

MORMUGAO PORT TRUST ENGINEERING (CIVIL) DEPARTMENT TENDER NO CE-74 /2016

FACE SHEET TO ACCOMPANY THE TENDER DOCUMENTS

A.1. Name and full address of the Contractor to whom the Tender Documents are issu	
Whether registered with Engineering (C Department, if so, class of registration.	ivil) :
3. If not registered, reference to the letter Engineer authorizing issue of the tende	
4. Date of issue of Tender Documents.	:
	Signature of AEN (Accounts)
B.1. Name of work: "Construction of collaps at Headland."	sed Compound wall behind CISF Residential colony
2. Cost of each set of Tender Documents	: Rs. 1,000/-
3. Date and Issue of Tender Documents	: From: 18.08.2016 to 30.08.2016
4. Date of receipt of tender and time	: 31.08.2016 15.00hrs.
5. Amount of E.M.D.	: Rs. 4000/-
6. Date of opening of tender and time	: On 31.08.2016 15.30hrs.
7. a) Whether E.M.D. receivedb) if so, in which shape	: Yes/No. : D.D./Cash Receipt
8. Form of contract	: Percentage rate
10. Whether rates have been quoted in bot the tenders in words and figures.	h : Yes/No.
11. Total No. of Tenders received for the wo	ork:
	EXECUTIVE ENGINEER (HL)



TENDER NO: CE-74/2016
Tender Notice No :CE/N-74/2016

Name of Work: "Construction of collapsed Compound wall behind CISF Residential colony at Headland."

GENERAL INDEX

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- 6. Schedule of Quantities & Rates
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- 8. Vender Registration form

EXECUTIVE ENGINEER (HL)
MORMUGAO PORT TRUST

MORMUGAO PORT TRUST Headland Sada Mormugao –403 804.



TENDER NO: CE/74 /2016

TENDER NOTICE NO. CE/N-74 /2016

1. Sealed percentage rate limited tenders in Single Cover System are invited from the Contractors registered in Class "D" and above with Engineering Civil Department (M.P.T.)

Sr.	Name of work	Cost of tender	Sale of tender
No		document (non-	documents From/To
		refundable)	
	Estimated cost of work put to tender	Earnest Money	Date of opening
		Deposit	Of tender
1.	"Construction of collapsed Compound	Rs. 1,000/-	18/08/2016
	wall behind CISF Residential colony at		to
	Headland"		30/08/2016
			up to 15.00 hrs
	Rs.1,99,860/-	Rs. 4,000/-	31/08/2016
	Class 'D' and above		at 15.30hrs.

- 2. Tender documents may be obtained from the office of the Financial Adviser & Chief Accounts Officer, Mormugao Port Trust at Headland, Sada, Goa on payment of Rs. **1,000**/per set which sum will not be refunded.
- 3. Tender documents will not be sent by Post or Courier Service.
- 4(a). The Earnest Money should be lodged in the form of cash/Demand Draft or Bankers Pay Order in the name of the F.A.& C.A.O./MPT from any Nationalized Bank/Scheduled Bank within the limits of State of Goa.
 - (b) The EMD and the Tender Document should be put in separate sealed envelope and both the envelopes should be placed in a third envelope properly sealed. The inner envelopes should be separately marked as 'EMD' and 'Tender' as the case may be. The outer envelope shall bear the identifications like:

- (i) Tender No.
- (ii) Name of Work
- (iii) Bidder Name and Address and
- (iv) Due date and time of bid opening.

If the envelopes are not sealed properly, MPT will assure no responsibility for the misplacement or primitive opening of the bids submitted.

- (c) Bids if not accompanied with requisite EMD by the parties as indicated at (a) above and in the manner described at 4(a) and 4(b) above, shall be treated as invalid and shall not be opened.
- 5. Tenders submitted will remain open for acceptance for a period of 180 days from the date of opening of tenders.
- 6. The entire work under this contract is required to be completed within **60 days** from the date of receipt of pre-acceptance letter/work order.
- 7. Counter conditions stipulated in completion period by Contractor will not be considered. Tenders with counter condition are likely to be rejected summarily without assigning any reason thereof.
- 8. Time is the essence of the contract. Liquidated damages for delay in completion of work shall be recovered at the rate of 0.5% of the contract price per week or part thereof subject to maximum ceiling of 5% of the contract price.
- 9. The free maintenance period is 12 (twelve) months for all the works covered under this contract from the date of completion of the work.
- 10. The tenderers are strongly advised to inspect the site of work and acquaint themselves with site conditions and quantum of work involved etc. before tendering. Such an inspection can be arranged in consultation with **AEN (HL-I)**.
- 11. The tenderers must not quote counter conditions involving extra expenditure. The tenderers should refrain from sending revised or amended offers after the closing date of the tender. The Chief Engineer reserves the right to reject such offers without assigning any reasons thereof.

The original tenders to be submitted should be enclosed in a sealed cover and super scribed "Construction of collapsed Compound wall behind CISF Residential colony at Headland" and should be addressed to The Chief Engineer, Engineering (Civil) Department, Mormugao Port Trust, Headland. Sada, Goa-Pin: 403804.

- 12. The tenders complete in all respect should be placed in the Tender Box kept inside the cabin of AXEN/Accts, CE's Department up to 15.00 hrs. on due Date and tenders will be opened at 15.30 hrs. on the same date in the presence of such tenderers who may wish to be present.
- 13. The tenderers should specifically note that their offers, whether sent by post or by hand delivery, must reach the office on or before the due date and time. Offers received late will not be considered even though posted in the Post Office before due date.
- 14. The Chief Engineer reserves the right to reject any or all the tenders received without assigning any reasons thereof.
- 15. Unsigned tenders will not be considered.
- 16. The tenderers are requested to obtain certificate of registration under Rule No.24 of the Building & Other Construction Workmen's Central Rules, 1998 from the office of the Asst. Labour Commissioner.
- 17. The contractor should comply with the provision of Building & Construction Workmen (Regulation of Employment and Condition of Service) Act, 1996. The Act envisages that every contractor shall obtain registration certificate from the Registering Officer if he engages 10 or more workmen for the work.
- 18. The tenderer should strictly note that they shall not be allowed to fill in the tender or seal the tender in the MPT premises.
- 19. Tenderers may please note that as per new Govt. directives, successful tenderers, on receipt of work order, shall be required to furnish the details of Bank accounts in which he/she/they desire the e-payments to be made for cutting delays in making payments.
- 20. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.
- 21. Service Tax Registration for the bidder is mandatory. Bidder has to enclose attested copy of the Service Tax Registration certificate along with the tender. Service Tax has to be claimed extra as applicable while submitting the bills.

CHIEF ENGINEER



TENDER NO: CE/ 74 /2016

Name of Work: "Construction of collapsed Compound wall behind CISF Residential colony at Headland."

FORM OF TENDER

The Chief Engineer, Mormugao Port Trust.	
I/We	do hereby offer to
execute the work comprised in the annexed Tender Notice for	"Construction of collapsed
Compound wall behind CISF Residential colony at Headland" in	strict accordance with the
Instructions to Tenderers, General Conditions of Contract, Specifi	cations and Addendum to
Specifications, Special Conditions of Contract etc. at the item rat	e entered in the attached

Schedule of Quantities and Rates.

- 2. I/We undertake to complete the work included in the Schedule of Quantities & Rates within **60 days** from the date of release of site work order. I/We also agree that this tender will remain open for acceptance until disposed off by the Trustees of Port of Goa. I/We have independently considered the question of the amount of loss or damage likely to result to the Trustees from the delay on my/our part in the performance of the contract and I/We agree that the Liquidated damages at the rate of (0.5%) of the Contract Price per Week or part thereof delay in work subject to a maximum ceiling at **5%** of the Contract Price represents a fair estimate of the loss likely to result from the delay.
- 3. I/We send herewith a sum of Rs.4, 000/- (Rupees Four thousand only) as a deposit or earnest money of my/our willingness to enter into the contract if my/our tender is accepted.
- 4. In the event of my/our tender being accepted, I/We agree to enter into a contract in the prescribed form with such alterations or additions thereto which may be necessary to give effect to the acceptance of this tender and such contract shall contain and give full effect to the Specifications, Schedule of Quantities & Rates attached to this tender.
- 5. I/We also agree, if awarded the contract, that the Earnest Money lodged with this tender will be retained by the Board of Trustees towards part of the Security Deposit and to make further deposit by Cheque/Demand Draft/G.P. Notes/Securities of Public Bodies/10 years defense certificates/Units from Unit Trust of India/by way of a Bank Guarantee within 7 (seven) days or such extension of the period permitted by the Chief Engineer, in writing, after receipt of information that my/our tender has been accepted by the Port Trust.

- 6. I/We further agree, if awarded the contract, to lodge the Retention Money equivalent to 5% of the Contract Price of my/our tender by way of deductions from my/our bills at the rate of 5% of the gross value of work certified in each bill till the amount of 5% of the contract price is accumulated.
- 7. I/We hereby agree for deduction of 5% of gross value of work certified in each bill from the amount payable to me/us towards Works Contract Tax (WCT) and VAT/Education Cess or any other taxes applicable (except service tax).
- 8. I/We have inspected the site and I am/We are fully aware of the work to be carried out while tendering for the contract.
- 9. I/We understand that payment of 100% of the amount of interim bills be made within 30 days after bills being audited.
- 10. *(A) Mine is a proprietary firm and I am the sole proprietor of the firm. My firm is/is not registered with Registrar of firms.

Name:	
Age:	years

*(B) Ours is a partnership firm and the names of all major partners are given below:

	<u>Name</u>	<u>Age</u>
1		years
2		years
3		years
4.		years

We understand and confirm that if our offer is accepted, the contract will be entered into with the above mentioned partners only and the Trustees will not recognize or deal with any minor partners or their guardians.

*(C) ours is a Company with liability and a copy of our Memorandum and Articles of Association will be sent for perusal upon acceptance of our offer.

Proposed contract is intended to be signed by a duly constituted Attorney and original power of Attorney in his favour will be submitted for perusal immediately on acceptance of the tender.

The contract will be completed under the Company's Common Seal.

11. **	The	Bank's	Guarantee	referred	to	in	Para	No.5	above	will	be 	from
12. the a	-	-	agree for ded to me/us towa			_			certified	d in ea	ich bi	ll from
13. Certi	-	-	registered fo			of Go	a Sales	Tax Ac	ct and m	y/our	regist	tration
14.	The r	name and	l address of o	ur Banker is	S ** _					-		
15.	My/c	our perma	anent Income	Tax Accou	nt No). is _				·		
	Witne	esses				Ten	derer's					
Signa	ture: _			S	Signat	ture	:					
Name	e: _				Nam	e :						
Addr	ess:				Addr	ess :						
Tel. N	 lo.:			T	el. No	o.:						
Mobi	le No:			_ N	lobile	e No.	:					
Date	:			D	ate:							

N.B.: * Strike out whichever is not applicable.
** Here the Name of the Bank should be stated.



MORMUGAO PORT TRUST ENGINEERING (CIVIL) DEPARTMENTAPPENDIX – I TENDER NO: CE/ 74 /2016

Name of Work: "Construction of collapsed Compound wall behind CISF Residential colony at Headland."

The following Clauses shall be read in conjunction with respective clauses of General Conditions of Contract.

Contait	ions of Contract.	Ī	T
S.N.	Particulars	Cl. of G. C.	Details
1.	Amount of Initial Security Deposit and time	11(1)	Five percent of the contract price and period 15 months.
2.	Period for commencement from the Chief Engineer's orders to commence.	38	7 days.
3.	Time of Completion	40	60 days
4.	Amount of liquidated damages.	43	Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract.
5.	Period of maintenance.	45(1)	12 (Twelve) months
6.	Percentage of retention from each running account bill	54(1)	10%.
7.	Limit of Retention Money	54(1)	5% value of the contract.
8.	Total initial Security Deposit and Retention Money.	11(1) 54(1)	10% value of the contract.
9.	Time within which payment to be made after contractor's submission of the bill.	54(1)	100% within 20 days of submission of bill in quadruplicate with Engineers certification
10.	Interim Certificate.	54(1)	First and final

Dated this	day of	2016
Signature	in the capacity of	
	duly authorized to sign tender for and	
on behalf of	·	
	(IN BLOCK LETTERS)	
	ADDRESS :	
Witness :		
Occupation :		



TENDER NO: CE/74 /2016

Name of Work: "Construction of collapsed Compound wall behind CISF Residential colony at Headland"

ADDITIONAL INSTRUCTIONS TO TENDERERS

- 1. The work shall be carried out without disturbing the other residents of the building or other agencies working in the area.
- 2. The tenderer shall also assess and include the cost of material, labour, tools and plants and machinery/equipment for maintenance work that may be required to be carried out by him during the free maintenance period.
- 3. Tenderers are advised to go through the Schedule of Quantities and Rates and sequence of work before submission of the tender. They are also advised to inspect the site, ascertain for themselves the nature and the extent of work involved and also obtain all clarifications they may require before filling in the tender.
- 4. Tenderers are required to sign with date the Schedule of Quantities and Rates and the form of tender and fill in all the particulars and details called for therein. Unsigned tenders, without the details called for are liable for rejection.

5. <u>Measurements</u>

The quantities provided for in the Schedule of Quantities and Rates are only approximate and are given to provide a common basis for tendering. The actual quantity may differ as per site conditions. Payments will be made according to the actual quantities of work ordered and carried out, jointly measured by the representative of Chief Engineer and the contractor.

6. Rates and Prices to be inclusive.

The percentage rates stated in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, including Income tax, Sales tax on works contracts, VAT, etc. if any, but excluding service tax for compliance with conditions of contract and specification. Service Tax will be paid extra as applicable along with the bills.

6a. Service Tax Registration for the bidder is mandatory. Bidder has to enclose attested copy of the Service Tax Registration certificate along with the tender. Service Tax has to be claimed extra as applicable while submitting the bills.

- 7. Time is the essence of contract and the entire work should be completed within a period of **60 days** as specified in the Schedule.
- 8. The Tenderer's supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
- 9. After completion of work the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
- 10. The material procured for this work, shall be initially approved by the Engineer-In-Charge and the Chief Engineer by producing a sample of the material to be employed in the item of work. All catalogues, specifications may be provided for obtaining the approval of competent authority.
- 11. Contractor shall submit the following information in order to refund the EMD/ Retention Money/ Bank Guarantee/ Security deposit and payment of bills, etc.
 - a) Name of the Bank and Branch
 - b) Account Number
 - c) Type of Account
 - d) Permanent Account Number (PAN), ESI and EPF Numbers.
- 12. Tenderer should comply with all regulations of EPF, ESI, ALC, etc. No bill will be forwarded if the above regulations are not followed.
- 13. A sample of each material to be used in the work has to be presented for approval. Period of the work is inclusive of the days for producing the sample and obtaining approval, which has to be followed up by the Contractor accordingly.
- 14. In case the Tenderer desires to quote more or below 15% (Fifteen percent only) than the estimated cost of work put to tender, it shall be supported by the rate analysis for any or all the items of work on demand.
- 15. Any damage to the property caused during the execution of work shall be made good or compensated by the contractor.
- 16. After completion of day to day work the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative as directed.
- 17. The contractor shall engage a responsible person /supervisor to carry out the work at site daily with proper records of labour and materials The contractor's supervisory staff shall be fully experienced in the type of work to be carried out under their supervision.
- 18. The special instructions given above shall prevail over those stipulated elsewhere in the tender documents forming part of the contract. The volume containing the instructions of Tenders, the General conditions, special conditions and Specifications forms an integral part of the tender document.

EXECUTIVE ENGINEER (HL)



MORMUGAO PORT TRUST ENGINEERING (CIVIL) DEPARTMENT TENDER NO: CE/74 /2016

Name of Work: "Construction of collapsed Compound wall behind CISF Residential colony at Headland"

SCOPE OF WORK

The work put to the tender broadly comprises of the following items.

- 1. Construction of Laterite Masonry
- 2. Plastering in CM (1:3)
- 3. P/F Shuttering for coping
- 4. PCC (1:2:4)
- 5. Supply of labour for 8hrs/day



TENDER NO: CE/74 /2016

Name of Work: "Construction of collapsed Compound wall behind CISF Residential colony at Headland"

DIRECTIONS TO TENDERERS FOR FILLING THE SCHEDULE OF QUANTITIES & RATES.

- 1. Tenderers are required to fill in their percentage rate at the end of the Schedule of Quantities & Rates, in the space provided for the purpose and unless this is done, their tender will not be considered. Only one percentage rate on all Rates of Schedule of Quantities & Rates shall be named.
- 2. The Percentage Rate inserted shall hold good for all works under this contract, without reference to quantity or location of the work or the variation in the estimated quantity.
- 3. Quantity of each item of work mentioned in the Schedule should be noted and the item rate worked out carefully, having regard to the specifications before submitting the tender, as no variation in rates etc. will be allowed on any ground such as mistake or misunderstanding etc. after the tender has been submitted. The percentage rate, above or below the Schedule/Estimated rate, indicated at the end of the Schedule of Quantities & Rates, will apply to each item, of the tender and any excess in the item that may be directed to be executed by the Chief Engineer.
- 4. Tenderers are requested to note that though the contract is for item rate, they are required to add or deduct the amount due to this percentage, as the, case may be and work out the final figures (amount of their tenders), at the end of the Schedule of Quantities & Rates.
- 5. The Percentage Rate should be legibly written in figures as well as in words, in the space provided for Erasures or corrections in figures or in words, without Tenderers initials, will render the tender liable for rejection.

SUPERINTENDING ENGINEER



TENDER NO. CE/74/ 2016.

Name of work: "Construction of collapsed Compound wall behind CISF Residential colony at Headland."

SCHEDULE OF QUANTITIES AND RATES

Item	Description of Items	Unit	Approx	Rate in Rs	Amount Rs
No			Qty	fig./Words	Ps
1	Constructing masonry in super structure for columns, walls of various thickness, sills etc. exceeding 20cm in width with well dressed laterite stone in cement mortar (1:6) including providing specially dressed stones at junctions and corners, curing ,scaffolding, all lifts, raking out joints etc. All tools, plants, labour & material etc. complete	Cu. Mts	22.00	4829.00	106238.00
2	Plastering with C.M.(1:3) 15mm thick in two coat for External surface of masonry works including raking our joints, hacking, cleaning and preparing the surface, scaffolding, all lifts, curing making bands, bays, chamfers, beading, fluting, etc. All tools, plants, labour & material etc. complete	Sq. Mts	200.00	282.00	56400.00
3	Providing & fixing shuttering for the compound wall coping, etc. of any size and shape including cleaning, oiling, closing, gaps, removing shuttering after concreting, provisions of necessary	Sq. Mts	14.00	375.00	5250.00

	props, bracings and other supports etc. All tools, plants, labour & material etc. complete				
4		Cu. Mts	1.00	5872.00	5872.00
5	-	No.	60.00	435.00	26100.00

Total (A) Rs. 1, 99,860.00

TOTAL AMOUNT OF TENDER (INCLUSIVE OF S.T & G.T) = A = Rs. 1, 99,860/(But excluding Service Tax)

1. ADI	D%	(IN FIGURES)	
ln wo	rds		
Over	the above amount at "A" i.e Rs		
		OR	
2. DEI In wo	DUCT % (IN I	FIGURES)	
From	the above amount at "A" i.e. Rs.		
1.	Total Quoted Tender Amount inclu in Figure – Rs. In Words Rupees	sive of all Taxes(excluding service	e tax)
			only.

TENDERERS SHOULD SCORE OUT EITHER "ADD" OR "DEDUCT" AS THE CASE MAY BE" NOTES:

- 1. Tenderers should score either "ADD "or "DEDUCT" as the case may be.
- 2. Tenderers are advised in their own interest to inspect the site before tendering.
- 3. The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's:	Tenderer's:	
Signature:	Signature:	
Name :	Name:	
Address:	Address:	
Tel No:	Tel No:	
	Mobile No:	<u></u>
Date:	Date:	

FORM OF PERFORMANCE GUARANTEE / BANK GUARANTEE BOND

	In consideration of the Board	d of Trustees	s of Mormugad	Port Trust (h	ereinafter calle	₽d
Τ	he Board') having offered to acce	pt the terms	s and condition	ns of the prop	osed agreeme	nt
be	etween	_ and		(hereina	after called "Th	ıe
sa	etween aid Contractor(s)" for the work				(hereinaft	er
са	alled "The said Agreement") having	agreed to pr	oduction of an	irrevocable Bar	nk Guarantee f	or
Rs	s (Rupees			or	nly) as a securi	ty
/	guarantee from the contractor(s)	for complian	nce of his oblig	gations in acco	rdance with th	ne
te	erms and conditions contained in the	e said agreem	nent			
1.	We,	(in	dicate the na	me of the Ba	ınk) (hereinaft	er
	referred to as the "Bank") here					
	exceeding Rs.	(Rupees) (วท
	demand by the Government.					
.	Ma	Dank (da harabu unda		ha amaunta di	
۷.	We,					
	and payable under this Guarante		•	•		
	Government stating that the amou		-			•
	to be due from the said Contract	, ,	•			
	conclusive as regards the amour					
	However, our liability under this Gu				iot exceeding R	،۵.
	(Rupees			Only).		
3.	We, the said Bank, further under	take to nav	to the Governr	ment any mono	ev so demande	-d
٠.	notwithstanding any dispute or dis			•	•	
	pending before any Court or Tribu	•	•	• • •	•	_
	absolute and unequivocal. The p	_		•	•	_
	discharge of our liability for payment	•	•			
	against us for making such paymen		aci, and the co		211 TIGUE TIGUETA	•••
4.	We, the said Bank, further agree	that the Gua	rantee herein	contained shall	I remain in for	ce
	and effect during the period that v	would be tak	en for the perf	ormance of the	e said agreeme	nt
	and it shall continue to be enforce	eable till all t	he dues of the	Government u	nder or by virtu	Jе

accordingly discharge this guarantee.

of the said agreement have been fully paid, and its claims satisfied or discharged or till the Engineer-in-charge, on behalf of the Government certifies that the terms and conditions of the said agreement have been fully and properly carried out by the said contractor (s), and

5.	We	further agree with the Governme	ent that the		
	Government shall have the fulle	est liberty without our consent, and without affe	cting in any		
	_	nder, to vary any of the terms and conditions f performance by the said contractor (s) from time			
	_	from time to time any of the powers exercisa			
		ontactors(s) and to forbear or enforce any of the	•		
	conditions relating to the said agreement, and we shall not be relieved from our liability by				
	reason of any such variation or extension being granted to the said contractor (s) or for any				
	forbearance, act of omission on the part of the Government or any indulgence by the government to the said contractor(s) or by any such matter or thing whatsoever which under				
	_	ld, but for this provision, have effect of so relieving			
	the law relating to sareties would	a, but for this provision, have effect of so relieving	, us.		
6.	This Guarantee will not be discharged due to the change in the constitution of the bank or the				
	contractor(s).				
7	We	lastly undertake not to revoke the Guara	ntee excent		
٠.	with the previous consent of the		mee except		
	·	-			
8.		up to unless extended on dem			
	_	anything mentioned above, our liability against this	s Guarantee		
		(Rupees			
	months of the date of expiry or extended date of expiry of this Guarantee, all our liabilities				
	under this Guarantee shall stand discharged,				
Da	ated the	day of	for		
_		Bank.			



VENDOR REGISTRATION FORM

1.	Name of the Organization	:
2.	Address (In Detail)	:
3.	Telephone Number	:
4.	E-Mail Id	:
5.	Permanent Account Number (PAN)	:
6.	Bank Name	:
7.	Bank Branch Address (In Detail)	:
8.	Bank Branch Code	:
9.	Bank Account Number	:
10.	Bank Account Type	:
11.	Magnetic Ink Character Recognizer (MICR)	:
12.	Tax Identification Number (TIN)	:
13.	Service Tax Registration Number	:
14.	Service Tax Registration Code	:
15.	CST Registration Number	:
16.	Employee Provident Fund (EPF)	:
	Registration Number	
17.	Employee State Insurance Scheme (ESIS) Registration Number	:
18.	IFSC Code	: