



आईएसओ 9001-2015 तथा
आईएसपीएस अनुपालक पत्तन

मुरुगांव पत्तन प्राधिकरण

(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)

प्रशासनिक कार्यालय, हेडलैण्ड सडा, गोवा - 403 804

MORMUGAO PORT AUTHORITY

(MINISTRY OF PORTS, SHIPPING & WATERWAYS, GOVT. OF INDIA)

ADMINISTRATIVE OFFICE, HEADLAND SADA, GOA - 403 804.

Website : <https://www.mptgoa.gov.in> Email : secretary@mptgoa.gov.in

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GAD/PC-A/151/2022/ 1527

23.09.2022

To,
The Chairperson,
(All Major Ports Authorities)

BY EMAIL/
BY SPEED POST

_____ Port Authority.

Sir,

Sub: Filling up of the post of Senior Deputy Chief Accounts Officer in the scale of pay of Rs.80000-220000 by absorption through composite method in Mormugao Port Authority – reg.

The post of Senior Deputy Chief Accounts Officer in Mormugao Port Authority in the scale of pay (Pre-revised Rs.16000-20800 / 32900-58000) (Revised Rs.80000-220000) is to be filled in by absorption through composite method from Officers of Major Port Authorities. A copy of the Recruitment Rules is annexed at **Annexure – I**. However actual filling up of the vacancy will be done upon concurrence/approval of the Ministry.

2. Applications are accordingly invited from eligible and willing Officers of all the Major Port Authorities possessing the prescribed qualifications, experience and other conditions as per the Recruitment Rules.

3. Applications may be made in the attached form (**Annexure – II**) and should be submitted through proper channel, alongwith copies of all required documents.

4. Applications may be forwarded by the respective Port Authorities to the undersigned alongwith the following:

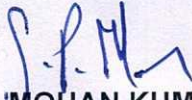
- (i) Certificate mentioned on the last page of the application form duly completed.
- (ii) Certified copies of ACRs/APARs for the last 5 years (2017-18 to 2021-22) (duly attested by an Officer not below the rank of Dy. HOD on each of the page).
- (iii) A statement showing year wise availability of ACRs/APARs and grading for the last 5 years (2017-18 to 2021-22) duly signed by the Dy. Chairman/Chairman as per Ministry's letter no. A-12022/10/05-PE-I dtd. 1.2.2007. If ACR/APAR for a particular year/period is not available, the certificate to that effect may be attached.
- (iv) Attested photocopies of Educational and professional certificates.
- (v) NOC of respective Port / Organisation.
- (vi) Vigilance / Administrative Clearance of the concerned Port /Organisation.
- (vii) The veracity of the professional certificates and caste certificate provided in terms of letter no. A-12022/10/2005-PE-I dtd. 27.8.2010 by the applicant may be ensured and certified.

5. No advance copy of the application from the applicant will be accepted. Competent Authority of the respective Organisation must forward every application. Those applications, which are forwarded by the Competent Authority of the respective Organisation, will be considered. **The crucial date to determine the qualification, experience and age will be 01.09.2022.**

6. As per Ministry's advisory/instructions dated 11.08.2021 in respect of filling up the post of Dy. HOD level, Port officials who withdraws his candidature for the post after his selection by the Services Selection Committee, will be liable for debarment from future selection to Dy. HOD level posts in all Major Port Authorities for a period of two years.

7. The last date for receipt of application duly completed, by the Port Authority is **07.11.2022**. Incomplete application or application received after the due date will not be considered. Circular alongwith annexures is also available on MgPA website <https://mptgoa.gov.in>.

Yours faithfully,


(S. P. MOHAN KUMAR)
SECRETARY (I/C)

Encl : 1) Annexure - I
2) Annexure - II
3) Revised format for Vigilance Clearance

c.c. to:

Shri Sandeep Gupta, Director (PHRD), to Govt. of India, Ministry of Ports, Shipping and Waterways for information with reference to Ministry's letter No. I-26/9/2013-PE.I dated 12th June, 2013 & 17th June, 2014. A soft copy of the vacancy circular is also sent to Ministry at the email address of sandeepkr.gupta@nic.in, rajiv.nayan@nic.in, sope1@nic.in for necessary posting on Ministry of Ports, Shipping and Waterways website.

c.c. to: The Managing Director,
Indian Ports Association,
New Delhi - 110 003 ... for uploading vacancy circular on
IPA's website.

c.c. to: Asst. Director (EDP)/Finance Dept ... with a request to upload the vacancy circular on the MgPA website.

c.c. to: FA&CAO/MgPA ... for circulation among the Officers and to forward applications of willing and eligible Officers of his Department.

c.c. to: Notice Board.

MORMUGAO PORT AUTHORITY
EXISTING RECRUITMENT RULES FOR THE POST OF SENIOR DEPUTY CHIEF ACCOUNTS OFFICER

Sr. No.	Name of the Post	No. of posts	Classification	Scale of pay (Rs.)	Whether selection or Non Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) Age (b) Educational Qualification (c) Experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of probation (in years)	Method of recruitment (Whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/Absorption/ deputation, grades from which it should be made	Remarks
1	Sr. Deputy Chief Accounts Officer	1	Class-I	16000-400-20800 (pre-revised) 32900-58000	Selection	42	Essential: (i) Member of Institute of Chartered Accountant of India or Institute of Cost and Works Accountants of India. (ii) Twelve years experience in executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Govt. Undertaking.	(a) No. (b) Yes (c) No.	N.A.	By absorption through composite method falling which by deputation from other Govt. organizations and failing both by direct recruitment	For absorption through composite method, Officers holding analogous posts or the posts of Dy. Chief Accounts Officer and equivalent posts in respective discipline of Finance Deptt. in the scale of pay of Rs. 13000-18250 with three (3) years regular service in the grade in a Major Port Trust or Dy. Chief Accounts Officer and equivalent posts in respective discipline of Finance Deptt. with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs. 10750-16750 and Rs. 13000-18250 in the respective discipline of Finance Deptt. in a Major Port Trust will be eligible. For deputation, Officers holding analogous posts or holding posts of Dy. Chief Accounts Officer and equivalent posts in the respective discipline of Finance Deptt. in the scale of pay of Rs. 13000-18250 in Govt./Semi Govt./PSUs or Autonomous bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good".	13

PROFORMA

PHOTOGRAPH

APPLICATION FOR THE POST OF _____

1. Name of the Officer :
2. Present Designation :
3. Address for communication with
Telephone number/E-mail I/D :
4. Date of Birth :
5. Age as on 01.09.2022 :
6. Date of initial appointment :
7. Qualification possessed by the
Officer (if any qualification has been
treated as equivalent to one
prescribed, state the authority for the
same) :
8. Details of employment/experience in chronological order. Enclose a sheet
duly authenticated by your signature if the space below is insufficient.

Name of the organisation & Department	Post held	From	To	Total Period	Scale of pay and Basic Pay	Nature of basic duties
1.						
2.						

9. State clearly whether in the light of entries made by you above, you meet the requirement of the post :
10. Nature of present employment/post held i.e. whether adhoc/Temporary/ Permanent/Contract/Transfer/ Deputation

11. In case the present employment post held is on deputation/contract basis, please state :
- a) Date of initial appointment :
 - b) Period of appointment on Deputation/Contract :
 - c) Name of the parent office/ Organization to which you belong :
12. Whether belongs to SC/ST :
13. Training/Courses if any attended abroad :
14. Papers submitted if any :
15. Any other information :

In the event of selection to the above post, I will not withdraw and undertake to accept the post.

Signature of applicant

Date:

Certificate to be given by Head of Office of Shri/Smt.Kum.: _____

Designation: _____.

- 1) It is certified that the particulars furnished by the Officer are correct.
- 2) It is certified that no Disciplinary /Vigilance case is pending or contemplated against the applicant and he/she is clear from the Vigilance/Administrative angle.
- 3) His/Her integrity is certified.
- 4) It is certified that no major/minor penalties have been imposed on the Officer during the last 10 years.
- 5) Attested copies of ACRs/APARs for the last 5 years (2017-2018 to 2021-2022) are enclosed.
- 6) The veracity of the University certificates relating to educational qualification has been ensured and certified.

**Signature of the Head of the
Office alongwith official seal**

Particulars of the Officer for whom Vigilance Comments/Clearance is being sought

(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs :
including batch/year cadre etc.
wherever applicable.

7. Positions held (during the ten preceding years)

Sr. No.	Designation & Place of Posting	From	To

8. Whether the officer has been

Placed on the "Agreed List" or "List of Officers of Doubtful Integrity". (If yes, Details to be given):

9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result. (*) :

10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*) :

11. Is any disciplinary/criminal proceedings :
Or charge sheet pending against the
Officer as on date. (If so, details to be furnished-
including reference no. if any, of the Commission)

12. Is any action contemplated against the officer as on date. (If so, details to be furnished) (*):

13. Whether the officer/official has submitted his/her annual immovable property return of the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit.:

14. Details of complaint pending against the Officer as on dated.

(Name & Signature)

Date:

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.