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**MORMUGAO PORT AUTHORITY
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT**



21.11.2022

MM/NS/CME/

To,

Dear Sir,

Sub: Enquiry No. MM/NS/TM/0114

You are requested to kindly furnish your **best offer** for the below tabulated items in the format given:-

Code No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	HSN/ SAC No.	Others (Rs.)	GST (Rs.)	FOR Destination Amount (Rs.)
N.S.1	Polyester labels of size 85 x 54mm including Resin Ribbon along with samples (Technical Description as attached at Annexure A)	Nos.	1,80,000						

TERMS & CONDITIONS

- PAYMENT:** Kindly note that we are an autonomous body under the Ministry of Ports, Shipping & Waterways, and as such our payment shall be 100% payment within 30 days of receipt of material/invoice/documents by ECS/NEFT/RTGS. Suppliers Invoice should indicate the suppliers and MPA's GST numbers, and the HSN number.
- DELIVERY:** The material will have to be supplied in 3 staggered lots to our store at Baina, Vasco-da-Gama, Goa, on FOR destination basis, 1st lot of 60,000 labels within 8 weeks of receipt of order, 2nd lot of 60,000 labels in the 5th month upon receipt of order & 3rd lot of 60,000 labels in the 9th month of receipt of order. Any damage to the items during transportation shall be to Supplier's account. If the supplied items are rejected due to any defects or quality deficiencies, the supplier has to make his own arrangements at his cost to lift the rejected material and to replace the same immediately.
- VALIDITY:** The offer should be valid for 60 days from the date of opening.
- PART QUANTITIES:** Offers should not contain any sort of conditional discount based on quantity or value of order. The prices quoted should be valid for part quantities also.
- SAMPLE:** A sample of the label & the ribbon to be compulsorily furnished along with the offer. The same will be printed in our system. Only those offers, for which the sample is found satisfactorily will be considered for placement of order. Offers without samples will be summarily rejected.
- LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 0.5% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay for each lot. The total Liquidated Damages shall however not exceed 10% of the total basic value of the order. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco-da-Gama will be considered as date of delivery for the purpose of Liquidated Damages. The GST, as applicable, on LD will be levied.**
- FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. Requests for extension received after expiry of the delivery schedule will not be entertained.

Correspondence Address: 2nd Floor, A.O. Building, Headland-Sada, Mormugao, Goa - 403 804

Material Supply Address: Baina, Opp. Baina Beach, Vasco-da-Gama, Goa - 403 802

Phone: 0832- 2594514, 2594218

Web Site: <https://mptgoa.gov.in/> E-Mail-1 john.decunha@mptgoa.gov.in E-Mail-2 mm@mptgoa.gov.in

8. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 3% of the basic value, exclusive of GST, by Demand Draft or by Bank Guarantee from a Scheduled Bank. The Demand Draft should be drawn in favor of the Financial Advisor and Chief Accounts Officer, Mormugao Port Authority, Goa payable at Mormugao Harbor, Goa. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 1 year and a claim period of further 3 months. The Bank Guarantee will be accepted only on a Vasco-da-Gama branch or any other branch in Goa if the issuing Bank does not have a branch in Vasco-da-Gama. Kindly note that we do not accept Bank Guarantee issued by ICICI Bank. The Security Deposit of the supplier will be forfeited, if the supplier fails to fulfill observance or any of all the material specifications or clauses of the purchase order.

NOTE: Bidders has to accept all the clauses at the above TERMS & CONDITIONS, failing which the offers will be summarily rejected. This tender document is to be signed and submitted in agreement to all the TERMS & CONDITIONS and the SPECIFICATIONS mentioned therein. **The Offers will be evaluated for the individual lowest items.**

Kindly furnish your typed offer in cover marked “MM/NS/TM/0114 due on 07.12.2022”, which shall be opened on **07.12.2022 at 15.30 hrs.** The cover should reach this office **latest by 15.00 hrs** on the due date.

INSTRUCTIONS TO BIDDERS:-

- a. **Offers may be sent by e-mail on 07.12.2022 with protected password.** The protected password of the e-mail shall be sent between **15.00 hrs. to 15.30 hrs. on 07.12.2022**, before the tender opening time on the official e-mail **mm@mptgoa.gov.in**. Offers by e-mail without protected password will be summarily rejected.
- b. **Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **07.12.2022** and time i.e. **15.00 hrs.**
- c. Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPA Administrative Office Building, 2nd Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **07.12.2022 at 15.30 hrs.** The offers, if dropped in the tender box not earmarked for the same i.e. a different tender box, the offer will not be considered.
- d. Offers received after the due date and time will not be considered.
- e. Only one bid from a bidder will be accepted. In case, if more than one bid is furnished by a bidder, both the bids will be rejected.
- f. The bidders, if desire, may witness the bids opening at our premises on the due date **07.12.2022** at 15.30 hrs.
- g. Those bidders whose working/trade license, GSTN, etc. are suspended, their offers will be summarily rejected.
- h. The bidders should take into account any corrigendum published on the tender document before submitting their bids.

Thanking you,

Yours faithfully,

SR. DY. MATERIALS MANAGER

c.c.: MPA Website

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Technical Description

Sr. No.	Description	Unit	Qty.
1.	Labels – Type: Polyester includes Resin Ribbon – size: 85 x 54mm.	Nos.	1,80,000

1. TECHNICAL DETAILS OF POLYESTER LABELS

1. **Size** : 85mm X 55mm with one inch core.
2. **White Polyester** : 50 micron opaque white polyester.
3. **Calliper** : 0.050 mm +/- 10% (SO 534).
4. **Adhesive Strength** : Permanent rubber based adhesive featuring high initial tack and ultimate bond.
5. **Min. Application Temp.** : 5° C
6. **Service Temp. Range** : - 20° C to + 70° C
7. **Liner** : A super calendared glassine paper with excellent strength Characteristics.
8. **Basis weight** : 62 gsm +/- 10% (ISO 536)
9. **Transparency** : 46% (DIN 53147)
10. **Shelf life** : 2 years when stored at 22° C / 50% RH
11. **Release Liner** : white with good thickness
12. **Ribbon** : 55m x 300 mtr with one inch core wash care resin ribbon

The labels should be able to integrate with our existing RFID System, the Card Readers of which are manufactured by M/s Electron India, Chennai, model No. EI 843L.

Note: In case of any deviation in the above indicated specifications, the tenderer has to indicate the same along with the offer.

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