



आईएसओ 9001-2015 पल्लन
AN ISO 9001-2015 PORT

MORMUGAO PORT AUTHORITY
ENGINEERING (CIVIL) DEPARTMENT.

QUOTATION NOTICE

QUOTATION NO. CE/Q- 69 /2022

Sealed percentage rate quotations in single cover are invited from the registered contractors/unregistered artisans through Port Website & Notice board having the experience in undertaking the work of “**Providing Curtains in Dy. Chairman's cabin in Administrative Office building at Headland.**”

Cost of quotation : **NIL**

Earnest Money Deposit: Rs.800/- or exemption certificate as per Clause No. 34 (d) of Additional Special Instructions.

Exemption towards payment of EMD will be extended only to Micro and Small Enterprises.

Estimated cost of work : Rs.39,600/-

Time limit of completion : 30 days

The quotation form can be obtained from the office of the Chief Engineer, Mormugao Port Authority, Headland Sada, during office hours from 18.10.2022 to 20.10.2022 on payment of Rs. **NIL** inclusive of 18% GST. A printed set, Volume I comprising of Instruction to Tenderers, General and Special Conditions, General Specifications etc. of Mormugao Port Authority will be considered as part of Quotation Form.

The Tender fee and EMD shall be paid in e-payment mode or by Demand Draft drawn in favour of FA & CAO, MPA payable at Mormugao, Goa, to be submitted in original in sealed envelope before the due date and time of opening of the tender, scanned copy of DD will be enclosed with the Quotation.

Mode of Payment towards Tender Cost, & Earnest Money Deposit (EMD) to be paid online through e-Payment mode as under:

- i. National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement RTGS). Tenderer requires download pre-printed Challan towards credit of MPA and make its payment through any of their Bank. UTR no. to be made available along with the tender documents for the proof of submission of tender cost and EMD failing which their tender will not considered for evaluation.
- ii. Debit/ Credit Card of type VISA, MASTERCARD or RuPay.
- iii. Net Banking: Payment can be made through the Internet Banking of Any Bank.

- iv. Bank details are given in the next page and NEFT/RTGS to be used for that account only.
- v. Proof of payment made has to be enclosed with the tender such as UTR details,/ Demand Draft details/ cash receipt received from MPA

Note:

- i) Any Payments made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before any due date and attach the scanned copy of challans in the Quotation as a token of payment
- ii) D.D. if any should be submitted in original to the office of Chief Engineer's Account section in sealed envelope with Quotation number and name of work latest by two hours before opening of the technical bid.

Quotation duly completed should reach the office of the Chief Engineer, Mormugao Port Authority, Headland, Sada by 15.00 hours on 20/10/2022 and they will be opened at 15.30 hours on the same day in the presence of such bidders as may wish to be present.

The Port Authority reserves the right to reject any or all the quotations without assigning any reasons thereof.

Executive Engineer (HL)

Headland Sada.

Date:-



आईएसओ 9001-2015 पत्तन
AN ISO 9001-2015 PORT

MORMUGAO PORT AUTHORITY
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q- 69 /2022

Name of work: "Providing Curtains in Dy. Chairman's cabin in Administrative Office building at Headland."

ELECTRONIC PAYMENT SYSTEM MANDATE FORM

The details for processing the payment through RTGS as below:-

Name of the Beneficiary	MORMUGAO PORT AUTHORITY GENERAL ACCOUNT
Address of Beneficiary with PIN Code	Administrative Office Building, Headland Sada, GOA - 403804
PAN Number	AAALMO293P
Name & Mobile Number of responsible person	MILIND DESSAI / 9823082682 milind.desai@mptgoa.com
Name of the Bank and Branch	STATE BANK OF INDIA, Harbour Branch
Bank Telephone No.	0832-2520212
Address of the Bank	STATE BANK OF INDIA MORMUGAO HARBOUR, GOA - 403803
MICR Code of the Bank	403002024
IFSC Code No.	SBIN0002164
Type of Account and Branch Code	Current Account / Branch Code:- 002164
Account number of the Bank	10438017048
	MPA GENERAL ACCOUNT
Beneficiary E-mail ID	cashmpt@mptgoa.com



आईएसओ 9001-2015 पल्लन
AN ISO 9001-2015 PORT

MORMUGAO PORT AUTHORITY
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q- 69 /2022

Name of work: "Providing Curtains in Dy. Chairman's cabin in Administrative Office building at Headland."

Sr. No.	Particulars	Clause of G. C.	Details
1.	Amount of Security Deposit and time	-----	3% of the contract value and to be released on completion of contract.
2.	Period for commencement from the Chief Engineer's orders to commence.	-----	Immediate from receipt of intimation or as directed
3.	Contract period	-----	30 Days
4.	Amount of liquidated damages.	-----	Calculated at 0.5% value of the contract per week of seven days, or part thereof subject to a ceiling of 5% value of the contract.
5.	Free Period of maintenance.	-----	N.A.
6.	Percentage of retention from each running account bill	-----	N.A.
7.	Limit of Retention Money	-----	N.A.
8.	Total Security Deposit and Retention Money.	-----	3% value of the contract
9.	Minimum amount of interim Certificate.	-----	Full and final bill Amount
10.	Time within which payment to be made after contractor's submission of the bill.	-----	100% payment within 20 days of recording measurements and submission of bill in quadruplicate after obtaining signature of JE/EA and AEN/AXEN concerned with all supporting documents.
11.	Minimum amount of third party insurance	-----	5% of tender amount

SIGNATURE OF THE BIDDER



आईएसओ 9001-2015 पत्तन
AN ISO 9001-2015 PORT

MORMUGAO PORT AUTHORITY
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q- 69 /2022

Name of work: “Providing Curtains in Dy. Chairman's cabin in Administrative Office building at Headland.”

CONDITIONS:

1. Work shall be started immediately from the date of receipt of the intimation.
2. Water and electricity if required will be provided free of cost subject to availability.
3. The Contractor shall be liable for any damage or compensation payable in respect of in consequence of any accident or injury to any worker or other person in the employment of the contractor or to any damage caused to port property or person.
4. GST registration for the bidder is mandatory. Bidder has to enclose attested copy of GST Registration No. along with the Quotation.
5. **GST** has to be claimed extra as applicable while submitting the Bill/bills.
6. “The bidder shall quote the price exclusive of GST. Applicable GST @ 18% shall be paid on the quoted price.
7. The Vendors under GST has to submit Declaration that GST is not applicable to him, due to turnover of less than 40 Lakhs.
8. Bill shall be paid after completion of work and within a period of 20 days from the date of receipt of the bill based on the joint measurement.
9. The quantities indicated are only tentative and contractor cannot claim extra for reduction in quantity.



आईएसओ 9001-2015 पत्तन
AN ISO 9001-2015 PORT

MORMUGAO PORT AUTHORITY
ENGINEERING (CIVIL) DEPARTMENT

QUOTATION NO. CE/Q- 69 /2022

Name of work: “Providing Curtains in Dy. Chairman's cabin in Administrative Office building at Headland.”

SCOPE OF WORK:

The work put to the tender broadly comprises of:

1. Supplying and fixing of window curtains of required size(1.20x2.55 m) of approved pattern and shade.
2. Supplying and fixing of window curtains of required size(1.20x1.80 m) of lace material.

VENDOR REGISTRATION FORM

1. Name of the Organization : _____
2. Address (In Detail) : _____
3. Telephone Number : _____
4. E-Mail Id : _____
5. Permanent Account Number (PAN) : _____
6. Bank Name : _____
7. Bank Branch Address (In Detail) : _____
8. Bank Branch Code : _____
9. Bank Account Number : _____
10. Bank Account Type : _____
11. Magnetic Ink Character Recognizer (MICR) : _____
12. Tax Identification Number (TIN) : _____
13. **GST** Registration Number : _____
14. **GST** Registration Code : _____
15. CST Registration Number : _____
16. Employee Provident Fund (EPF) Registration Number : _____
17. Employee State Insurance Scheme (ESIS) Registration Number : _____
18. IFSC Code : _____

Sr No	Particular	Mormugao Port Authority	Data Required
1	Customer Name as per GST Registration Certificate	Mormugao Port Authority	
2	Full Postal Address	Administrative Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	Provisional ID	30AAALM0293P1ZY	
10	GST No.	To be allotted	
11	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
12	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
13	Type of Customer (Manufacturer/Trader/Importer/ Depot/Service Provider/Works Contractor/Principal/Consumer)	Service Provider	
14	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
15	Whether B2B or B2c (B= Business & C= Customer)	B2B	
16	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
17	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
18	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act,2017 ? (Yes or No)	No.	

19	Central Excise Registration No.	--	
20	Service Tax Registration No.	AAALM0293PST001	
21	VAT - TIN	30181201096	
22	CST - TIN	V/CST/1683	
23	IEC	1706000073	
24	Contact Details :		
	Name	Shri.Anant Chodnekar	
	Designation	FA & CAO	
	Phone No.	0832-2521132	
	E-mail	facao@mptgoa.com anant.chodnekar@mp tgoa.com	

I, Mr./Mrs. _____(Proprietor/Partner/Director) of M/s _____do certify that the information given above is complete and correct.

Place

Signature

Date

(Name: _____)



आईएसओ 9001-2015 पत्तन
AN ISO 9001-2015 PORT

**MORMUGAO PORT AUTHORITY
ENGINEERING (CIVIL) DEPARTMENT**

Quotation No. CE/Q- 69/2022

Name of work: "Providing Curtains in Dy. Chairman's cabin in Administrative Office building at Headland."

SCHEDULE OF QUANTITIES AND RATES

Sr. No.	Description of work	Approx Qty.	Unit of Qty. in words	Rate in Fig/ words	Amount (Rs)
1.	2.	3.	4.	5.	6.
1	Supplying and fixing of window curtains of required size(1.20x2.55 m) of approved pattern and shade (Solitaire make, design No. 7559, colour No. 05) as directed including the cost of curtains, stitching charges, fixing rings, tape beading of required size , scaffolding and transportation etc. . All tools & plants, labour and material, etc. complete. Note: Minimum rate of curtain cloth is Rs. 395/-per Rm	No	18.00	1600.00	28800.00
2	Supplying and fixing of window curtains of required size(1.20x1.80 m) of lace material and approved pattern / shade including the cost of curtains, stitching charges, fixing rings, tape beading of required size , scaffolding and transportation etc. complete . All tools & plants, labour and material, etc. complete.	No	18.00	600.00	10800.00

Total (A) Rs.39,600.00

'A' Total amount of quotation inclusive of all taxes (except GST) = "A" = Rs. 39,600.00

1. ADD _____% (IN FIGURES)

In words _____

Over the above amount at "A" i.e Rs. _____

OR

2. DEDUCT _____ % (IN FIGURES)

In words _____

From the above amount at "A" i.e. Rs. _____

'B' Total Quoted Tender Amount inclusive of all Taxes excluding GST

In Figure – Rs.

In Words Rupees _____

_____ Only.

TENDERERS SHOULD SCORE OUT EITHER "ADD" OR "DEDUCT" AS THE CASE MAY BE"

NOTES:

1. Tenderers should score either "ADD" or "DEDUCT" as the case may be.
2. Tenderers are advised in their own interest to inspect the site before tendering.
3. The quantities given above in the schedule of Quantities and Rates are approximate and are furnished for the guidance of the tenderers.

Witness's Signature: _____

Tenderer's Signature: _____

Name: _____

Name: _____

Address: _____

Address: _____

Tel No: _____

Tel No: _____

Mobile No: _____

Mobile No. _____

Date: _____

Date: _____

