

प्रशासनिक कार्यालय, <u>हेडलैंड</u>, <u>सडा</u>, गोवा- 403804

MORMUGAO PORT AUTHORITY

ADMINISTRATIVE OFFICE: HEADLAND, SADA, GOA 403804 Website: contactus@mptgoa.gov.in www.mptgoa.gov.in



वशुंगेव कुटुम्बकम्

MM/16/	17.01.2024
MIMI / 10 /	17.01.2027

To,

Dear Sir,

Sub:- Budgetary quotation

You are requested to kindly furnish your budgetary quotation for the subject items in the following format:-

Code No.	Description	Unit	Qty.	U/Rate (Rs.)	HSN/ SAC No.	Others (Rs.)	GST (Rs.)
	Offset Printing and supply of Service Books on 14 Kgs Ledger paper in size 210 X 340 mm, in the form of registers with thick card board cover and bottom with pasting of light cream colour paper, reinforced with calicloth with center stitch binding with good quality Calicloth & all the edges as per the sample.	50 Nos					
	Note: If required you may see the specimen from our office.						

- 1. <u>VALIDITY:</u> Your quotation should be valid for 60 days from the date of opening. <u>Confirm acceptance</u>.
- 2. Kindly mention the HSN/SAC No. at the time of quoting.
- 3. Kindly submit your budgetary quotation no. **BQ/MM/16/103** on or before due date i.e. on **24.01.2024.**

Thanking you,

Yours faithfully,

Sr. DY. MATERIALS MANAGER