To, The Director Directorate of Mines & Geology, Institute Menezes Braganza Bldg Panjim (Goa).

Dear Sir,

Sub: Annual shut-down maintenance of MOHP, Berth No.9.

This is to inform you that the MOHP Berth No.9, will be shut down during the monsoons. The operations at Shipping section will be discontinued forthwith. The Receiving section will be shut down as per the following schedule:

Sr.	System	Date of shutdown	Date of Availability for
No.		for Maintenance	operations after Shutdown
1.	Receiving System	15.07.2016 to	11.09.2016
		10.09.2016	

This is for your kind information.

Yours faithfully,

TRAFFIC MANAGER