

To,

**Dear Sir,**

**Last date and time of submission of tender: on 18.07.2023 before 11.00**

**hrs.**

**Date and time for opening of TENDER: on 18.07.2023 at 11.30 hrs.**

**Sub:** 1. Refilling and Hydraulic Testing of Fire Extinguishers – 129 Nos.  
2. Discharge pipes (for 6.5 Kg cylinders) – 100 Nos.

**Ref:** Tender No. DC/FS(IND)/2023/02 due on 11.07.2023 at 15.30 hrs.

**Total Estimated Cost:** Rs. 1,30,530.00 (Rupees One Lakh Thirty Thousand Five Hundred Sixty only).

You are requested to furnish your offer in **single cover system** against our Tender.

The Offer or Cover shall contain complete & detailed technical specifications and commercial terms and conditions such as packing & forwarding, freight, insurance, discount, taxes, price variation clause and any other conditions including the price and should be sealed and submitted to “The Deputy Conservator, Marine Department, First Floor, Administrative Office Building, Headland, Sada, Go – 403 804.

Cover marked **DC/FS(IND)/2023/02** due on 18.07.2023 shall be opened on **18.07.2023** at **11.30 hrs.**

Tenders should be kept valid for a minimum period of 60 days from the date of opening and shall conform to the general terms and conditions of contract attached.

**The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.**

Yours faithfully,

**DEPUTY CONSERVATOR**

## **INSTRUCTIONS TO TENDERERS**

### **GENERAL**

1. **Only tenderers having experience in re-filling and HPT for CO<sub>2</sub> fire-extinguishers and re-filling of ABC fire extinguishers are eligible to apply for this Tender. They should be certified by any State Fire & Emergency Services.**
2. **Tenders received before the last date and time for submission of tender will be opened on the due date at 11.30 hrs.** The bidders can witness the Tender opening.
3. The prices should be quoted item wise separately. Prices quoted on lump sum basis (i.e. for all the items taken together) will not be considered and the offer is liable to be rejected.
4. Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
5. The prices should be valid for part quantities also, as the tender will be processed for each item separately.
6. Full GST will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period.
7. The Tender Conditions, Conditions of Contract and the Tender Form attached should be signed and uploaded along with "Techno Commercial Offer" - Cover I in acceptance of all the terms and conditions mentioned therein. In case this is not done, the tender is liable to be rejected.
8. The offer submitted should satisfy all technical specifications in the attached Annexure-A, else the offer is liable to be rejected.
9. If the offers are found to deviate from our commercial terms & conditions and technical specifications they are liable to be rejected. Any deviation to the specifications, the scope of work, etc. should be clearly indicated in the offer.
10. All documentary evidence and information requested should be uploaded along with your offer without fail.
11. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.
12. Those bidders whose working/trade license, GSTN, etc. are suspended, their offers will be summarily rejected.
13. The bidders should take into account any corrigendum published on the Tender document before submitting their bids.

### **DEPUTY CONSERVATOR**

**NOTE: The above form should be submitted with your offer duly signed and stamped failing which your offer shall be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.**

### **ADDITIONAL TERMS AND CONDITIONS**

1. **PRICES:** Prices quoted should be firm and on FOR destination basis inclusive of transit insurance indicating clearly the quantum of taxes and other charges whatsoever applicable. The cylinders will have to be collected from our premises at the Central Fire Station, Mormugao Port Authority, Jetty, Harbour, Goa – 403 803, and will have to be returned to the same place after the work is accomplished (all necessary Gate Pass arrangements will be made by our representative. In case of any statutory revision in taxes within the delivery period of supply order, the same will be considered provided you furnish documentary evidence such as copy of Govt. notification.
2. **TAXES:** Full GST as applicable at the time of delivery during the contractual period.
3. **DELIVERY:** The work/material is to be completed/supplied within 3 weeks of receipt of order. The material will have to be supplied on 'door delivery' basis to the Fire Station, Mormugao harbour, Goa – 403 803, duly insured at your cost.
4. **PART QUANTITIES:** The prices should be quoted item wise separately. Offers should not contain any sort of conditional discount based on quantity or value of order. The prices quoted should be valid for part/lesser quantities also. The evaluation will be done on overall lowest acceptable basis.
5. **PACKING:** The materials shall be duly packed adequately to withstand the hazards of transportation. Environmental friendly material to be used for packing.
6. **INSPECTION:** The material will be inspected by our Officer on receipt at the Fire Station. Any damage to the items during transportation shall be to Supplier's account. If the supplied store is rejected due to any defects or quality deficiencies or description inconsistency, the supplier has to make his own arrangements at his cost to lift the rejected materials and to replace the same immediately.
7. **PAYMENT:** Our payment shall be released vide NEFT/RTGS within 30 days of satisfactory completion of work, and furnishing of all the listed documents, and the invoice, whichever is later.
8. **VALIDITY:** The rates offered shall be valid for a period of 60 days from the date of opening.
9. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 10% of the estimated cost, by Cash from a Scheduled Bank. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Authority, Goa payable at Mormugao Harbour, Goa. The Security Deposit of the supplier will be forfeited, if the supplier fails to fulfil observance of any of all the material specifications or clauses of the purchase order. The Security Deposit will be refunded upon satisfactory completion of the work/supply.
13. **JURISDICTION:** In case of any dispute the jurisdiction will be GOA only.
14. **SCOPE OF WORK:** As per the attached annexure.

### **DEPUTY CONSERVATOR**

We hereby certify that we agree to all the above tender terms and conditions.

---

**Signature and Seal of Tenderer**

**NOTE: This above form should be furnished along with your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.**

**Tender No. DC/FS(IND)/2023/02 due on 18.07.2023****DETAILS OF ITEMS REQUIRED**

<b>Sr. No</b>	<b>Description</b>	<b>Qty.</b>
1.	Refilling of Co2 2.5 kg fire extinguisher refilled with Carbon dioxide gas with HPT certificate	34 AU
2.	Refilling of Co2 3.5 kg fire extinguisher refilled with Carbon dioxide gas with HPT test certificate	04 AU
3.	Refilling of Co2 4.5 kg fire extinguisher refilled with Carbon dioxide gas with HPT certificate	23 AU
4.	Refilling of Co2 6.5 kg fire extinguisher refilled with Carbon dioxide gas with HPT certificate	18 AU
5.	Refilling of ABC 6 kg fire extinguisher with mono ammonium phosphate dry chemical powder	20 AU
6.	Refilling of ABC 9 kg fire extinguisher with mono ammonium phosphate dry chemical powder	30 AU
7.	Supply of Co2 hose pipe ID 3/8"WP 3025 PSI 210 BAR without discharge horn of 6.5 kg fire extinguisher	100 AU

**SCOPE OF WORK (SERVICES REQUIRED)**

1. Refilling of Carbon dioxide in fire extinguisher and cartridges as follow:-
  - a. Carbon dioxide shall be as per IS:15222:2002.
  - b. The minimum gas purity shall be 99.5% (v/v).
  - c. The water content shall not be more than 0.015% (m/m).
  - d. Oil ppm by weight shall not be more than 5 ppm.
2. Refilling of extinguishers with ABC dry chemical powder and pressurization of fire extinguisher as follows:-
  - A. ABC Dry chemical powder as per IS: 14609:1999 (reaffirmed 2004) Suitable for extinguishing fires of class A, Class B and Class C as per the following specifications:-
    - a. The dry chemical powder shall be compatible with all types of foam covered under IS: 4989 (part 1, 2 and 3).
    - b. The apparent density of the dry chemical powder shall be between 0.75 and 1.10 g/ml (Apparent density = 100/volume of powder in ml).
    - c. Shall contain 90% Mono Ammonium Phosphate.
    - d. Supplier shall submit MSDS for the product.
    - e. Supplier shall mention the storage instructions.
    - f. The following shall be clearly mentioned in quotation and suitable catalogue shall be submitted along with quotation:-
      - i. Manufacturers name or trade name.
      - ii. Date of manufacture and its batch number.
      - iii. Base material and its percentage.
      - iv. BIS certification.

- g. The successful vender (if not a manufacturer of powder) shall submit the purchase details of the powder filled in the extinguisher and a copy of the invoice etc shall be submitted MPA during each refilling.
3. Propellant for the pressurization should be nitrogen or the mixture of these gases having a maximum dew point of  $-55^{\circ}\text{C}$ .
4. Replacement of valve of Carbon dioxide Fire Extinguishers: This shall purely as and when required basis.
  - a. The successful vender shall communicate the need of replacement of valve quantity to be replaced and the reason for replacement.
  - b. Replacement shall be with concerned to the approval of Mormugao Port Authority.
  - c. Valve shall be as per the IS: 3224:2002 (Reaffirmed 2007).
  - d. Old damaged valve shall be returned to the Mormugao Port Authority.
5. Replacement of valve with gauge ABC Store Pressure Fire Extinguishers.
  - a. The successful vender shall communicate the need of replacement of Valve, quantity to be replaced and the reason for replacement.
  - b. Replacement shall be with concerned to the approval of MPA
  - c. Valve shall be as per 7.4 as mentioned in the IS: 13849:1993 (Reaffirmed 2003) and shall have pressure gauge as mentioned in the Clause 7.5.3 of IS:13849:1993 (Reaffirmed 2003)
  - d. Old damaged valve shall be returned to the MPA.
6. Hydrostatic test of fire extinguishers:-
  - A. Carbon dioxide fire extinguisher and gas cartridges:-
    - a. Carbon dioxide fire extinguishers shall be tested as per IS: 5844- 1970 (2006)
    - b. The test pressure shall be  $250\text{ kg/cm}^2$  (As per the IS:2190:2010)
    - c. Test certificate shall be submitted and shall be valid for further five years.
    - d. Check nut/seal nut of gas cartridge (if required replacement) Shall be as per IS:4949:2006.
7. ABC Dry Chemical Powder Fire Extinguishers:-
  - a. ABC Dry Chemical Powder Fire Extinguishers shall be tested as per IS:2190:2010.
  - b. Test pressure shall be  $35\text{ kg/cm}^2$  for period of 2.5 minutes.
  - c. Test certificate shall be submitted and shall be valid for three further three years.

#### **GENERAL TERMS AND CONDITIONS**

1. Supplier shall clearly mention the VAT and Service Tax as applicable.
2. The materials will be sent as a lot at different period of times during the validity of purchase order.
3. The firm is advised to visit the site and get acquainted regarding the nature of the work involved at site conditions before quoting the offer.
4. The firm should engage skilled service personnel with the relevant required tools and equipment's required.
5. The Contractor personnel engaged in the work shall follow all safety, security and General Rules enforced by Mormugao Port Authority (MPA) and the firm will solely be responsible for the same.
6. MPA will not be responsible for any loss or damage of the men / materials / tools / plants engaged by the firm during the work at site / transportation.

7. No advance payment will be made.
8. Final payment will be made only after satisfactory completion of the work.
9. The Contractor shall complete the work in all respect to the satisfaction of the Engineer-In-Charge or his representative.

**DEPUTY CONSERVATOR**

---

**Name & Signature of tenderer with company seal.**

**NB:** Kindly enclose this annexure duly signed and stamped along with your offer in acceptance of the terms & conditions given therein.

**PRICE SCHEDULE**

**OFFER NO.** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TENDER NO.:** DC/FS(IND)/2023/02 **DUE ON:** 18.07.2023.

<b>Sr. No.</b>	<b>Description</b>	<b>Qty. (AU)</b>	<b>Basic Rate/ Unit (Rs.)</b>	<b>GST/ Unit</b>	<b>FOR Destination Rate/Unit</b>	<b>HSN Code &amp; Brand</b>
1.	Refilling of Co2 2.5 kg fire extinguisher refilled with Carbon dioxide gas with HPT certificate	34				
2.	Refilling of Co2 3.5 kg fire extinguisher refilled with Carbon dioxide gas with HPT test certificate	04				
3.	Refilling of Co2 4.5 kg fire extinguisher refilled with Carbon dioxide gas with HPT certificate	23				
4.	Refilling of Co2 6.5 kg fire extinguisher refilled with Carbon dioxide gas with HPT certificate	18				
5.	Refilling of ABC 6 kg fire extinguisher with mono ammonium phosphate dry chemical powder	20				
6.	Refilling of ABC 9 kg fire extinguisher with mono ammonium phosphate dry chemical powder	30				
7.	Supply of Co2 hose pipe ID 3/8"WP 3025 PSI 210 BAR without discharge horn of 6.5 kg fire extinguisher	100				

- 1. The tenderers are requested to fill up the above details of the Tender.**
- 2. Offers not given in above format are liable to be rejected.**
- 3. GST – Good & Service Tax.**

Date: \_\_\_\_\_

\_\_\_\_\_  
**Name, Signature & Seal of the Tenderer**

**Note:**

1. The rates quoted shall be inclusive of transportation, lodging and boarding, etc. but exclusive of GST. Applicable GST shall be paid extra as applicable.
2. Evaluation will be done on Basic Price (Total of price in the Price Schedule (BOQ)) and shall be considered lowest among all Bidders for award of work subject to approval by Competent Authority.
3. The quantity specified in BOQ is indicative, however, payment will be made as per actuals.

**DETAILS TO BE SUBMITTED BY VENDORS ALONG WITH TENDER.**

**A. VENDOR DETAILS OF VENDOR**

1.	<b>Name of the Organisation</b>	
2.	<b>Address (in detail)</b>	
3.	<b>Telephone no.</b>	
4.	<b>E-mail ID</b>	
5.	<b>PAN No.</b>	
6.	<b>Tax Identification No. (TIN)</b>	
7.	<b>Service Tax Registration No.</b>	
8.	<b>Service Tax Registration Code</b>	
9.	<b>CST Registration No.</b>	
10.	<b>Employee Provident Fund (PPF)</b>	
11.	<b>Employee State Insurance Scheme (ESIC) Registration No.</b>	

**B. BANK DETAILS OF VENDORS.**

1.	<b>Bank Name</b>	
2.	<b>Bank Branch Address (in detail)</b>	
3.	<b>Bank Branch Code</b>	
4.	<b>Bank Account No.</b>	
5.	<b>Bank Account Type</b>	
6.	<b>Magnetic Ink Character Recognizer (MICR)</b>	
7.	<b>IFSC Code.</b>	



**ELECTRONIC PAYMENT SYSTEM MANDATE FORM**

**Sub:- Electronic Payment System Mandate Form.**

The details for processing the payment through RTGS/NEFT as below:-

Name of the Beneficiary	<b>MORMUGAO PORT AUTHORITY</b>
Address of Beneficiary with PIN Code	<b>Administrative Office Building, Headland Sada, GOA - 403804</b>
PAN Number	<b>AAALMO293P</b>
Name & Mobile Number of responsible person	<b>MILIND DESSAI / 9823082682</b> <a href="mailto:milind.dessai@mptgoa.gov.com">milind.dessai@mptgoa.gov.com</a>
Name of the Bank and Branch	<b>STATE BANK OF INDIA, Harbour Branch</b>
Bank Telephone No.	<b>0832-2520212</b>
Address of the Bank	<b>STATE BANK OF INDIA MORMUGAO HARBOUR, GOA - 403803</b>
MICR Code of the Bank	<b>403002024</b>
IFSC Code No.	<b>SBIN0002164</b>
Type of Account and Branch Code	<b>Current Account / Branch Code:- 002164</b>
Account number of the Bank	<b>10438017048</b>
Beneficiary E-mail ID	<a href="mailto:cashmpt@mptgoa.gov.com">cashmpt@mptgoa.gov.com</a>
<b>(MILIND DESSAI) DY. CAO(M)</b>	

## **MPA GST Details & Party's GST Details Form**

I, Mr./Mrs. \_\_\_\_\_ (Proprietor/Partner/Director) of M/s \_\_\_\_\_ do certify that the information given above is complete and correct.

<b>Sr No</b>	<b>Particular</b>	<b>Mormugao Port Authority</b>	<b>Data Required from Bidder</b>
1	Customer Name as per GST Registration Certificate	Mormugao Port Authority	
2	Full Postal Address	Administrative Office Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	GST No.	30AAALM0293P1ZY	
10	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
11	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
12	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor/Principal/Consumer)	Service Provider	
13	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
14	Whether B2B or B2c (B= Business & C= Customer)	B2B	
15	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
16	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
17	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act, 2017 ? (Yes or No)	No.	
18	Central Excise Registration No.	----	
19	Service Tax Registration No.	AAALM0293PST001	
20	VAT - TIN	30181201096	
21	CST - TIN	V/CST/1683	
22	IEC	1706000073	
23	Contact Details :		
	Name	Shri Anant Chodnekar	
	Designation	Sr. Dy. CAO	
	Phone No.	0832-2521132/2524401	
	E-mail	<a href="mailto:facao@mptgoa.com">facao@mptgoa.com</a> anant.chodnekar@mptgoa.com	

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Signature**

**(Name: \_\_\_\_\_)**

