



आईएसओ 9001-2015,
आईएसओ 14001-2015 तथा
आईएसपीएस अनुपालक पत्तन



मुरगांव पत्तन प्राधिकरण

प्रशासनिक कार्यालय, हेडलैंड, सडा, गोवा- 403804

MORMUGAO PORT AUTHORITY

ADMINISTRATIVE OFFICE: HEADLAND, SADA, GOA 403804

Website: contactus@mptgoa.gov.in www.mptgoa.gov.in



वसुधैव कुटुम्बकम्
ONE EARTH - ONE FAMILY - ONE FUTURE

MM/16/

06.03.2023

To,

Dear Sir,

Sub:- Budgetary quotation

You are requested to kindly furnish your budgetary quotation for the subject items in the following format:-

Code No.	Description	Unit	Qty.	U/Rate (Rs.)	Freight (Rs.)	HSN/ SAC No.	Others (Rs.)	GST (Rs.)
M16060015	Supply of Flat office files in standard size [approx. 355 mm (length) X 255 mm (width)] of superior quality card board (approx. 31.5 kg weight per Gross board) The files should be supplied with good quality rustless gold clips and one additional eyelet of brass or aluminium coated metal should be provided on front side of files. Further 4" width cali-cloth should be pasted in centre of the files and 2" to 3" width cali-cloth should be pasted in vertical edges of the files. The printing in bilingual should be done on the front cover of the files as per the specimen (printing on both side of front cover) Shade : PINK	Nos	250					
M16060012	Supply of Flat office files in standard size [approx. 355 mm (length) X 255 mm (width)] of superior quality card board (approx. 31.5 kg weight per Gross board) The files should be supplied with good quality rustless gold clips and one additional eyelet of brass or aluminium coated metal should be provided on front side of files. Further 4" width cali-cloth should be pasted in centre of the files and 2" to 3" width cali-cloth should be pasted in vertical edges of the files. The printing in bilingual should be done on the front cover of the files as per the specimen (printing on both side of front cover) Shade : GREY	Nos	200					

M16060112	Supply of folders in standard size [approx. 360 mm (length) X 260 mm (width)] of superior quality card board (approx. 31.5kg weight per Gross board) The folders should be supplied with 6 eyelet of brass or aluminum coated metal should be as per locations mentioned in the sample folders. Further 4" width cali-cloth should be pasted in centre of the folders and 2" to 3" width cali-cloth should be pasted in vertical edges of the folders. The printing in bilingual should be done on the front cover & inner front cover of the folders as per the specimen (printing on both side of front cover) Shade: GREY.	Nos	175					
M16060117	Supply of folders in standard size [approx. 360 mm (length) X 260 mm (width)] of superior quality card board (approx. 31.5kg weight per Gross board) The folders should be supplied with 6 eyelet of brass or aluminum coated metal should be as per locations mentioned in the sample folders. Further 4" width cali-cloth should be pasted in centre of the folders and 2" to 3" width cali-cloth should be pasted in vertical edges of the folders. The printing in bilingual should be done on the front cover & inner front cover of the folders as per the specimen (printing on both side of front cover) Shade: Red.	Nos	250					
M16260330	Printing and supply of Case folders on 90 GSM brown paper with punching and supporting paper pasted as per sample folder in approx size 360 X 225 mm with printing as per specimen.	Nos	375					

1. **VALIDITY:** Your quotation should be valid for 60 days from the date of opening. Confirm acceptance.
2. Kindly mention the HSN/SAC No. at the time of quoting.
3. Kindly submit your budgetary quotation no. **BQ/MM/16/063** on or before due date i.e. **15/03/2023.**

Thanking you,

Yours faithfully,

Sr. DY. MATERIALS MANAGER

MPA Website