



MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

FACE SHEET TO ACCOMPANY THE TENDER DOCUMENTS

- A. 1. Name and full address of the Contractor to whom the Tender Documents are issued. :
2. Whether registered with Engineering (Civil) Department, if so, class of registration. :
3. If not registered, reference to the letter of the Chief Engineer authorising issue of the tender Documents. :
4. Date of issue of Tender Documents. :

\_\_\_\_\_  
Signature of AEN (Accounts)

- 
1. Name of Work: "Replacement of marble tile flooring with vitrified tiles and terrace balusters of HOD Enclave unit H8 at Headland."
2. Cost of each set of Tender Documents : Rs. 1000 /-
3. Date and Issue of Tender Documents : From : 02.04.2016  
To: 06.04.2016  
upto 15.00 hrs.
4. Date of receipt of tender and time : 07.04.2016  
15.00 hrs.
5. Amount of E.M.D. : Rs. 4,000/-
6. Date of opening of tender and time : On 07.04.2016  
at 15.30 hours.
- 7 a) Whether E.M.D. received : Yes/No.  
b) if so, in which shape : D.D.
8. Form of contract : Percentage Rate
9. Whether tender received in duplicate : Yes/No
10. Whether rates have been quoted in both : Yes/No.  
the tenders in words and figures.
11. Total No. of Tenders received for the work :

AEN (Accounts)

Suptdg. Engineer (HL)



MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

TENDER No.: CE/29/2016

Name of Work: "Replacement of marble tile flooring with vitrified tiles and terrace balusters of HOD Enclave unit H8 at Headland"

**GENERAL INDEX**

1. Tender Notice & Tender form.
2. Appendix – I.
3. Additional Special Instructions.
4. Scope of Work.
5. Schedule of quantities and rates.
6. Form of Bank Guarantee for Security Deposit.

**NOTE :**

1. Tenders are liable to be rejected if the unit rates are not written both in words and figures in the schedule of quantities and rates.
2. Tenders should be sealed in addition to being closed by using gum. Tenders received without being so closed and sealed will not be opened, but will be rejected outright.
3. EMD shall be paid in the form of DD or cash and a cash Receipt obtained shall be enclosed along with the tender.

**CHIEF ENGINEER**

**Headland, Sada.**

**Date :-**



**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL DEPARTMENT)**

**TENDER No.: CE/29/2016**

**TENDER NOTICE NO.: CE/N-28/2016**

Sealed percentage rate tenders in Single Cover System are invited from the registered short listed contractors with the Engineering (Civil) Department of Mormugao Port Trust for the work mentioned below:-

Sr. No.	Class of contractor eligible to tender	Cost of tender document (non-refundable)	Estimated cost of work put to tender	Sale of tender documents From/To
Tender No.	Name of work.	Earnest Money Deposit	Period of completion	Date of opening of tender
1	Class "D" and above	Rs.1000/-	Rs. 1,97,084.00	02.04.2016 To 06.04.2016. Upto 15.00 hrs.
CE/29/2016	Replacement of marble tile flooring with vitrified tiles and terrace balusters of HOD Enclave unit H8 at Headland	Rs.4,000/-	15 days	07.04.2016 At 15.30 hrs.

N. B.

- 1) Tender documents may be obtained from the office of the Chief Engineer, Mormugao Port Trust at Headland, Sada, Goa, on payment of Rs.1,000/- per set in FA&CAO's office which sum will not be refunded.
- 2) Tenders, Sealed with sealing wax will be received upto 15.00 hrs in the office of the Chief Engineer on the due date and will be opened at 15.30 hrs. on the same day in the office of the Chief Engineer, Mormugao Port Trust, Headland Sada.
- 3) Tender documents will not be sent by Post or Courier Service.

- 4(a). The Earnest money should be lodged in the form of cash/Demand Draft or Bankers pay order in the name of the F.A.& C.A.O./M.P.T. from any Nationalised Bank/ Scheduled Bank within the limits of State of Goa.
- (b). The EMD and the Tender document, should be put in separate sealed envelope and both the envelopes should be placed in a third envelope properly sealed. The inner envelopes should be separately marked as 'EMD' and 'Tender' as the case may be. The outer envelope shall bear the identification like
- (i). Tender No.
  - (ii). Description of works.
  - (iii). Bidders Name and Address and
- 5) The tenderers are requested to obtain certificate of registration under Rules No. 24 of the Building & other construction workman's central Rules,1998, from the office of the Asst. Labour commissioner.
- 6) The Contractor should comply the provision of the Bldg. and construction workmen (Regulation of Employment and condition of service) Act 1996. The Act envisages that every contractor shall obtain registration certificate from the Registering officer if he engages 10 or more workmen for the work.
- 7) The tenderer should strictly note that they shall not be allowed to fill in the tender or seal the tender in the MPT premises.
- 8) Tenderers may please note that as per new Govt. directives successful tenders on receipt of work order shall be required to furnish the details of Bank accounts in which he/she/ they desire the e-payments to be made for cutting delays in making payments.

**CHIEF ENGINEER**

**Headland Sada, Goa.**

**Date :**



**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL) DEPARTMENT**

**TENDER No.: CE/29/2016**

**TENDER FORM**

**The Chief Engineer,  
Mormugao Port Trust,  
MORMUGAO HEADLAND SADA (GOA).**

Having examined the site of work and understood the scope and nature of the work and read the Tender Notice, the General Conditions of Contract, the Specifications and Special Conditions, Schedule of Quantities and Rates, the drawings, etc. annexed hereto, I/we, the undersigned, hereby tender for the execution of the work specified in the underwritten memorandum, within the time specified therein, at the rate specified in the schedule attached hereto and in accordance, in all respects, with the general specifications, additional specifications and drawings, etc.

**MEMORANDUM**

- a) Name of Work: "Replacement of marble tile flooring with vitrified tiles and terrace balusters of HOD Enclave unit H8 at Headland".
- b) Earnest Money Deposit : Rs. 4,000/- (Rupees Four thousand only).
- c) Security Deposit: 10% of the work done or value of contract, whichever is more.
  - 1) Amount to the extent of 5% of the value of contract to be paid in cash or in the form of a Bank Guarantee at the time of acceptance of the tender, as initial security.
  - 2) The remaining 5% of Security Deposit to be deducted from the running account bills at 10% of each running bill till the entire security deposit of 10% of value of contract is recovered. However, the contractor will have the option to convert the Retention Money so deducted from the bills into acceptable Bank Guarantee (s) for like sum(s) at any stage(s) of the work.

- 3) The entire amount of 10% of the value of the contract may be paid in cash or in the form of Bank Guarantee at the time of acceptance of tender.
- d) Time allowed for the work from the date of handing Over the site. } Fifteen (15) Days

Should this tender be accepted, I/we hereby agree to abide by and fulfill all the terms and conditions of the said tender annexed hereto, so far as applicable or in default thereof to forfeit and pay the Board of Trustees and/or its assignees, the sum of money mentioned in the said conditions or in default thereof earnest money deposited by me/us. Unless and until, a formal agreement is prepared and executed, this tender together with your written acceptance thereof shall constitute a binding contract between us.

I/we undertake, if our tender is accepted, to commence the work within 14 days of receipt of the Chief Engineer's orders to commence and to complete and deliver the whole of the work comprised in the contract within the time allowed for the work.

A sum of **Rs. 4,000/-** has been enclosed by me/us in favour of the Financial Adviser and Chief Accounts Officer of Mormugao Port Trust as Earnest Money, the full value of which is to be absolutely forfeited to the Board of Trustees without prejudice to any other rights or remedies of the said Board, should I/we fail to commence the work specified in the above mentioned memorandum, otherwise the said sum of **Rs.4,000/-** shall be detained by the Port Trust as a part of the Security Deposit as aforesaid.

I/we agree to abide by this tender to be valid for a period of six months from the date fixed for receiving the same and it shall remain binding upon me/us and may be accepted any time before the expiry of that period.

I/we further agree that if I/we withdraw the tender before the expiration of this period of six months, from the date of award of contract. The Earnest Money deposited shall be forfeited to the Board.

I/we understand that the Port Trust is not bound to accept the lowest or any tender you may receive and may reject the same (the lowest) or any other tender without assigning any reason thereof.

I/we have enclosed herewith the following documents / information as required under instructions to tenderers for submission of tender:-

- a. Registration Number with EPF, ESI organization.
- b. Earnest money deposit amounting to Rs. 4,000/- in form of DD drawn in favour of Financial Adviser and Chief Accounts Officer of Mormugao Port Trust.
- c. Information in order to refund the EMD's/ Retention Money/BG's/Security deposits, payment of bill etc.
  1. Name of Bank and branch.
  2. Account Number and type of account.

3. Permanent Account Number.
4. Insurance policy, if any (may be submitted before commencement of work).

NAME AND ADDRESS OF TENDERER :-

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**SIGNATURE OF TENDERER**

Witness : - \_\_\_\_\_

Date : \_\_\_\_\_ Day of \_\_\_\_\_ 2016.

Witness : - \_\_\_\_\_

Witness : - \_\_\_\_\_  
\_\_\_\_\_



**MORMUGAO PORT TRUST**  
**ENGINEERING (CIVIL) DEPARTMENT**  
**TENDER No.: CE/29/2016**

APPENDIX – I

Name of Work: “Replacement of marble tile flooring with vitrified tiles and terrace balusters of HOD Enclave unit H8 at Headland”

The following Clauses shall be read in conjunction with respective clauses of General Conditions of Contract.

<u>Sr. No.</u>	<u>Particulars</u>	<u>Clause of G. C.C.</u>	<u>Conditions</u>
1.	Amount of initial security and time.	11(1)	Five percent of the contract price and Period 16 months.
2.	Period for commencement from the Chief Engineer’s orders to commence.	38	One day
3.	Time of Completion	40	15 (Fifteen) days.
4.	Amount of liquidated damages	43	Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract.
5.	Period of maintenance.	45(1)	12 (Twelve) months
6.	Percentage of retention from each running account bill	54(1)	10%.
7.	Limit of Retention Money	54(1)	5% value of the contract.
8.	Total initial Security Deposit and Retention Money.	11(1) 54(1)	10% value of the contract.
9.	Minimum amount of interim Certificate.	54(1)	Bill No: 1 & Final
10.	Time within which payment to be made after contractor’s submission of the bill.	54(1)	100% within 20 days through SAP after certifying contractor’s bill by the concerned AEN / JE.
11.	Mobilisation Advance.	69	Not applicable to this contract.
12.	Interest rate on mobilisation advance.	69	Not applicable to this contract.
13.	Mode of recovery of mobilisation advance.	69	Not applicable to this contract.
14.	Variation in price of labour and materials.	70	Not applicable to this contract.
15.	Arbitration Clause of General Conditions.	66	Not applicable to this contract.



16.	Minimum amount of insurance.	Clause No : 13,14,15 &16 of special instructions in Volume-I	5% of the tendered amount.
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Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2016

Signature \_\_\_\_\_ in the capacity of \_\_\_\_\_

\_\_\_\_\_ duly authorised to sign tender for and

behalf of \_\_\_\_\_.

( IN BLOCK LETTERS )

ADDRESS : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Witness : \_\_\_\_\_

\_\_\_\_\_

Occupation : \_\_\_\_\_

\_\_\_\_\_



MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

TENDER No.: CE/29/2016

Name of Work: “Replacement of marble tile flooring with vitrified tiles and terrace balusters of HOD Enclave unit H8 at Headland”

ADDITIONAL SPECIAL INSTRUCTIONS

The instructions to the tenders shall be instructions to “Tenderers” as modified or added to by the following Additional Instructions to Tenderers which shall be read and construed with the instructions to tenderers as if they were incorporated therewith.

In so far as any of the provisions in Additional Instructions to Tenderers may conflict with or be inconsistent with the instructions to Tenderers the Additional Instructions to Tenderers shall prevail.

1. Earnest Money:

No tender will be considered which is not accompanied by the Earnest Money Deposit (E.M.D.) for the sum stipulated in the tender notice which is lodged on the understanding that in the event of the tenderer withdrawing his tender before the expiry of 180 days from the last date of submission of the tender document. (Whether or not the submitted tender(s). are opened or otherwise at the time of tenderer withdrawing his tender), the tender shall be cancelled and the Earnest Money (E.M.D) deposited by the tenderer forfeited to the trustees and if the tender is accepted the security Deposit (SD) mentioned in para 4 hereinafter will be furnished

2. Tenderers must fill in the space provided for, in the Schedule of Quantities and Rates stating in figures as well as in words for specified in the Schedule of Quantities and rates, they are willing to undertake the work.
3. Tenderers must return the complete tender set duly signed wherever required. Any tender not so signed will not be considered. Alterations to the conditions of contract and specifications will not be entertained.
4. Contractor shall submit the following information in order to refund the EMD/ Retention Money/ Bank Guarantee/ Security deposit and payment of bills, etc.

- a) Name of the Bank and Branch
- b) Account Number
- c) Type of Account
- d) Permanent Account Number (PAN), ESI and EPF Numbers.

5. SECURITY DEPOSIT

The Security Deposit shall be 10% of the work done or value of contract, whichever is more.

The Successful Tenderer will be required to deposit the following amounts as Security Deposit for the due fulfillment of the contract prior to commencement of work.

- a. Initial Security Deposit (I.S.D.) shall be 5% of the contract price payable within 7 (seven) days from the date of receipt work order, in the form of Bank Guarantee from any of the Nationalised Bank in the form annexed or Demand Draft/Bankers Cheque/Pay order addressed to FA&CAO, MPT/HL payable at Vasco-Da- Gama, Goa. The Earnest Money (E.M.D), deposited with this tender EMD will be retained towards part of the initial security deposit. The contractor will have the option to pay the entire amount of 5% of the contract price towards I.S.D. in the form of Bank Guarantee. The Bank Guarantee for I.S.D. will be valid till the completion of the maintenance period plus two months.

Plus

- b. Retention Money (R.M) equivalent to 5% of the Contract Price and the sum shall be recovered at the rate of 10% of the gross value of work certified under each bill until an amount of 5% of Contract Price is accumulated. The contractor will have the option to convert the Retention Money so deducted from the bills into acceptable Bank Guarantee(s) for the like sum(s) at any stage (s) of the work.

OR

The entire amount of 10% of the Contract Price as Security Deposit may be paid in Cash/Demand Draft/Pay Order/Bank Guarantee at the time of acceptance of tender.

The Bank Guarantee to be furnished against above should be from any of the Nationalized Bank having a branch in Vasco – Da- Gama and the Guarantee should be executed by the said Branch.

- c. Unless this deposit is lodged and the Guarantee is furnished within 7 (seven) days of the receipt of intimation of the acceptance of the tender or such further period as may be allowed by the Chief Engineer in writing, the Earnest Money (E.M.D.) will be liable to forfeiture and 'contract liable to be terminated' and the Tenderer will be responsible to the Trustees for the damages thereby incurred by them.

Note: The amount of liquidated damages expressed in the Tender Notice to be payable for delay in the performance of the contract has been arrived at on the fair estimate of the amount of loss likely to be

sustained by the Trustees as a result (the delay in the performance of the contract).

6. The entire work comprised in this contract is required to be completed within the period as described in the 'Tender Notice'. No counter conditions as regards to completion period shall be quoted by the tenderers.
7. The Chief Engineer and/ or the Trustees reserve the right to reject any tender without assigning any reasons or to accept any tender as a whole or in part and does not bind himself/ themselves to accept the lowest or any tender, No reasons will be assigned for the rejection of any tender.
8. If the Tenderers have not carried out any work for the Mormugao Port Trust in the past they shall submit along with the tender, a list of works carried out by them for Government or Public Bodies with their amount showing against each work indicative of its magnitude and their Bankers reference and their Sales Tax Returns.
9. Tenderers should refrain from sending revised or amended offers after the closing date of the tender.
10. Tenderers are strongly advised to inspect the site so that they are fully aware of the nature of scope of the works to be carried out before tendering for the same.
11. Tenderers should note the arrangements described in the tender document for prompt payments of bills.
12. Further particulars can be obtained on application to the office of the Chief Engineer, Mormugao Port Trust A.O. Building, Headland, Sada, during the office hours.
13. The tenderer shall inspect the site and fully study the nature of work involved vis-à-vis the quantity and specifications, before tendering for the work. No claim will be entertained regarding variation in the quantity. Any clarification in this regard will be given, if required, prior to submission of tender.
14. Watch and ward of all materials and equipment will be responsibility of the contractor and no claims will be entertained towards loss or damage to the contractor's materials and equipments.
15. Contractor shall provide all necessary tools and plants and protective devices safety measures etc. to the workmen as required.

16. No claim for the increase in rates quoted due to increase in cost of materials and labour during the currency of the contract will be entertained by the department.
17. The rates indicated in the schedule shall hold good for all repairs/replacement/renewal/new works to be carried including in patches and bands and for all building/sheds/structures and service facilities located in the Port area.
18. All materials brought for use shall be stored properly in a store room, to be built by contractor at his cost. Register of account of materials to be maintained at site.
19. The contractor & his representative should have easy contact access, by way of having their own mobile phones etc. also the contractor should report daily to site office to take necessary instruction.
20. Quantities shown in schedule of quantities are approximate which may varies, depending upon the nature of works involved as per site condition. Also the quantities executed by the contractor in each item or more may lead to the total tendered amount.
25. The work shall be carried out without disturbing the operation of the Port or other agencies working in the area.
26. If any conditions are to be stipulated by the tenderer the same should be written, put in a separate sealed cover and submitted superscribing the name of work and name of the tenderer. If any conditions stipulated by the tenderer are found in single cover containing tender documents the same will not be considered and treated as withdrawn by the tenderer.
27. Permission for working beyond the normal working hours of the Port or on Sundays and Public holidays as stipulated under Clause No. 42 of General Conditions of contract Volume I of the tender document will be given to the contractor subject to his agreeing to bear the cost of overtime, if any, which, may have to be paid to the Port's Supervisory Staff.
28. **SITE REGISTERS**  
The Contractor shall maintain and update all records of labour employed for this work and produce the same to the Controlling Officer regularly and any other Competent Authority as and when required. The following minimum records shall be maintained:
  - (i) Muster roll.
  - (ii) Register of Wages/Wages Register.
  - (iii) Register for recovery for non-compliance of specified works.
  - (iv) Register of Overtime.

- (v) Complaint Register
  - (vi) Site Instruction Book in triplicate.
  - (vii) Any other records to be maintained under various acts as applicable.
  - (viii) Measurement Register
29. **Witness of Labour Wages**  
Witness of Labour wages by the representative of Chief Engineer is mandatory accordingly Contractor has to fix the place, date & time of wage disbursement to the labours and should get certified that the labours wages has been witnessed by the undersigned on the wage register itself. Xerox copy of witnessed and certified of Wage Register to be enclosed along with each bill otherwise bill will not be considered for payment.
30. **Rates and Prices to be inclusive.**  
The percentage rates stated in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, including Income tax, Sales tax on works contracts, VAT, etc. if any, for compliance with conditions of contract and specification. Service Tax registration is Mandatory. Service Tax, if applicable, will be paid extra.
31. Time is the essence of contract and the entire works should be completed within a period of 15 (Fifteen) days as specified in the Schedule. The tenderer shall also submit detailed programme for the timely completion of work giving details of gangs/ labour/material supply/plant and machinery etc. taking into account the time schedule provided and weather conditions during the period.
32. Tenderer should comply with all regulations of Provident fund, ESI, labour, etc. No bill will be forwarded if the above regulations are not followed.
33. All the materials required for the work a sample of each material has to be presented for approval, with the selected materials such as chain link fence, angles, etc. Period of the work is inclusive of the days for producing the sample and obtaining approval, which has to be followed up by the Contractor accordingly. **The Contractor shall present to the Officer in charge, samples of materials such as vitrified tiles, balusters, granite stone or any other related material etc. as directed within 2 days receipt of work order/ Purchase Order from the Port. The contractor shall arrange to procure and stack at site the approved items within 7days on receipt of intimation of approved samples from this Office, failing which the contract is liable for termination.**

34. Any damage to the property caused during the execution/ during the maintenance operation of work shall be made good or compensated by the contractor.
35. After completion of day to day work the contractor shall clean, clear the work site to the satisfaction of the Chief Engineer or his site representative.
36. The contractor shall engage a responsible person /supervisor to carryout the work at site daily with proper records of labour and materials. The contractor`s supervisory staff shall be fully experienced in the type of work to be carried out under their supervision and should be available at site daily.
37. Any connection/disconnection of electric power/points and water supply line will be done in co-ordination with CME Dept and AEN Water Supply respectively, for the work.
38. Estate rental charges, Water charges and Electricity charges will be as per the Port scale of rates.
39. In case the Chief Engineer or his representative finds that the quality of the work is unsatisfactory during the progress of work remedial action including reduction of payment on pro-rata basis will be taken from the contractors running account bills.
40. Any misbehaving done by the contractor`s staff/ workers, in Port premises and reported by the occupants/ Port staff/Port Management, the contract shall be terminated with immediate effect and no claims for the contract works done shall be entrained by the Port.

CHIEF ENGINEER

Headland Sada, Goa.

Date :



MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

TENDER No.: CE/29/2016

Name of Work: “Replacement of marble tile flooring with vitrified tiles and terrace balusters of HOD Enclave unit H8 at Headland”

**SCOPE OF WORK**

The work put to tender broadly comprises of the following items of work:

1. Dismantling flooring tiles/skirting tiles laid in cement mortar
2. Dismantling flooring /skirting stone slab laid in cement mortar etc. Complete.
3. Providing flooring with vitrified tiles of size 600mm x600mm of marbonite or equivalent (basic rate of material as Rs.700/- per sq.m) laid over 20mm thick C. M. (1:3) etc. complete.
4. Providing flooring with granite stone slab (18 to 20 mm thick) in steps/ risers/ laid over 20mm thick C. M. (1:3) etc. complete.
5. Plastering /finishing with C.M.(1:3) 10 mm thick in single coat etc. complete.
6. Removal of old damaged balusters by cutting & fixing new balusters about 6 nos. per metre etc. complete.
7. Constructing brick masonry in c.m(1:3) for half brick walls in superstructure etc. complete.





MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT

TENDER NO: CE/29/2016

Name of Work: “Replacement of marble tile flooring with vitrified tiles and terrace balusters of HOD Enclave unit H8 at Headland”

DIRECTIONS TO TENDERERS FOR FILLING IN THE  
SCHEDULE OF QUANTITIES & RATES

1. Tenderers are required to fill in their **percentage rate** at the end of the Schedule of Quantities & Rates, in the space provided for the purpose and unless this is done, their tender will not be considered. Only one percentage rate on all Rates of Schedule of Quantities & rates shall be stated.
2. The Percentage Rate inserted shall hold good for all works against the item under this contract, without reference to quantity or location of the work or the variation in the estimated quantity. The tenderer's will be deemed to have ascertained themselves to the extent and nature of the works involved, the various constraints and high degree of skill involved in the works.
3. Quantity of each item of work mentioned in the Schedule should be noted and the percentage rate worked out carefully, having regard to the specifications before submitting the tender, as no variation in rates, etc. will be allowed on any ground such as mistake or misunderstanding etc. after the tender has been submitted. The percentage rate, above or below the Schedule /Estimated rate, indicated at the of the Schedule of Quantities & Rates, will apply to each item, of the tender and any excess in the item that may be directed to be executed by the Chief Engineer.
4. Tenderers are requested to note that though the contract is percentage rate, they are required to add or deduct the amount due to this percentage, as the case may be and work out the final figure (amount of their tenders), at the end of the Schedule of Quantities & rates.
5. The Percentage Rate should be legibly written in figures as well as in words, in the space provided for. Erasures or corrections in figures or in words, without Tenderer's initials, will render the tender liable for rejection.

**CHIEF ENGINEER**



**MORMUGAO PORT TRUST  
ENGINEERING (CIVIL) DEPARTMENT**

TENDER NO: CE/29/2016

Name of Work: “Replacement of marble tile flooring with vitrified tiles and terrace balusters of HOD Enclave unit H8 at Headland”

**SCHEDULE OF QUANTITIES & RATES (CIVIL WORKS)**

Item No.	Description of Work	Unit of Qty	QTY	Rate		Total Amount	
				Rs	Ps.	Rs	Ps.
1	Dismantling flooring tiles/skirting tiles laid in cement mortar including stacking of serviceable items & disposal of unserviceable materials within a lead of 100 m including all tools, plant, labour & materials etc. complete.	Sqm	24	35.00		840.00	
2	Dismantling flooring /skirting stone slab laid in cement mortar including stacking of serviceable items & disposal of unserviceable materials within a lead of 100 m including all tools, plant, labour & materials etc. complete.	Sqm	48	110.00		5280.00	
3	Providing flooring with vitrified tiles of size 600mm x600mm of Marbonite or equivalent (basic rate of material as Rs.700/- per sq.m) laid over 20mm thick C. M. (1:3) including filing joints with matching colour pigment/colour with white cement, cleaning, curing etc. All tools, plants, labour & material etc. complete.	Sqm	65	1502.00		97630.00	
4	Providing flooring with granite stone slab (16 to 18 mm thick) of approved shade and size in steps/ risers/ laid over 20mm thick C. M. (1:3) including filing joints with matching colour pigment/colour with white cement, necessary moulding, cleaning, curing, etc. As per approved shade etc. All tools & Plants, labour & material etc. complete.	Sqm	2	2500.00		5000.00	
5	Plastering /finishing with C.M.(1:3) 10 mm thick in single coat including raking out joints hacking, cleaning and preparing the surface, curing, chamfers, beading, scaffolding all leads, lifts making all bands, bays, fluting etc. All tools, plants, labour & material etc. complete.	Sqm	32	162.00		5184.00	
6	Removal of old damaged balusters by cutting & fixing new balusters about 6 nos. per metre span of approved pattern with reinforced steel rod of 6mm. Painting the balusters with two coat of exterior emulsion paint over a coat of primer including curing, necessary cutting, fixing with cement mortar 1:3 etc. complete. All tools, plants, labour & material etc. complete.	RMT	35	2150.00		75250.00	

7	Constructing brick masonry in c.m(1:3) for half brick walls in superstructure with well burnt bricks of class 50 sub-class -class-B quality having compressive strength of not less than 50 kg/cm2 including providing base for masonry etc. complete.	m2	10	790.00	7900.00
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TOTAL AMOUNT OF TENDER INCLUSIVE OF S.T & G.T but excluding service tax= "A" = Rs. 1,97,084.00

1. ADD \_\_\_\_\_ % (IN FIGURES)

In words \_\_\_\_\_

Over the above amount at "A" i.e Rs. \_\_\_\_\_

OR

2. DEDUCT \_\_\_\_\_ % (IN FIGURES)

In words \_\_\_\_\_

From the above amount at "A" i.e. Rs. \_\_\_\_\_

3. Total Quoted Tender Amount inclusive of Sales & General Taxes but excluding \_\_\_\_\_ service \_\_\_\_\_ tax \_\_\_\_\_ in

Figure: \_\_\_\_\_

in words: Rupees \_\_\_\_\_

Only.

TENDERERS SHOULD SCORE OUT EITHER "ADD" OR "DEDUCT" AS THE CASE

MAY BE"

NOTES:

1. Tenderers should score either "ADD "or "DEDUCT" as the case may be.
2. Tenderers are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's: \_\_\_\_\_

Tenderer's: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name : \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Tel No: \_\_\_\_\_

Tel No: \_\_\_\_\_

**Form of Performance guarantee / Bank guarantee bond.**

In consideration of the Board of Trustees of Mormugao Port Trust (hereinafter called "The Board") having offered to accept the terms and conditions of the proposed agreement between Board and .....(hereinafter called "the said contractor(s)" for the work.....(hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs.....(Rupees.....only) as a security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement.

1. We.....(hereinafter referred to as the "Bank") hereby undertake to (indicate the name of the Bank)  
Pay to the Board an amount not exceeding Rs.....(Rupees.....only )  
on demand by the Board.
2. We .....do hereby undertake to pay the amounts due and payable(indicate the name of the Bank)under this Guarantee without any demur, merely on a demand from the Board stating the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs.....(Rupees.....only).
3. We, the said Bank, further undertake to pay to the Board any money so demanded notwithstanding any dispute or disputes raised by the Contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under, and the Contractor(s) shall have no claim against us for making such payment.
4. We..... further agree that the Guarantee herein contained shall(indicate the name of the Bank) remain in full force and effect during the period that would be taken for the performance of the said agreement, and it shall continue to be enforceable till all the dues of the Board under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till the Engineer-in-charge on behalf of the Board, it certifies that the

terms and conditions of the said agreement have been fully and properly carried out by the said contractor(s), and accordingly discharges this guarantee.

5. We..... further agree with the Board that the Board (indicate the name of the Bank) shall have the fullest liberty without our consent, and without effecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers excisable by the Board against the said contractor(s),and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall be relieved from our liability by reason of any such variation or extension being granted to the said contractor(s) or for any forbearance, act of omission on the part of the Board or any indulgence by the Board to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision have effect of so relieving us.
6. This Guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
7. We..... lastly undertake not to revoke this Guarantee except with (indicate the name of the Bank) the previous consent of the Board in writing.
8. This Guarantee shall be valid up to .....unless extended on demand by the Board. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs.....(Rupees.....), and unless a claim in writing is lodged with us within six months of the date of expiry or extended date of expiry of this Guarantee all our liabilities under this Guarantee shall stand discharged.

Dated the.....day of.....for  
..... (indicate the name of the Bank)

**VENDOR REGISTRATION FORM**

1. Name of the Organization : \_\_\_\_\_
2. Address (In Detail) : \_\_\_\_\_  
\_\_\_\_\_
3. Telephone Number : \_\_\_\_\_
4. E-Mail Id : \_\_\_\_\_
5. Permanent Account Number (PAN) : \_\_\_\_\_
6. Bank Name : \_\_\_\_\_
7. Bank Branch Address ( In Detail) : \_\_\_\_\_  
\_\_\_\_\_
8. Bank Branch Code : \_\_\_\_\_
9. Bank Account Number : \_\_\_\_\_
10. Bank Account Type : \_\_\_\_\_
11. Magnetic Ink Character Recognizer (MICR) : \_\_\_\_\_
12. Tax Identification Number (TIN) : \_\_\_\_\_
13. Service Tax Registration Number : \_\_\_\_\_
14. Service Tax Registration Code : \_\_\_\_\_
15. CST Registration Number : \_\_\_\_\_
16. Employee Provident Fund (EPF) Registration Number : \_\_\_\_\_
17. Employee State Insurance Scheme (ESIS) Registration Number : \_\_\_\_\_  
:
18. IFSC Code : \_\_\_\_\_