



MORMUGAO PORT AUTHORITY
MATERIALS MANAGEMENT DIVISION
ENGINEERING (MECHANICAL) DEPARTMENT



MM/16/

09.01.2024

To,

Dear Sir,

Sub:- Budgetary quotation

You are requested to kindly furnish your budgetary quotation for the subject items in the following format:-

Code No.	Description	Qty.	U/Rate (Rs.)	Freight (Rs.)	HSN/ SAC No.	Others (Rs.)	GST (Rs.)
M16050910	Copy Printer ink black for Gestetner Model 6123 digital duplicator.	07 Nos					
M16050920	Copy printer Roll (CPMT-21) for Gestetner Model 6123 Digital Duplicator	02 Nos					

1. VALIDITY: Your quotation should be valid for 60 days from the date of opening. Confirm acceptance.
2. Kindly mention the HSN/SAC No. at the time of quoting.
3. Kindly submit your budgetary quotation no. **BQ/MM/16/102** on or before due date i.e. on **17.01.2024**.

Thanking you,

Yours faithfully,

Sr. DY. MATERIALS MANAGER