

MORMUGAO PORT AUTHORITY
ENGINEERING MECHANICAL DEPARTMENT

NOTICE INVITING BUDGETARY QUOTATIONS

Name of Work	Budgetary Quotation for "Hiring of 03 nos. motorcycles on rental basis for a period of 03 years at Mormugao Port Authority."
Date of submission of budgetary quotation	On or before on 04.01.2023 at 0930 Hrs.
Address for communication:	Executive Engineer (G), Office of Chief Mechanical Engineer, Engineering Mechanical Dept., Mormugao Port Authority, A.O. Bldg, Headland Sada, Mormugao, Goa – 403804.
Contact Details	Phone :0832-2594227/17/12 Email : xeng.mpa@gmail.com
Website	https://www.mptgoa.gov.in/

Bidders are requested to submit their Budgetary Quotations as per enclosed format at **ANNEXURE – I** to enable us to arrive an estimated cost for tendering.

Budgetary Quotation should be addressed to the "Executive Engineer (G)", Mormugao Port Authority, 2nd floor, AO building, Headland- Sada, Mormugao, 403804.

Executive Engineer (G),
MORMUGAO PORT AUTHORITY

SCOPE OF WORK:

Mormugao Port Authority (MPA) intends to invite Budgetary Quotation for **"Hiring of 03 nos. motorcycles on rental basis for a period of 03 years at Mormugao Port Authority."**

The interested bidders are required to offer their budgetary quotations for as per the price schedule (Bill of Quantities) indicated at Annexure-I enclosed.

Technical/ Commercial Details

1. The motorcycle being supplied shall be brand new and of reputed brand with 125 cc engine capacity along with basic accessories fitted on it such as leg guard, side stand, rear view mirror, etc.
2. The Motorcycles to be deployed without rider/pilot and shall have all the required valid documents and permits for plying in Goa including Licence of Renting motorcycles, permit in respect of particular contract carriage, valid fitness certificates, Registration Certificate (RC), Road tax paid certificate, comprehensive insurance (covering all risks of rider, pillion rider and third party liability), Pollution Under Control (PUC) certificate, etc. The motorcycles shall be registered in the state of Goa.
3. Licence of Renting Motorcycles shall be on the name of bidder and shall be valid throughout the contract period.
4. The motorcycles to be supplied by contractor shall comply with Motor Vehicle Act 1988 and regulations of the Regional Transport Authority.
5. **TIMINGS / USAGE:**
 - (i) The motorcycles shall be operated on round the clock duty (24x7) i.e. from 07.30 hrs to next day 07.30 hrs on all days irrespective of off, Saturdays, Sundays and holidays without any additional charges and as per the requirement of the Controlling/User officer.
 - (ii) The service conditions shall be 3000 kms per motorcycle per month and minimum charges per month for Motorcycle shall be paid at the contracted rate on monthly basis on submission of bill.
 - (iii) Extra kms. as applicable exceeding the prescribed limit in a month shall be paid at the contracted rates.
 - (iv) The unused kilometers upto 200 kms as applicable in any month for the Motorcycle shall be carried forward and adjusted in the subsequent three months, against the respective motorcycle at the same rates. All the decisions of the Controlling officer/User official in this regard shall be binding upon the contractor.

6. The Contractor shall carry out refueling of motorcycles as and when required by Controlling/user officer,
7. The Contractor shall carry out all type of maintenance of supplied Motorcycles including free/paid servicing, breakdown during operations, repairs of punctured tire and replacement of any spares and consumables.
8. The cost of the fuel/ refueling of fuel, all type of maintenance, consumables, insurance, including all other charges in respect of the subject Motorcycles shall be borne by the contractor.
9. The rates quoted shall be inclusive of fuel, lubricants, consumables, repair/maintenance, insurance and all other expenses and inclusive of all taxes, except GST. GST as applicable will be paid extra.
10. In case of accidents, claims shall be made from insurance.
11. Contractor shall be responsible to pay all taxes, charges and duties prescribed for operation of the vehicle within the state of Goa.
12. Income tax as applicable will be deducted at source.
13. The Contractor shall quote the rates as per Price Schedule/ Bill of Quantities (BOQ) at Annexure-I enclosed.
14. The period of contract shall be 3 years and can be extended for the period of 1 year or more or part thereof after mutual consent of contractor and MPA with same rate, terms and conditions.
15. Motorcycles will be deployed for CISF duty and utilization records/log book will be maintained by Controlling Officer indicating therein mileage covered daily on each trip. The opening and closing meter readings for each trip are to be recorded in the logbook.
16. The speedometer and odometer/milometer/kilometer of the hired motorcycle must be maintained at a high standard of accuracy. Any defect noticed shall have to be rectified by the Contractor or his authorized representative. Motorcycle with defective speedometer /odometer/ kilometer recorder will not be accepted for duty.

17. In case of breakdown/ servicing of the Motorcycle or for any other reason if services of motorcycle is unavailable, an alternative arrangement shall be made by the contractor by deploying a substitute Motorcycle of similar capacity in good running condition and shall be not older than 01 year from the commencement date of contract for duty at the given time and place on intimation by controlling officer. If originally supplied motorcycle remains under breakdown for 7 days or more, it shall be replaced by motorcycle as per tender condition. Failure to comply on the part of the contractor to make such alternate arrangement would entitle Mormugao Port Authority to get the scheduled trips performed at the risk and cost of the contractor. Besides, in addition damage charges for non-compliance at the rate of Rs. 300 will be levied on respective motorcycle on per day basis, which will be recovered from the monthly bills of the contractor. Condition of the alternate vehicle shall be checked by the Controlling officer of CISF and his decision about condition of the vehicle will be final.
18. In the event of imposing any damage charges for non-compliance, applicable GST will be collected from the contractor in addition to above.
19. The employees of the contractor will have no link with Mormugao Port Authority and will have no right over privileges enjoyed by employees of the Board.
20. The contractor shall abide/comply by the laws/enactments or any other laws/acts which may be applicable/enforced from time to time in respect of the workmen employed by them under the contract including Minimum Wages Act, Employee's State Insurance Act and Employee's Provident Fund Act 1952 and schemes made under said Act. The contractor shall produce the remittance proof of monthly subscription of ESI/EPF in respect of the staff deployed by them along with the monthly bills.
21. The contractor shall be responsible to comply with all the requirements of various labour, Industrial and commercial law/rules, all statutory/Regional Transport Office's (RTO) requirements necessary for the contract, any acts/rules applicable to this contract
22. The port shall not be responsible for any labour disputes arising between contractor and the staff deployed by contractor.
23. The Competent Authority of MPA reserves the right to accept the quotation wholly or partially, and split the quotation or to reject any or all offers in part or full without assigning the reason thereof.

24. In the event of continued unsatisfactory performance or non-compliance with any of the provisions of this contract, MPA reserves the right to cancel the contract.
25. The Motorcycles shall have a valid permit for plying in Goa.
26. The Motorcycles shall be operated with in the state of Goa.
27. The Controlling Officer of CISF Unit/MPA shall ensure all necessary precautions and condition of the motorcycle, each time before handing over the same to the contractor for refueling/ servicing/ maintenance works.
28. The Controlling Officer shall be responsible for executing, maintaining the contract, maintaining records and other day to day affairs of the contract, and shall co-ordinate with contractor in dealing any issue such as servicing, breakdown, carrying out repairs or involvement in any accidents during the contractual period.
29. The Contractor shall have to obtain Port entry pass for contractor's authorised representative and the Motorcycles at his own cost for operating the motorcycles inside the Port area during the contract period as per applicable Scale of rates.
30. Port shall not be liable for altercation / accident during the contract period.
31. Port being a protected / custom bound area, the authorised representative deployed by the Contractor for this intended service shall not indulge in any illegal, anti-social, anti-national activities.
32. The Contractor shall ensure that all safety and security regulations of the Port are adhered to as and when entering the Port Area for motorcycle maintenance.
33. The contractor shall not be permitted to wash the hired Motorcycles using Port facility.
34. In case of outbreak of Covid-19, contractor/ authorized representative shall use face mask compulsorily and shall follow the guidelines issued by MPA or Govt. of Goa.
35. The budgetary quotation shall be valid for a period of 180 days.
36. **RATES AND AMOUNTS INCLUDE ALL CHARGES:**

The rates and amounts submitted by the Bidder shall include all payments on account of taxes, levies, duties, royalties, etc., payable to the State of Goa or Government of India or any other authority or Body Corporate and all other incidental

charges that the Bidder may have to bear for the execution of the Works. The Bidders shall make their own arrangements to ascertain the applicable rates in respect of Central Excise Duty from the concerned Govt. Authorities. However, GST will be extra as applicable. The rates shall be valid during the entire contract period subject to fuel price variation.

37. FUEL PRICE VARIATION:

In the event of an increase or decrease in fuel price, the monthly escalation amount to be paid and de-escalation amount to be deducted will be governed by the following formula.

- a) Escalation = (Variation in Rs in price of fuel per litre x Total actual Kms. run in the month) / Average Kms. per litre.
- b) De-escalation = (Variation in Rs in price of fuel per litre x Total actual Kms. run in the month) / Average Kms. per litre.

Fuel consumption shall be considered as 55 km per litre. The contracted rates will be based on the price of Petrol in Vasco as on date of issue of Letter of Award (LOA). The escalation/de-escalation clause is applicable for only the actual kilometers run by the Motorcycle. The fuel escalation shall be computed considering the price of fuel on the day fuel is refilled by producing the bill of each time fuel is refilled for the month in which services are provided.

Executive Engineer (G)
MORMUGAO PORT AUTHORITY

BUDGETARY QUOTATION

PRICE SCHEDULE (BILL OF QUANTITIES)

Budgetary Quotation for “Hiring of 03 nos. motorcycles on rental basis for a period of 03 years at Mormugao Port Authority.”

1. PART-I (Monthly Charges)

Sr. No.	Description of Work	Unit	Unit Rate/Month (in Rs.)		GST%
			In Figure	In Words	
1	Minimum charges payable upto 3000 Kms. and 24x7 working per motorcycle per month. (For a period of three years)	month			

2. PART-II (Additional Kilometers)

Sr. No.	Description of Work	Unit	Unit Rate/Km (in Rs.)		GST %
			In Figure	In Words	
1	Rate per km. exceeding 3000 kms in a month	Km			

Note: The bidder shall quote the price exclusive of GST. Applicable GST shall be paid on the quoted price. The bidder shall indicate the applicable GST rate.

BIDDER'S SIGN WITH SEAL

Place:

Date: