
- c) Foreign ships during each visit to any Indian port, anchorage, roadstead etc whether or not port reception facility is required.
- d) Indian ships registered under Merchant Shipping Act, 1958 during each visit to any Indian port, anchorage, roadstead etc whether or not port reception facility is required.

#### **4. Requirements**

##### **A) Ships**

- a) All ships visiting any Indian port or anchorage should access the web portal and give details as stated there including inventory of ship generated waste on board whether or not a port reception facility is required.
- b) If the ships are at anchorages such details are to be filled up weekly.
- c) In case port reception facilities are required, then the same is to be preferably requested 24 hours or more prior arrival.

##### **B) Ports**

- a) Ports are required to create identification data of all approved vendors and issue user id and password to each of such vendor. To do the same it is required that an admin page for each page is created and user id and password is given to each port. Each port is required to contact Directorate at psc-dgs@nic.in to create admin page with the following information:

Name of Port; Name of Port Representative looking after PRF portal; Mobile no.; Office contact no.

The above is to be completed as soon as possible and a circular to be issued by each port so that all ships visiting the said port fill up the details and if required request for port reception through the Swachh Sagar Web-site from 1<sup>st</sup> December 2018. Port authorities are required to deny entry of ships in their ports in case of non-compliance, that is, in case requisite data is not filled up (whether or not port reception facilities are required). List of ports which have already furnished the requisite information is attached as annexure to this circular and they should start compliance from 1<sup>st</sup> December 2018.

- b) Ports to monitor the performance of vendors and complaints as same will be a parameter during conduct of assessment of port reception facility by Administration Surveyors.

##### **C) Mercantile Marine Departments**

- a) Each MMD will be given access to monitor the performance of ports under their jurisdiction.
- b) MMD's to ensure compliance with this circular by all ports under their jurisdiction by 30<sup>th</sup> November 2018. A report stating the compliances achieved to be forwarded to the directorate by 30<sup>th</sup> November 2018.
- c) Assessment by MMD of individual ports to include the performance as monitored through this on-line portal.

Sd/-

Vikrant Rai

Engineer & Ship Surveyor-cum-DDG (Tech)