



आईएसओ 9001-2015 पत्तन  
AN ISO 9001-2015 PORT

**MORMUGAO PORT AUTHORITY  
MEDICAL PROCUREMENT & STORES  
MEDICAL DEPARTMENT**



**MORMUGAO PORT AUTHORITY  
MEDICAL DEPARTMENT  
MEDICAL PROCUREMENT & STORES  
TENDER No. MD/PS/NS/258**

**TENDER FOR**

**Supply of Auto Refracto-Keratometer – 01No.**

**Due at 15.00 hrs. on 19.04.2023**

**Correspondence Address: Mormugao Port Authority Hospital, Medical Department,  
Headland-Sada, Mormugao, Goa – 403 804**

**Web Site: <https://mptgoa.gov.in/> E-Mail [levin.rodriques@mptgoa.gov.in](mailto:levin.rodriques@mptgoa.gov.in) / [balaji.keni@mptgoa.gov.in](mailto:balaji.keni@mptgoa.gov.in)**



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**NOTICE INVITING TENDER (NIT)**

Details about tender:

Tender inviting	<b>CHIEF MEDICAL OFFICER, MORMUGAO PORT AUTHORITY</b>	
Tender No.	<b>MD/PS/NS/258 DUE ON 19.04.2023</b>	
Name of Work	<b>Supply of Auto Refractometer - 01 No.</b>	
Estimated Cost (INR)	Rs. 4.30 Lakhs	
Bidding Type	<b>Open (Two Cover System)</b>	
Tender Currency Settings	Indian Rupee (INR)	
Tender Cost	Rs.500.00 (non-refundable)	<b>Mode of Payment : e-Payment</b>
EMD	Rs. 8,600/-	
Payment of Tender Cost	<p><b>The EMD &amp; the Tender Cost shall be paid in e-payment mode only. For exemption of EMD &amp; Tender Cost, the Certificate from MSE/NSIC shall be submitted in Cover-I. The waiver is applicable for only MSE's. The EMD of unsuccessful Tenderers will be refunded.</b></p> <p>Mode of Payment towards EMD &amp; Tender Cost to be paid online through e-Payment mode before due date via :</p> <ol style="list-style-type: none"> <li>National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement (RTGS). Tenderer requires download pre-printed Challan towards credit of ITG available on tender website and make its payment through any of their Bank.</li> <li>Internet Payment Gateway (Debit/ Credit Card of type VISA, MASTERCARD or RuPay.</li> <li>Net Banking: Payment can be made through the Internet Banking of Any Bank.</li> </ol> <p><b>Note: Any Payments made through NEFT/RTGS will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS should be made at least TWO BANK WORKING DAYS in advance before any due date and submit the scanned copy of challans in Cover-I as a token of payment. The UTR Number and date regarding the payments to be intimated in Cover-I Tender.</b></p>	
Minimum Qualification Criteria (MQC)	<b>As per Annexure 'A' attached</b>	

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Security Deposit	Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 3% of the basic value, exclusive of GST. The same may be furnished by Demand Draft or through NEFT/RTG or by Bank Guarantee from a Scheduled bank with a Branch in Vasco-da-Gama, Goa. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 12 months and a claim period of further 3 months. The Bank Guarantee will be accepted only on a Vasco-da-Gama branch, or any other branch in Goa if the issuing Bank does not have a branch in Vasco-da-Gama. Please note that we do not accept Bank Guarantee issued by ICICI Bank. The Security Deposit of the supplier will be refunded after successful commissioning of equipment or will be forfeited, if the supplier fails to fulfill any of the material specifications or terms of the Purchase Order.
Performance Guarantee	In addition to the SD, the successful bidder on whom Purchase Order is placed, will be required to effect a deposit of an amount equal to 10% of the basic value (excluding Tax) of the accepted tender as Performance Guarantee for 18 months from the date of supply or 12 months from the date of installation whichever is earlier. The same may be furnished by Demand Draft or through NEFT/RTGS or by Bank Guarantee from a Scheduled Bank with a Branch in Vasco-da-Gama, Goa. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Authority, Goa payable at Mormugao Harbour, Goa. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for 18 months from the date of supply or 12 months from the date of installation whichever is earlier and a claim period of further 3 months. Please note that we do not accept Bank Guarantee issued by ICICI Bank.
Validity Period of the Tender	120 days from the date of opening.
Last Date & Time for Receipt of Bids	<b>19.04.2023 @ 15.00 hrs.</b>
Bid Opening Date	Techno-commercial Bid (Cover-I) will be opened on <b>19.04.2023 at 15.30 hrs.</b> Date of opening of Price Bid (Cover-II) shall be notified after scrutiny and evaluation of Techno-commercial Bid.
Documents required to be submitted in Cover-I	a. Copy of documents viz. Supply Orders (see MQC). b. Entire Tender document, each page and form duly signed and filled in. c. Three years of Annual Financial Turnover documents (see MQC). d. Purchase order copy, relevant completion certificate from client, GST invoice copy for the PO & Undertaking (see MQC).
Address for communication:	<b>Chief Medical Officer, Medical Department, Mormugao Port Authority Hospital, Headland Sada, Mormugao, Goa - 403804</b>
Contact Details	<b>Phone:</b> 0832-2594918/2594924; Email : <a href="mailto:levin.rodriques@mptgoa.gov.in">levin.rodriques@mptgoa.gov.in</a> / <a href="mailto:balaji.keni@mptgoa.gov.in">balaji.keni@mptgoa.gov.in</a>
Website	<a href="http://www.mptgoa.gov.in">www.mptgoa.gov.in</a>

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**Annexure 'A'**

<b><u>MINIMUM QUALIFICATION CRITERIA (MQC)</u></b>		
<b>Sr. No.</b>	<b>PARTICULARS</b>	<b>For the Bidder to comply: (YES / NO )</b>
1.	Manufacturers or their Authorized dealers / Distributors are eligible to quote for this tender.	
2.	Manufacturer should have their established Registered Office in India. The address, Phone No. & e-mail of the Registered Office in India shall be clearly indicated.	
3.	The Authorized dealers / Distributors quoting should furnish the Authorization Letter from their Principal Manufacturing Company for quoting against this tender, addressed to CMO, Mormugao Port Authority Hospital as shown in the prescribed Format.	
4.	<p>The Bidder should furnish:</p> <p>(a) Atleast one Supply Order copy valuing Rs.1,72,000/- (including G.S.T) towards supply of ophthalmic equipment to any reputed Hospital during last 5 years.</p> <p>(b) The Bidder should furnish the copy of the relevant GST Invoice &amp; Performance Report / Service Report of Client pertaining to the Supply Order submitted as documentary evidence for successful supply of the Ophthalmic Equipment. The Bidder should indicate the e-mail ID / Contact no. of the Client who has released the relevant Supply Order.</p> <p>(c) The Bidder should furnish an undertaking that the relevant Supply Order was not cancelled, and that they have received the GST invoiced Amount. Payment receipt details as per Format attached, are to be compulsorily filled and submitted.</p>	

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	(d) The Bidder should furnish document / statement confirming their capability with respect to Personnel, Equipment & manufacturing Facility.	
5.	The Bidder should have an Average Annual Financial Turnover during the last three years (3) years ending 31st March 2022 of value not less than Rs.1,29,000/- (including GST). In this regard, the Bidder should submit self-attested copies of latest Income Tax Returns, audited Annual Reports, Balance Sheet and Profit & Loss Account Statement for the years 2019-20, 2020-21 & 2021-22. The Average Annual Financial Turnover of MSE should be not less than value of Rs.64,500/- (including GST) subject to furnishing of MSME Certificate.	
6.	Bidder should have a fully operating Service Centre in Goa and the Service Engineer should be able to attend the emergency breakdown calls immediately/ within 24hrs. of lodging of any complaints. The address of their Service Centre (in Goa) and phone number of contact person shall be clearly mentioned in Cover -I. The Service Centre will be physically verified by us. Failure to comply will cause the Bid to be disqualified.	
7.	Bidder should confirm that the Spares & Services for the tendered Medical Equipment will be readily available and provided by them, during the Warranty period & till the equipment is in repairable condition. An undertaking for the availability of Spares for the tendered Item shall be submitted, failing which the Bid may be disqualified.	

Note: The documents required as above should be submitted in Cover – I of the Bid, failing which the Bid will not be considered further.

**Chief Medical Officer**

**Name, company seal & signature of the tenderer**

**NOTE:** Kindly enclose the above format duly signed with your office seal along with your offer in Cover-I, else your offer will not be considered.

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**MD/PS/NS/**

**24.03.2023**

To,

- 1.M/s.Mehra Eyetech Pvt. Ltd., Punducherry
- 2.M/s.Appasamy Associates Pvt. Ltd., Chennai
- 3.M/s.BioMedix Opto=technik & Devices Pvt. Ltd., Bangalore
- 4.M/s.Ansan Medical Device, Margao
- 5.M/s.Arsanik Services, Panjim
- 6.M/s.Tee & Cee, Margao
- 7.M/s.Adithya Entepriises, Huballi

**Dear Sir,**

**Last date and time of submission of tender: on 19/04/2023 before 15.00 hrs.**

**Date and time for opening of Cover-I: on 19/04/2023 at 15.30 hrs.**

**Sub:** Supply of Auto Refracto-Keratometer – 01 No.

**Ref:** Tender No.MD/PS/NS/258 due on 19.04.2023 at 15.30 hrs.

**TENDER FEE: Rs.500/- (Rupees Five Hundred only).**

**EMD: Rs. 8,600.00 (Rupees Eight Thousand Six Hundred only).**

You are requested to **submit** your offer in the **two cover system** against our Tender.

"Techno Commercial Offer" or Cover-I shall contain complete & detailed technical specifications and commercial terms and conditions such as packing & forwarding, freight, insurance, discount, taxes, price variation clause and any other conditions but excluding the price and should be submitted along with the Tender Fee & Earnest Money Deposit. Commercial and technical deviations, if any, should be clearly spelt out. The Cover-II or "Price offer" should contain **only the prices** without any conditions.

Cover marked - I "Techno Commercial Offer" shall be opened on **19.04.2023 at 15.00 hrs.** The "Price Offer" or Cover-II will be opened only of those firm's that qualify for the Techno-Commercial (Cover-I) conditions.

Tenders shall be accompanied by Tender Fee of **Rs. 500.00 (Rupees Five Hundred Only)** and EMD amount of **Rs. 8,600.00 (Rupees Eight Thousand Six Hundred Only)**. **This fee shall be paid in e-payment mode only by RTGS/NEFT in our Bank before submission of bids. Our Bank details are attached to this tender.** For exemption of these fees, the certificate from SSI/MSE/NSIC or any empowered Central/State Govt. authority shall be submitted in electronic format (by scanning) while submitting the bid. Waiver is applicable to MSE's only. For others, incomplete tenders without these fees will not be accepted. Tenders should be kept valid for a minimum period of 120 days from the date of opening and shall conform to the general terms and conditions of contract attached.

**The administration reserves the right to reject any or all tenders or accept any tender wholly or in part without assigning any reason whatsoever.**

Yours faithfully,

**CHIEF MEDICAL OFFICER**

**NOTE: The above format should be submitted with your offer duly signed and stamped along with Cover-I failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.**

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**INSTRUCTIONS TO TENDERERS**

**GENERAL**

- 1. Only tenderers having experience in supplying of Ophthalmic Equipment's are eligible to apply for this Tender.**
- 2. Tenders received before the last date and time for submission of tender will be opened on the due date at 15.30 hrs.** The bidders can witness the Tender opening.
- The Bidder shall furnish the requisite EMD, until and unless is exempted for being an MSE vendor. Without EMD, for those not exempted, their offer shall be treated invalid. In the event of Bidder withdrawing his tender before the expiry of tender validity period of 120 days from the date of opening of techno-commercial bid (Cover-I), the tender submitted by the Bidder shall be cancelled and EMD shall be forfeited. The EMD of unsuccessful Bidders shall be returned on award of Contract to the successful Bidder. No interest shall be payable on the amount of EMD in any case. The Earnest Money Deposit of the successful Bidder shall be refunded only on receipt of Security Deposit as stipulated in the tender. MPA reserves the right to forfeit the Earnest Money Deposit in respect of successful Bidder, if he fails to furnish the necessary Security Deposit towards performance within 14 days from the date of issue of order. In addition to above, the EMD shall be forfeited by the Port if the Bid is varied or modified in a manner not acceptable to Port after opening of proposal during the validity period or any extension thereof, if the Bidder tries to influence the evaluation process or in case the Bidder, submits false certificate in terms of any documents supported to the Tender.
- The prices should be quoted item wise separately. Prices quoted on lump sum basis (i.e. for all the items taken together) will not be considered and the offer is liable to be rejected.
- Offers should not contain any sort of conditional discounts based on quantity or value of order. Offers containing such conditional discounts will be rejected.
- The prices should be valid for part quantities also, as the tender will be processed for each item separately.
- Full GST will be applicable. Any statutory changes in taxes can be considered only if these changes occur within the contractual delivery period.
- The Tender Conditions, Conditions of Contract and the Tender Form attached should be signed and submitted along with "Techno Commercial Offer" - Cover I in acceptance of all the terms and conditions mentioned therein. In case this is not done, the tender is liable to be rejected.
- The offer submitted should satisfy all technical specifications in the attached Annexure-A, else the offer is liable to be rejected.
- If the offers are found to deviate from our commercial terms & conditions and technical specifications they are liable to be rejected.
- All documentary evidence and information requested should be submitted along with your offer without fail.
- Please note that the Port extends concession such as exemption in payment of Tender Fee and EMD to Micro & Small Enterprises (MSE's) registered with MSE/DIC/KVIC/KVIB/Coir Board/NSIC/Directorate of Handicrafts and Handlooms, or any other body specified by MSME for authentication such as Udyog Aadhaar Memorandum/Acknowledgment, provided proper proof is furnished. Price preference to MSE participants will be applicable as per MSE Order 2012. Relaxation for Schedule Castes & Schedule Tribes and Women

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Entrepreneurs, upon furnishing of Certificates will be given based on the Ministry of MSME, Govt. of India for Procurement and Works Contracts.

13. The MAKE IN INDIA procurement policy Order 2017 (along with the related amendments thereafter) is applicable.
14. The Administration reserves the right to reject any tender in part or in whole without assigning any reason for doing so.
15. Those bidders whose working/trade license, GSTN, etc. are suspended, their offers will be summarily rejected.
16. The bidders should take into account any corrigendum published on the Tender document before submitting their bids.

**CHIEF MEDICAL OFFICER**

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**ADDITIONAL TERMS AND CONDITIONS**

1. **PRICES:** Prices quoted should be on FOR destination basis inclusive of transit insurance indicating clearly the quantum of taxes and other charges whatsoever applicable. The prices should be firm. However, in case of any statutory revision in taxes within the delivery period of supply order, the same will be considered provided you furnish documentary evidence such as copy of Govt. notification.
2. **TAXES:** Full GST as applicable at the time of delivery during the contractual period.
3. **DELIVERY:** The material is to be supplied within **4 weeks** of receipt of order. The material will have to be supplied on 'door delivery' basis to our store at Baina, Vasco-da-Gama, Goa, duly insured at your cost. Environment friendly packing material to be used for packaging.
4. **PACKING:** The materials shall be duly packed adequately to withstand the hazards of transportation. Environmental friendly material to be used for packing.
5. **INSPECTION:** The material will be inspected by our Quality Control Officer on receipt at our Stores. Any damage to the items during transportation shall be to Supplier's account. If the supplied items are rejected due to any defects or quality deficiencies or description inconsistency, the supplier has to make his own arrangements at his cost to lift the rejected materials and to replace the same immediately.
6. **PAYMENT:** Our payment shall be released within 30 days of successful supply, installation, & commissioning of the item or submission of bills whichever is later vide NEFT/RTGS.
7. **VALIDITY:** The rates offered shall be valid for a period of 120 days from the date of opening of Cover-I.
8. **WARRANTY/GUARANTEE:** Kindly mention the Guarantee / Warranty period clearly in your offer.
9. **SECURITY DEPOSIT:** Within 14 days of acceptance of the tender, the successful tenderer will have to effect a Security Deposit amount equal to 3% of the basic value, exclusive of GST. The same may be furnished by Demand Draft or through NEFT/RTG or by Bank Guarantee from a Scheduled bank with a Branch in Vasco-da-Gama, Goa. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for a minimum period of 12 months and a claim period of further 3 months. The Bank Guarantee will be accepted only on a Vasco-da-Gama branch, or any other branch in Goa if the issuing Bank does not have a branch in Vasco-da-Gama. Please note that we do not accept Bank Guarantee issued by ICICI Bank. The Security Deposit of the supplier will be refunded after successful commissioning of equipment or will be forfeited, if the supplier fails to fulfill any of the material specifications or terms of the Purchase Order. In addition to the SD, the successful bidder on whom Purchase Order is placed, will be required to effect a deposit of an amount equal to 10% of the basic value (excluding Tax) of the accepted tender as Performance Guarantee for 18 months from the date of supply or 12 months from the date of installation whichever is earlier. The same may be furnished by Demand Draft or through NEFT/RTGS or by Bank Guarantee from a Scheduled Bank with a Branch in Vasco-da-Gama, Goa. The Demand Draft should be drawn in favour of the Financial Advisor and Chief Accounts Officer, Mormugao Port Authority, Goa payable at Mormugao Harbour, Goa. In case the Security Deposit is furnished by way of Bank Guarantee, the same should be valid for 18 months from the date of supply or 12 months from the date of installation whichever is earlier and a claim period of further 3 months. Please note that we do not accept Bank Guarantee issued by ICICI Bank.
10. **LIQUIDATED DAMAGES:** Supply schedule as per order should be strictly adhered to. In the event of delay in supplies, Liquidated Damages at 0.5% of the total basic value of the undelivered quantity will be levied per week or part thereof of delay. The total Liquidated Damages shall however not 10% of the total basic value of the order exceed. The total value here means the total value of the order exclusive of taxes. **The date of receipt of material at our Stores at Baina, Vasco will be considered as date of delivery for the purpose of Liquidated Damages. The GST on LD will be levied as applicable.**
13. **FORCE MAJEURE & EXTENSION IN DELIVERY PERIOD:** In case of failure to deliver the goods in time which shall have arisen due to war, insurrection, restraint imposed by the Government Act or Legislation or other Authority, accident, strike, riot, lock-out or unforeseen events beyond human control directly or indirectly interfering with the supplies of stores or from any cause which the purchaser may admit as reasonable ground for an extension of time, the purchaser will allow such additional time he considers reasonable provided that the contractor shall report to the purchaser the occurrence of any cause as aforesaid which will or might affect the performance of the contract within a reasonable time. **Requests for extension received after expiry of the delivery schedule will not be entertained.**

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14. **The full details as regards GST Registration Number, Permanent Account Number (PAN) (Income Tax) Bank A/C No. and type of A/C, Name, Address, MICR Code and IFSC Code of Bank, etc. should be furnished as per our format attached.**
15. **JURISDICTION:** In case of any dispute the jurisdiction will be GOA only.
16. **AMICABLE SETTLEMENT OF DISPUTES:** If any dispute or differences or claims of any kind arises between the **Mormugao Port Authority** and the **Contractor** in connection with construction, interpretation or application of any terms and conditions or any matter or thing in any way connected with or in connection with or arising out of this Agreement, whether before or after the termination of this Agreement, and so notified in writing by either Party to the other party refer the disputes to the **Chairman of Mormugao Port Authority and Contractor** as the case may be for amicable settlement, and upon such reference, the said persons shall meet not later than 15 (fifteen) days from the date of reference to discuss and attempt to amicably resolve the such dispute, difference or claim.
17. **CONCILIATION:** If such meeting does not take place within 15 (fifteen) days period or the Dispute is not amicably settled within 15 (fifteen) days of the meeting or the Dispute is not resolved as evidenced by the signing of written terms of settlement within 30 (thirty) days of the notice in writing referred to in Clause (16) or such longer period as may be mutually agreed by the parties, either parties may agree to refer the Dispute to Conciliation & Settlement Committee **constituted by the Indian Ports Association and approved and appointed by the Board of Mormugao Port Authority** as per the provisions of the Arbitration & Conciliation (Amended) Act, 2015. The standard operating procedures for conciliation & settlement of disputes contained in the policy guidelines **circulated by the Indian Ports Association and approved & issued by the Board of Mormugao Port Authority** on the subject, which shall be in alignment with the provisions contained in Section 63 and 64 of the Arbitration & Conciliation (Amendment) Act, 2015. In case the recommendations / decision of the committee is not acceptable to any of the party. It shall be free to refer the dispute to arbitration in accordance with the provisions of Clause 16 or 17.
18. **ARBITRATION:** Any Dispute which is not resolved amicably as provided in Clause 16 and/or 17 shall be finally settled by arbitration as set forth below: -
- The Dispute shall be referred to the Society for Affordable Redressal of Disputes - Ports (hereinafter called as SAROD - Ports). The dispute shall be dealt with in terms of Rules of SAROD - Ports. The detailed procedure for conducting Arbitration shall be governed by the Rules of SAROD - Ports and provisions of Arbitration & Conciliation Act, 1996, as amended from time to time. The Dispute shall be governed by Substantive Law of India.
  - The constitution of Arbitral Tribunal, code of conduct for Arbitrators and fees and expenses of SAROD - Ports and Arbitral Tribunal shall also be governed by the Rules of SAROD - Ports as amended from time to time.
  - The seat of Arbitration shall be New Delhi, or a place selected by the Governing Body of SAROD - Ports and the language for all documents and communications between the parties shall be English.
  - The expenses incurred by each party in connection with the preparation, presentation, etc., of arbitral proceedings shall be borne by each party itself.
19. **ADJUDICATION BY ADJUDICATORY BOARD:** In the event of constitution of a statutory Adjudicatory Board or such other forum with powers to receive and adjudicate upon disputes between the **Contractor** and the **Mormugao Port Authority**, all disputes not settled under Clause 18 through conciliation, can alternatively be referred to the Adjudicatory Board or such other forum with mutual consent of the parties in accordance with the applicable laws. For avoidance of doubt, parties hereto agree that notwithstanding anything contained herein above, after adjudication by the statutory Adjudicatory Board or such other forum, the parties cannot refer the dispute, difference or controversy of whatsoever nature again under Clause 18 and the adjudication hereunder shall be final and binding.
- NOTE:** In addition to above, any other mechanism to resolve the dispute as per the directives of Ministry as and when received will be applicable to the Tender, with mutual consent of both the parties.
20. **MAKE IN INDIA:** As per the 'Make in India' policy of the Govt. of India, all the tenderers are to furnish a self-declaration indicating clearly the 'Local Content'. 'Local Content' means – the amount of value added in India which shall, unless otherwise prescribed by the Nodal Ministry, be the total value of the item (excluding the net domestic indirect taxes) minus the value of the imported content in the item (including all custom duties) as a proportion of the total value, in percentage. Offers will not be considered without the required self-declaration clearly indicating the percentage *local content*.
21. **COUNTRIES SHARING LAND BORDER WITH INDIA:** As per the Public Procurement No. 1 Oder No. F6/18/2019-PPD dtd. 23.07.2020 of the Public Procurement Division in the Department of Expenditure, of

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Headland-Sada, Mormugao, Goa – 403 804**

**Web Site: <https://mptgoa.gov.in/> E-Mail [levin.rodrigues@mptgoa.gov.in](mailto:levin.rodrigues@mptgoa.gov.in) / [balaji.keni@mptgoa.gov.in](mailto:balaji.keni@mptgoa.gov.in)**



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the Ministry of Finance, any bidder from a country which shares a land border with India is eligible to bid in this Tender, provided the bidder is registered with the Competent Authority as specified in the Order.

**Chief Medical Officer**

We hereby certify that we agree to all the above tender terms and conditions.

---

**Signature and Seal of Tenderer**

**NOTE: This above form should be submitted along with Cover-I of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.**

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**CONDITIONS OF CONTRACT**

**1. DEFINITIONS:-**

PURCHASER means\* MATERIALS MANAGER\* on behalf of the Chairman of the Board of Trustees of Mormugao Port Authority.

\*INSPECTION OFFICER\* means the person, firm or department nominated by the purchaser to inspect stores on his behalf.

\*CONTRACTOR \* means the person, firm or company whose tender is accepted.

2. **CONTRACT:** - This contract is for the supply of stores of the description at the rate in the quotations as and at the time and place detailed in the Schedule Order.

3. **DELIVERY:** - The contractor shall arrange deliveries of stores as detailed in supply order the time and place and the manner specified therein.

5. **INSPECTION NOTICE:** - When inspection during manufacture or before delivery is required, notice in writing shall be sent by the Contractor to the Inspection Officer, when stores are ready for inspection and no stores shall be delivered until the inspection officer has certified that the stores have been approved by him.

6. **REMOVAL OF REJECTION:** - When any stores delivered to the consignee are rejected at the consignee's depot on account of default on the part of the Contractor, they shall be removed by the Contractor within 14 days from the date of intimation of rejection to the Contractor. In case in which a contract is placed for delivery FOR station of dispatch, the rejected stores may be taken back by the supplier either at the consignee depot or at the station from which they were sent. In either of these cases, the Contractor elects to take back the stores at the station of dispatch, the goods shall be booked on account and risk of the Contractor.

7. **PAYMENT:** - Unless otherwise agreed between the purchaser and the contractor, the payment of materials will be made as detailed in the order.

8. The Administration reserves the right to accept/reject in part or in whole the tender without assigning any reason whatsoever.

**CONTRACTORS SIGNATURE**

**Chief Medical Officer**

**NOTE: The above form should be submitted with your offer duly signed and stamped in Cover-I failing which your offer will be considered as incomplete and liable for rejection. Further, ensure that every page is signed and stamped.**

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**TENDER FORM**

To,  
**The Chief Medical Officer,  
Mormugao Port Authority,  
2nd floor, AO Bldg.,  
Headland, Sada, Mormugao,  
Goa-403 804.**

I/we \_\_\_\_\_ do hereby tender to supply and deliver to the Chief Medical Officer \_\_\_\_\_ of the description and quantity at the prices and in the manner detailed in the conditions of contract..

I/We agree if my /our tender if accepted in whole or in part to execute within 14 days of communication to me /us of such acceptance and agreement for the supply of such quantity as the Chief Medical Officer may accept. I/we agree that our stamps, court fees and legal costs for the execution of the Agreement shall be borne by me/us.

I/We further agree, that if my/our tender is accepted to effect within 14 days of such acceptance a deposit with the Financial Advisor and Chief Account Officer, Mormugao Port Authority, Headland Sada, Mormugao, Goa (in cash, by Demand Draft or in the form of Bank Guarantee from any scheduled Bank) equal to 3% of the Materials for which the tender has been accepted.

I/We further agree if I/We shall decline to execute an agreement within 14 days of intimation to that effect, my/our tender may not be accepted and my/our tender deposit may be forfeited to the administration

**Signature of the Tenderer**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Witness:** 1. \_\_\_\_\_

2. \_\_\_\_\_

**REMARKS:** Kindly submit this form duly signed and stamped in Cover-I else your offer is liable to be rejected.

\_\_\_\_\_  
**Signature and Seal of Tenderer**

**NOTE:** This above format should be enclosed along with Cover-I of your offer duly signed and stamped, failing which your offer will be considered as incomplete and liable for rejection.

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**ANNEXURE-A**

**Tender No.MD/PS/258 due on 19.04.2023**

**TECHNICAL SPECIFICATIONS FOR AUTO REFRACTO-KERATOMETER**

**AUTO REFRACTO-KERATOMETER** suitable for Refractometry, Keratometry and contact lens curve measurement operated on 220-240 Volts AC, 50/60 Hz complete with standard accessories with following specifications.

**Measurement Mode:**

- Ref mode: Refractometry
- Ker mode: Keratometry
- R/K mode: Successive Refractometry and Keratometry
- CLBC mode: Contact lens base curve measurement

**Refractometry:**

- SPH: -25.00~+22.00 D (0.12D/0.25D)
- CYL: 0.00 ~ +/- 10.00 D
- AXIS: 1~ 180°

**Keratometry:**

- Radius of Curvature: 5.0~10.2 mm
- Corneal Power: 33~67.50 D
- Corneal Astigmatism: 0.00 ~ - 15.00 D (0.12 / 0.25 D)
- AXIS: 1~ 180°
- Corneal Diameter: 2.0 ~ 12.00 mm.

**Chief Medical Officer**

---

**Name & Signature of tenderer with company seal.**

**NB:** Kindly enclose this annexure duly signed and stamped along with your offer in acceptance of the terms & conditions given therein.

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**ANNEXURE-I**

**PRICE SCHEDULE – COVER I**

**OFFER NO.** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**TENDER NO.** MD/PS/NS/258 **DUE ON:** 19.04.2023

Sr. No.	Description	Qty.	GST (in %)	Any other Charges (in %)	Brand & Model	HSN Code
1.	Supply of Auto Refractometer	01 No.				

1. The tenderers are requested to fill up the above details in cover-II of the Tender.
2. Offers not given in above format are liable to be rejected.
3. GST – Good & Service Tax,
4. Brand and model other than those indicated above will not be accepted. Kindly confirm.

Date: \_\_\_\_\_

\_\_\_\_\_  
**Name, Signature & Seal of the Tenderer**

**Note:** Kindly fill the Cover-I of the tender & submit alongwith the tender in Cover\_I duly supercribed as Price Cover-I.

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**ANNEXURE-II**

**PRICE SCHEDULE – COVER II**

**Do not fill (for representation purpose only)**

**OFFER NO. \_\_\_\_\_ DATE: \_\_\_\_\_**

**TENDER NO. MD/PS/NS/258 DUE ON: 19.04.2023**

Sr. No.	Description	Qty.	Basic Rate/ Unit (Rs.)	GST/Unit (Rs.)	Any other Charges /Unit (Rs.)	FOR Destination Rate / Unit (Rs.)
1.	Supply of Auto Refractometer	01 No.				

5. The tenderers are requested to fill up the above details in cover-II of the Tender.
6. Offers not given in above format are liable to be rejected.
7. GST – Good & Service Tax

Date: \_\_\_\_\_

\_\_\_\_\_  
**Name, Signature & Seal of the Tenderer**

**Note:** Kindly fill the Cover-II of the tender & submit alongwith the tender in Cover\_II duly supercribed as Price Cover-II.

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**ANNEXURE-C**

(TO BE SUBMITTED ALONG WITH TECHNICAL BID)

(To be in the Company letter head)

**DECLARATION & UNDERTAKING BY MICRO & SMALL SCALE ENTERPRISES**

Sl. No.	Particulars	Details
1	Is your organization Proprietary/ Partnership/ Private Limited Companies/Public Limited Company/Others	.....
2	Does your organization belongs to Micro/Small/Medium scale Industry/ other? (Please tick mark the appropriate)	Micro Small Scale Medium Others
3	Whether Manufacturer for the tendered items (Supply)/ Service Provider for the tendered services as per MSE certification. (Please tick mark the appropriate)	Manufacturer for supply items Service Provider for services Trader/Reseller/Authorized agent/distributor Non MSE Bidder
4	In case you belong to Micro/Small/Medium Scale Enterprises whether you are registered under SC/ST Category. (Please tick mark the appropriate).	Yes/No If Yes SC/ST
5	In case you belong to Micro/Small/Medium Scale Enterprises whether special provision for MSEs owned by Women claimed.	Yes/No

**A) CATEGORISATION OF MSE/SC-ST/WOMEN VENDORS**

1. In case of Micro/Small scale Enterprises, kindly attach Registration Certificate issued by DIC/KVIC/KVIB/Coir Board/NSIC/Directorate of Handicrafts and Handlooms, or any other body specified by MSME for authentication such as Udyog Aadhaar Memorandum/Acknowledgment.
2. SC/ST and Women entrepreneurs registered under MSEs need to submit valid documentary evidence.

**B) DECLARATION IN CASE OF MSE BIDDERS**

In terms of Tender Conditions applicable for Micro & Small Enterprises (MSEs), we hereby declare as under;

- a) We are a Micro/Small Enterprise, as on bid closing date of this tender.
- b) We are a Manufacturer of the quoted supply item(s)/service provider for quoted services and valid MSE certificate submitted by us is authentic & valid as on bid closing date of this tender.

We declare the above details are true. In case any of the details are found to be false/untrue, our offer will be liable for rejection/cancellation of order/subjected to appropriate actions as per tender Terms & Conditions.

**Authorized Signatory**  
(With Company Seal & Signature)

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**ANNEXURE-D**

**Tender No.MD/PS/258 due on 19.04.2023**

**(To be submitted along with Technical Bid)**

**UNDER TAKING**

I \_\_\_\_\_ (Name), aged \_\_\_\_\_ years, s/o \_\_\_\_\_

\_\_\_\_\_ (Name), Proprietor/ Managing Partner/ Managing Director of  
\_\_\_\_\_ (Name of the Agency) do hereby state as follows:

1. The supply order submitted against the pre-qualification criteria was not cancelled.
2. The GST invoice amount relevant to the supply order have been received by us.

\_\_\_\_\_

**Signature**

**Name ( \_\_\_\_\_ )**

**Place:- \_\_\_\_\_**

**Date:- \_\_\_\_\_**

**ANNEXURE-F**

**Correspondence Address: Mormugao Port Authority Hospital, Medical Department,  
Headland-Sada, Mormugao, Goa – 403 804**

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**PAYMENT RECEIPT DETAILS**

PAYMENT RECEIPT DETAILS of M/s \_\_\_\_\_ (firm's name) CERTIFIED BY STATUTORY AUDITOR.

**Name of the work:** Supply of Auto Refractometer

**Tender No.MD/PS/NS/258 due on 19.04.2023.**

**DETAILS OF PAYMENT RECEIVED FOR THE COMPLETED SIMILAR WORK**

Sr. No.	Name of work	Supply order No. & Date	Completion Certificate No. & Date	Actual Period of Contract (including extensions if any)		Final completed Value as per the Completion Certificate (Excl. of GST)	Name and Contract details of the client
				From	To		
1.							

I, hereby, declare that the information given in in the above Annexure-F is true and correct to the best of my knowledge and belief and have been furnished duly verifying the documents submitted by the bidder.

**Name of the Statutory Auditor:-**

**Signature and seal of the Statutory Auditor:-**

**UDIN No.:-**

**Tel. No.:-**

**E-mail ID:-**

**NOTE:**

- The bidder has to submit the details of payments received for the works executed in ANNEXURE-F in full, duly signed and sealed by the statutory auditor with the UDIN Number. In case, any information in this annexure is found to be false or incorrect, that particular work shall not be considered for evaluation.

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Further, in case of false certification by the statutory auditor, same shall be informed to the institute of Chartered Accountants of India (ICAI), for necessary action deemed fit.

- b. Self-attested photo-copies of LOA/Work Order/Agreements showing the awarded contract value of 'Similar Works' and satisfactory completion Certificates issued by the client, indicating the reference of LOA/Work Order/Agreements, value of work order, date of commencement of work, actual date of completion of works, actual completed Contract Value and remark of satisfactory completion from Client, for the Contracts mentioned at Annexure-F. If the bidders does not enclose LOA/Work Order/Agreements/Completion Certificates submitted as per Annexure-F. TDS certificate clearly showing the tax deduction from client for related Work Orders/ Agreements shall be produced for verification.

**Note:** The BoQ and Scope of Work supporting the LOA/Work Order/Agreements should have the clients endorsement.

- c. The works declared by the bidder in Annexure-F only shall be considered for technical qualification of the bidders. LOA/Work Orders/Agreements other than ones mentioned in this Annexure-F shall not be considered for evaluation, even if they have been submitted along with the technical bid. Bidder shall not have any claim on this account later. However, if the Work Orders and the Completion Certificates submitted by the bidder are issued by MPA and completed successfully, then the bidder will be exempted from filling Annexure-F.
- d. Additional sheets may be used if necessary.

**Sign and Seal of the bidder/Bidders Authorized Representative**

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**DETAILS TO BE SUBMITTED BY VENDORS ALONG WITH TENDER.**

**A. VENDOR DETAILS OF VENDOR**

1.	<b>Name of the Organisation</b>	
2.	<b>Address (in detail)</b>	
3.	<b>Telephone no.</b>	
4.	<b>E-mail ID</b>	
5.	<b>PAN No.</b>	
6.	<b>Tax Identification No. (TIN)</b>	
7.	<b>Service Tax Registration No.</b>	
8.	<b>Service Tax Registration Code</b>	
9.	<b>CST Registration No.</b>	
10.	<b>Employee Provident Fund (PPF)</b>	
11.	<b>Employee State Insurance Scheme (ESIC) Registration No.</b>	

**B. BANK DETAILS OF VENDORS.**

1.	<b>Bank Name</b>	
2.	<b>Bank Branch Address (in detail)</b>	
3.	<b>Bank Branch Code</b>	
4.	<b>Bank Account No.</b>	
5.	<b>Bank Account Type</b>	
6.	<b>Magnetic Ink Character Recognizer (MICR)</b>	
7.	<b>IFSC Code.</b>	

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**ELECTRONIC PAYMENT SYSTEM MANDATE FORM**

**Sub:- Electronic Payment System Mandate Form.**

The details for processing the payment through RTGS/NEFT as below:-

Name of the Beneficiary	<b>MORMUGAO PORT AUTHORITY</b>
Address of Beneficiary with PIN Code	<b>Administrative Office Building, Headland Sada, GOA - 403804</b>
PAN Number	<b>AAALMO293P</b>
Name & Mobile Number of responsible person	<b>MILIND DESSAI / 9823082682</b> <a href="mailto:milind.dessai@mptgoa.gov.com">milind.dessai@mptgoa.gov.com</a>
Name of the Bank and Branch	<b>STATE BANK OF INDIA, Harbour Branch</b>
Bank Telephone No.	<b>0832-2520212</b>
Address of the Bank	<b>STATE BANK OF INDIA MORMUGAO HARBOUR, GOA – 403803</b>
MICR Code of the Bank	<b>403002024</b>
IFSC Code No.	<b>SBIN0002164</b>
Type of Account and Branch Code	<b>Current Account / Branch Code:- 002164</b>
Account number of the Bank	<b>10438017048</b>
Beneficiary E-mail ID	<a href="mailto:cashmpt@mptgoa.gov.com">cashmpt@mptgoa.gov.com</a>
<b>(MILIND DESSAI)</b> <b>DY. CAO(M)</b>	

**MPA GST Details & Party's GST Details Form**

**Correspondence Address:** Mormugao Port Authority Hospital, Medical Department,  
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Sr No	Particular	Mormugao Port Authority	Data Required from Bidder
1	Customer Name as per GST Registration Certificate	Mormugao Port Authority	
2	Full Postal Address	Administrative Office Building, Headland Sada.	
3	City	Goa	
4	Pin code	403 804	
5	PAN	AAALM0293P	
6	Type of Person	Local Authority	Company/Firm/Individual/Trust/LLP/AOP
7	Resident/Non Resident as per Income Tax Act	Resident	
8	ARN No.	AA30617001663N	
9	GST No.	30AAALM0293P1ZY	
10	PPOB (Principal Place of Business) or APOB (Additional Place of Business)	PPOB	
11	Reason for Non Registration (Turnover Limit / Non Taxable Supply / Other Reason)	NA (Registered Under GST)	
12	Type of Customer (Manufacturer/Trader/Importer/Depot/Service Provider/Works Contractor/Principal/Consumer)	Service Provider	
13	Whether Falling under SEZ unit or Developer? (Yes or No)	No.	
14	Whether B2B or B2c (B= Business & C= Customer)	B2B	
15	Whether Opted for Composition Lavy Scheme? (Yes or No)	No.	
16	Whether falling under casual taxable person as per Section 2(20) of CGST Act,2017 (yes or No)	No.	
17	Whether falling under Non Resident taxable person as per section 2(77) of CGST Act, 2017 ? (Yes or No)	No.	
18	Central Excise Registration No.	----	
19	Service Tax Registration No.	AAALM0293PST001	
20	VAT - TIN	30181201096	
21	CST - TIN	V/CST/1683	
22	IEC	1706000073	
23	Contact Details :		
	Name	Shri Anant Chodnekar	
	Designation	Sr. Dy. CAO	
	Phone No.	0832-2521132/2524401	
	E-mail	<a href="mailto:facao@mptgoa.com">facao@mptgoa.com</a> anant.chodnekar@mptgoa.com	

I, Mr./Mrs. \_\_\_\_\_ (Proprietor/Partner/Director) of M/s \_\_\_\_\_ do certify that the information given above is complete and correct.

Place: \_\_\_\_\_

**Signature**

Date: \_\_\_\_\_

**(Name: \_\_\_\_\_)**

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