



मुरगांव पत्तन प्राधिकरण

प्रशासनिक कार्यालय, हेडलैंड, सडा, गोवा- 403804

MORMUGAO PORT AUTHORITY

ADMINISTRATIVE OFFICE: HEADLAND, SADA, GOA 403804

Website: contactus@mptgoa.gov.in www.mptgoa.gov.in



MM/NS/CISF/

24.01.2024

To,

Sub: - Enquiry for procurement of 125CC Motor Cycles – 03 nos.

You are requested to kindly furnish your quotation for the subject motorcycles as described below:-

Supply of Motor Cycle complete with HSRP numbers plates, registration certificate, warranty and service manual, duly insured by Insurance Company and with Road Tax paid as per following accessories installed on it – 03 nos.

- 1) Rear view mirror left and right.
- 2) Leg Guard.
- 3) Side Stand.
- 4) Main Stand.
- 5) Saree Guard.
- 6) All Foot Rest.

Enquiry No. MM/NS/CISF/0161 due on 29.01.2024.

Kindly note that we are a Govt. of India organization, and as such:-

1. **PAYMENT:** Our payment shall be 100% advance upon readiness of the Motorcycles for delivery. A copy of the proforma invoice will have to be furnished in advance to enable us to release the payment. The account details of the supplier will have to be furnished upon receipt of the order. Suppliers Invoice should indicate the suppliers and MPA's GST numbers and suppliers HSN number. Confirm acceptance.
2. **DELIVERY:** The delivery period is within 2 weeks upon receipt of our order. Confirm acceptance. You will have to intimate us the readiness of the motor cycles, duly insured, with Registration Certificate, paid Road Tax and HSRP number plates, with readiness in all respect.
3. **DOCUMENTATION:** Kindly indicate the documents required to be furnished from our end.
4. **TAXES:** Kindly indicate the full GST applicable separately in your offer.
5. **DEALERSHIP CERTIFICATE:** Dealership certificate s to be furnished along with your offer.
6. **VALIDITY:** Your quotation should be valid for 90 days from date of opening.
7. As per notification No. D.Tpt/EST/5/17/2005/478 dt. 22/03/2005 of official Gazette Series II No. 53. In exercise of the powers conferred by Clause (ii) of sub-rule (1) of Rule 22 of the Goa, Daman and Diu Motor Vehicle Tax Act, 1974, the Government of Goa hereby exempts Motor Vehicles owned by Mormugao Port Authority (MPA), Headland Sada, Mormugao, Goa from payment of tax due to this State, being a Local Authority.

NOTE: Bidders has to accept all the clauses at Sr. Nos. 1 to 7 failing which the offers will be summarily rejected.

INSTRUCTIONS TO BIDDERS:-

- a. **Offers may be sent by e-mail with protected password.** The protected password of the e-mail shall be sent between 15.00 hrs. to 15.30 hrs. on **29.01.2024**, before the tender opening time on the official e-mail mm@mptgoa.gov.in. Offers by e-mail without protected password will be summarily rejected.
- b. **Bidders may also send their offers by Courier Service or by Post** and ensure that the same is received by this office within the due date i.e. **29.01.2024** and time i.e. **15.00 hrs.**
- c. Bidders may also submit their offers in sealed envelope and drop the same in the Tender Box kept at the MPA Administrative Office Building, 2nd Floor, MM Division, by 15.00 hrs. on the due date. The offers to be put in Tender Box earmarked for the subject tender, indicating the relevant subject, tender number and due date. The offers will be opened on the due date i.e. **29.01.2024 at 15.30 hrs.** The offers, if dropped in the tender box not earmarked for the same i.e a different tender box, the offer will not be considered.
- d. Offers received after the due date and time will not be considered.
- e. The bidders, if desire, may witness the bids opening at our premises on the due date **29.01.2024** at 15.30 hrs.
- f. The bidder shall submit only one bid for this tender. In case the bidder submits more than one Bid for this tender all his bids will be summarily rejected.
- g. Those bidders whose working/trade license, GSTN, etc. are suspended, their offers will be summarily rejected.
- h. The bidders should take into account any corrigendum published on the Tender document before submitting their bids.

Kindly furnish your complete offer immediately by return e-mail.

Thanking you,

Yours faithfully,

Sr. Dy. MATERIALS MANAGER