

**NOTICE INVITING BUDGETORY OFFERS**

Name of Work	<b>NAME OF WORK : “Rate Contract (RC) for Hiring of Light &amp; Sound system for a period of 3 years”</b>
Date of submission of budgetary quotation	On or Before <b>12/03/2025</b>
Address for communication:	Executive Engineer (E-HL), Mechanical Engineering Department, Mormugao Port Authority, Electrical Section, 1st Floor, Admin. Building, Headland sada Vasco-da-Gama Goa - 403804
Contact Details	Phone : (0832) 2594241, 2594244 Email : <a href="mailto:xene.mgpt@gmail.com">xene.mgpt@gmail.com</a>
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**EXECUTIVE ENGINEER (E-HL)**

**MORMUGAO PORT AUTHORITY**

**MORMUGAO PORT AUTHORITY**  
**ENGINEERING MECHANICAL DEPARTMENT**

CME/XEN(E-HL)/W-7/2025/

Date: /03/2025

**Sub: Rate Contract (RC) for Hiring of Light & Sound system for a period of 3 years.**

Ref:- Budgetary Quotation No. CME/XEN(EHL)/W-7/BQ1

Mormugao Port Authority intends to carry out the work of Rate Contract (RC) for Hiring of Light & Sound system for a period of 3 years. As such, kindly furnish the budgetary quotation for the same (Scope of work enclosed as Schedule - 'A' and Price Schedule enclosed as Schedule - 'A1').

Your budgetary quotation should reach to this office on 12/03/2025.

Thanking you,

Yours sincerely,

**EXECUTIVE ENGINEER (E-HL)**

**Scope of Work**

**1.0. General :**

Mormugao Port Authority is one of the oldest ports on the West Coast of India located in the state of Goa, commissioned in 1885. This port is one among twelve major ports in India. This port is midway between ports of Mumbai and New Mangalore Port and is blessed with a protected open type natural harbour. Over the years, it has developed a deep draft channel. With its location at the mouth of the Zuari River, it is a crucial component in the flourishing export industry of the state of Goa. It became one amongst the major ports of the country in 1964.

**2.0. Scope**

- 2.1 The scope of work includes providing light and sound system on hiring basis for the Port's official functions/events for a period from 16.08.2025 to 15.08.2028. The items for light system and/or sound system shall strictly be provided as per request/usage from Port for each event.
- 2.2 There will be approximately 08 events in a year. The annual quantity utilization shown is tentative and payment will be made pro-rata based on actual usage of items as per the occasion.
- 2.3 During the entire currency of the contract period, the Contractor shall ensure 100% availability of the sound & light system for satisfactory functioning for each occurrence, once it is installed & commissioned.
- 2.4 The Contractor shall supply, transport, load & unload, install, test and commission the sound & light system as necessary, including additional wiring etc, and made operational one day prior to the event day.
- 2.5 The work order (requirement letter) will be issued to the contractor as and when case arises for Hiring the Sound & Light system during the currency of the RC. The Sound & Light system should be available at MPA site within a minimum time of 24 hrs from the time of intimation or as the case may be.
- 2.6 Per unit rate indicated shall be for utilization of each item from start of the event/function up to maximum 24 hrs. If, any item is used beyond 24 hrs up to 48 hrs, it shall be considered as 2 items are utilized and so on.
- 2.7 The Contractor shall deploy trained electrician for light system and sound technician for sound system. They shall be stationed at the console during the entire program for smooth functioning of important events graced by VVIPs.

- 2.8 The Contractor shall arrange the DG set as and when requested by the Port for event basis and supply oil, lubricants, fuel and any other consumable for the operation of DG Set during the program.
- 2.9 The Contractor shall make necessary arrangement to provide changeover switch with grid connection & hired DG set power connection. The Entire program shall be run on hired DG set power supply, in case of failure of DG set, the changeover shall be positioned to grid connection immediately for smooth functioning of program. However, penalty will be imposed as per clause no. 2.12 Deduction towards failure of DG set.
- 2.10 The Contractor shall ensure strict compliance to General safety rules, Electricity rules & regulations. The Contractor shall be solely responsible for the consequences arising out of non-compliance of safety & electrical rules and regulations.
- 2.11 The Contractor will have to ensure availability of adequately skilled manpower during the Contract period for ensuring smooth functioning of the program without any problem.
- 2.12 Transportation of Sound & Light system equipment's, DG Set, tools, labour and other accessories to Mormugao Port and back; transit insurance, and payment of all other taxes and duties; loading and unloading of same; and installation etc. shall be under the scope of the Contractor at their cost.
- 2.13 **Deduction towards failure of DG set:**

The Contractor shall ensure 100% availability of the DG Set for satisfactory operation once it is installed & commissioned, for each event during the entire contract period. The DG Set must be manned continuously to provide service as and when required. Any failure to achieve 100% availability shall lead to a deduction from the bills of the Contractor as detailed below:

- (i) If the DG set fails to deliver power to the program up to 05 minutes due to the system issues, a penalty of Rs.2000/- per occurrence for the first two occurrences will be deducted from the bill of the Contractor.
- (ii) If the DG set fails to deliver power to the program up to 5 minutes for more than two instances in a program, then the amount towards the hiring charges of DG set shall not be paid to the contractor. This will be in addition to penalty as per clause 2.12(i) above.

- (iii) If the DG set fails to deliver power to the program for more than 5 minutes at a single instance, then penalty of Rs. 5000/- will be deducted from the bill of the contractor and hiring charges of the DG set shall not be paid to the contractor.

### **3.0 Other Terms and conditions**

- 3.1 The Tenderer may visit the work site and get acquainted himself with the site conditions, nature of work involved before quoting, by taking prior appointment with the undersigned. Any assistance in this regard will be provided by the Department.
- 3.2 The Bidder should quote the rate by taking into consideration all operational expenses to operate the lighting system and sound system during each occasion/event.
- 3.3 **PRICES:** The rates quoted shall be valid for 180 days. The evaluation shall be on the basic price (Total as per Price schedule / BOQ) and shall be considered lowest among all bidders. The rates entered in the Schedule of Quantities by the contractor shall include the provision of all supporting special equipment, labour of required skill, supervision, materials, erection, overheads and profits, watch and ward, insurance charges, during execution and every incidental and contingent costs and charges, whatsoever, excluding GST if any for compliance with conditions of contract and specification. The GST will be paid extra as applicable which shall be claimed along with the Bill. If any new tax imposed by the State/Central Govt., same shall be reimbursed by producing documentary proof.
- 3.4 The rates accepted by the Port for the RC will be effective for contractual period of three years.
- 3.5 The contractor shall take utmost care during the execution of service. If any damages to the Port properties, the cost of damage shall be deducted from the contracts bill.
- 3.6 **TAXES:** Applicable GST at the time of service during the contractual period will be paid extra.
- 3.7 **CONTRACT PERIOD:** The RC will be for a period of three (3) years from 16.08.2025 to 15.08.2028. The Light and sound systems will be utilized for Official programs, functions, National festivals etc.
- 3.8 **PAYMENT:** The BOQ mentioned in the price schedule is indicative only, which may

increase or decrease as per actual quantity required at site. If the item quantities are increased, the payment towards the same will be made on prorated basis based on the quoted rates. The payment will be made within 30 working days as per actual quantities supplied at the accepted rates, upon submission of undisputed bills in duplicate & with all supporting documents. The contractor shall furnish their bank account details for the payment through ECS by MPA. A copy of the PAN card, GST Registration no., MICR number Name of the Branch along with Bill for arranging payment made through E.C.S. by MPA.

- 3.9 Offers should not contain any sort of conditional discounts based on quantity or value of order.

**SCHEDULE OF PRICES AND QUANTITIES**

<b>Sr. No.</b>	<b>Item description</b>	<b>Qty.</b>	<b>Unit</b>	<b>Rate/Unit (Rs.) excl. of GST</b>	<b>Total Amount (Rs) Excl. of G.S.T</b>	<b>GST %</b>
1.	Stage Light – Tubelights 20W LED	40	Nos			
2.	Decorative Light – Miniature LED lights (Each set shall have 100 nos lights)	1290	Set			
3.	Running LED strip/ belt light ( Each strip/belt set shall have 300 nos lights)	34	Set			
4.	LED floodlight focus Lamps (100W)	34	Nos			
5.	LED floodlight focus Lamps (200W)	28	Nos			
6.	Industrial Heavy Duty Pedestal Fans with sweep 750mm and above and air delivery 300 cubic metre/min and above	56	Nos			
7.	Desert cooler with tank capacity of 50 litre and above and air delivery 3200 m <sup>3</sup> /hr and above	24	Nos			
8.	Provide 25 - 50 KVA rating DG set during the function, Fuel to be provided by the Contractor.	6	Events			
9.	Front Speakers 2400 W -2 nos	24	Set			
10.	Rear Speakers 800 W- 2 nos	18	Set			
11.	Floor Monitors – 2nos	12	Set			
12.	Power Amplifier – 6000W	24	Nos			
13.	12 Channel Mixer Console	12	Nos			
14.	Laptop/ DVD Player	12	Nos			
15.	Mike Stands Long and Short	72	Nos			
16.	Gooseneck/Podium Mikes	18	Nos			
17.	UHF collar Mike	6	Nos			
18.	UHF cordless hand Mike	72	Nos			
<b>TOTAL(Exclusive of G.S.T)</b>						

(In Words Rupees \_\_\_\_\_ only  
exclusive of GST)

**Note: The rates quoted shall be inclusive of freight, packing & forwarding, insurance but excusive of GST. Applicable GST shall be paid extra.**

**Date:**

**Signature:**

**Place:**

**Name:**

**Address:**

**Office Seal of firm:**